

**State of Vermont**  
**Department of Human Resources**  
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*Agency of Administration*

## MEMORANDUM

**TO:** Legislative Joint Fiscal Committee

**FROM:** Beth Fastiggi, Commissioner, Department of Human Resources *B2*

**DATE:** September 4, 2020

**SUBJECT:** Hiring Freeze – Approved Hiring for August 2020

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In accordance with [Act 120](#), Sec. A.2.(1) of the 2020 Legislative session, Secretary of Administration Susanne Young has approved the positions listed on page two to be filled after determining the position is critical for State operation or pandemic response.

**Accumulated waivers granted: 78 (93 positions)**



**FY 2021 Hiring Freeze Report per H.120 A.2(1)**

<b>Agency/Department Name</b>	<b>Title</b>	<b>Date approved to be filled by Administration</b>
Agriculture	Agriculture Specialist II	8/10/2020
Agriculture	Contract and Grants Administrator	8/10/2020
Auditor	Executive Assistant	8/5/2020
Auditor	Senior Auditor	8/21/2020
Buildings and General Services	Property Management Spec II BGS	8/5/2020
Buildings and General Services	Buildings Construction & Contracts Tech	8/17/2020
Children and Families	Data and Reporting Coordinator - Temporary	8/5/2020
Children and Families	FSD District Director I	8/5/2020
Children and Families	Financial Administration I	8/10/2020
Children and Families	Disability Determination Adjudicator I	8/10/2020
Children and Families	Disability Determination Specialist I	8/10/2020
Children and Families	Deputy Commissioner	8/4/2020
Children and Families	General Counsel I	8/24/2020
Children and Families	Benefit Programs Assistant Admin	8/20/2020
Corrections	Community Corrections Assistant District Manager	8/17/2020
Corrections	Community Corrections Program Supervisor	8/5/2020
Digital Service	IT Enterprise Architect II	8/5/2020
Digital Service	IT Enterprise Architect II	8/5/2020
Digital Service	GIS Professional I	8/20/2020
Disabilities, Aging and Independent Living	DAIL Senior Auditor/Program Consultant	8/5/2020
Disabilities, Aging and Independent Living	Administrative Services Coordinator III	8/11/2020
Disabilities, Aging and Independent Living	Statistical Analyst	8/5/2020
Environmental Conservation	DEC Business Process Analyst	8/17/2020
Environmental Conservation	Environmental Analyst VI	8/20/2020
Financial Regulation	Intern	8/10/2020
Fish & Wildlife	F&W Technician I	8/17/2020
Fish & Wildlife	F&W Technician I	8/17/2020
Forrest, Parks and Recreation	Parks Maintenance Technician	8/10/2020
Health	Financial Administrator I	8/10/2020



Hiring Freeze – Approved Hiring for August 2020

Agency/Department Name	Title	Date approved to be filled by Administration
Health	PH Program Admin Emergency Preparedness	8/10/2020
Health	Public Health Analyst II	8/11/2020
Health	Public Health Preparedness Coordinator	8/17/2020
Health	Health Administrator	8/17/2020
Health	Business Application Support Specialist	8/17/2020
Health	Public Health Analyst I	8/17/2020
Health	Public Health Analyst I	8/17/2020
Health	Nurse Program Coordinator I	8/17/2020
Health	Nurse Program Coordinator I	8/17/2020
Health	Communications Media Coordinator	8/17/2020
Health	Lab Safety Compliance Specialist	8/17/2020
Health	Admin Services Coordinator I	8/17/2020
Health	PH Lab Scientist IV: AC Microbiology	8/17/2020
Health	PH Lab Scientist III: AC Microbiology	8/17/2020
Health	PH Lab Scientist II: AC Microbiology	8/17/2020
Health	Epidemiology Program Chief	8/17/2020
Health	PH Specialist AC: Emergency Prevention	8/17/2020
Health	Public Health Analyst II	8/17/2020
Health	EMS Chief	8/20/2020
Health	Health Services Resource Coordinator	8/31/2020
Health	Health District Office Technician I	8/31/2020
Health	Public Health Nutritionist I	8/31/2020
Military	(3) positions, Airport Fire Fighter	8/10/2020
Motor Vehicle	MV Data Clerk	8/27/2020
Motor Vehicle	MV Mobile Unit Client Support Specialist	8/27/2020
Motor Vehicle	MV Call Center Agent III	8/27/2020
Motor Vehicle	Motor Vehicle Night Shift Supervisor	8/27/2020
Motor Vehicle	Data Entry & Info Processor A	8/27/2020
Motor Vehicle	MV Customer service Rep II	8/27/2020
Motor Vehicle	MV Document Clerk I	8/27/2020
Motor Vehicle	(2) positions, DMV Data Clerk	8/27/2020
Motor Vehicle	(3) positions, DMV Customer Service Rep I	8/27/2020
Motor Vehicle	(4) positions, DMV Direct Customer Service Specialist I	8/27/2020



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Agency/Department Name	Title	Date approved to be filled by Administration
Motor Vehicle	(2) positions, DMV Customer Service Specialist	8/27/2020
Natural Resource Board	Records & Information Management (RIM) Technician III	8/31/2020
Office Defender General	Staff Attorney IV	8/10/2020
Public Safety	Regional Emergency Management Program Coordinator	8/11/2020
Public Safety	Co-Director Fair & Impartial Policing and Community Affairs	8/25/2020
Public Safety	Chief Hazardous Material Response Team	8/18/2020
Public Safety	State Hazard Mitigation Planner (reconsideration from April 28)	8/31/2020
Secretary of State	Administrative Services Manager III	8/5/2020
Secretary of State	Administrative Service Director IV	8/5/2020
Vermont Department of Labor	Program Integrity Specialist II	8/10/2020
Vermont Department of Labor	Sen Occupation Health Investigations & Compliance Specialist	8/11/2020
Vermont Department of Labor	Administrative Assistant A	8/17/2020
Vermont Department of Labor	Communications & Outreach Coordinator	8/30/2020
Vermont Health Access	Deputy Commissioner	8/4/2020
Veterans' Home	(2) positions, Veterans Home Utility Workers - House Keeping	8/20/2020
Veterans' Home	(6) positions, Veterans Home Utility Worker - Dietary	8/20/2020

