

Approved Minutes

Monday, August 12, 2019

1:00 AM – 4:00 PM

Bixby Free Library

258 Main Street

Vergennes, VT

Present: Commissioners: Stephen Trenholm, Bram Kleppner, Deb Brighton, Staff Director: Sean Sheehan, Consultant: Susan Mesner, Representative Robin Scheu, Tax Department: Erin Hicks-Tibbles, Public Assets Institute: Julie Lowell

1:12 P.M. Welcome and call to order – Stephen Trenholm, Commissioner

Approval of minutes from 7/24/19 – Commissioner Kleppner moved to approve, Commissioner Brighton seconded, all in favor.

Review of agenda

1:14 P.M. Discussion of Draft

1:40 P.M. Draft demographic paper

Sean Sheehan, Staff Director, Tax Structure Commission presented a draft paper of VT demographics. The draft document will be on the website for a few weeks and feedback is invited.

2:10 P.M. Draft non-resident withholding paper

Susan Mesner, Consultant, Joint Fiscal Office presented a draft paper on pass through entities. The draft document will be on the website for a few weeks and feedback is invited.

2:20 P.M. Administering the education property tax from the local perspective

Karen Horn, Director of Public Policy and Advocacy, VT League of Cities and Towns introduced Ms. Wonsor and Ms. Dawes and gave an overview of VLTC. She said an opportunity to discuss property tax policy with the Commission would be welcome. Lucrecia Wonsor, Killington Town Clerk & Treasurer and Carolyn Dawes, Barre City Clerk & Treasurer talked about their experience concerning property tax billing and collection. Taxpayer confusion was highlighted. Ms. Wonsor expressed concerns regarding the current use system.

2:55 P.M. Administering the education property tax from the State's perspective

Jill Remick, Director of Property Valuation and Review, Vermont Department of Taxes and Christie Wright, District Advisor Field Chief, Vermont Department of Taxes discussed the process of appraisals and data gathering for the CLA (common level of appraisal). Highlighted concerns were difficulty recruiting part-time listers, appraisals of high value properties and defending challenges.

3:25 P.M. Work status update/Future work

Sean Sheehan, Staff Director, Tax Structure Commission
Susan Mesner, Consultant, Joint Fiscal Office

3:40 P.M. Next meeting date and agenda

Deb Brighton, Commissioner – the next regular meeting will be Thursday, August 29, 2019 from 1-4PM in the Ethan Allen Room. The September meeting will take place on Monday the 23rd from 1-4PM in the Ethan Allen Room. An additional meeting is planned for August 12, 2019, location TBA.

4:50 P.M. Adjourn by consensus