

## FINAL AGENDA

### Joint Fiscal Committee Tuesday, November 13, 2007 9:30 a.m. – Room 11, State House

- 9:30 a.m. Call to order
1. Approval of minutes of September 18, 2007 (*enclosed*)
  2. Five-year plan to address adequate staffing levels given current caseload in State's Attorneys and Public Defender offices [2007 Act 65, Sec. 293d(a)] (*Jane Woodruff, Executive Director, State's Attorneys, and Matthew Valerio, Defender General*) (*attachments*)
- 10:00
3. Judiciary
    - a. Budget issues (*Supreme Court and Court Administrator*)
    - b. Status of collections – fines, penalties [2007 Act 65 Sec. 60(a)]
- 10:30
4. Fiscal oversight items (*Commissioner of Finance and Management James Reardon*)
    - a. Fiscal Year 2008 budget adjustments update
    - b. Position pool – total positions and possible recommendations for reduction in total authorized positions (postponed from September meeting) (*with Acting Commissioner of Human Resources, David Herlihy; Human Resources Director, Molly Paulger*) [2007 Act 65, Sec. 7(c)] (*attachment*)
    - c. Pay Act funding levels for Fiscal Year 2008 [2007 Act 65, Sec.8(b)] (*will be distributed at the meeting*)
    - d. In-state travel and other operating reductions [2007 Act 65, Sec.6(a)] (*attachment*)
    - e. Internal Service Funds - \$1.5 million deficit reduction [2007 Act 65, Sec. 277(e)(1)] (*will be distributed at the meeting*)
    - f. Health Department realignment plan [2007 Act 65, Sec. 115a(a)] (*attachment*)
- 11:20
5. Joint Fiscal Office items (*Chief Fiscal Officer Stephen Klein and JFO staff*)
    - a. Fiscal Officer's report (*enclosed*)
    - b. JFC/JFO budget for Fiscal Year 2009
    - c. Revenue update
    - d. Fiscal Year 2009 budget format
    - e. Education Fund update
- 11:45
6. Status of audit of the State's Basic Fiscal Statements and tentative work plan for 2008 regarding special audits and internal control reviews (*Thomas M. Salmon, Vermont State Auditor*)

- 12:00            Recess for lunch
- Note:            Joint Transportation Oversight Committee will hold a luncheon meeting in Ethan Allen Room**
- 1:15 p.m.        7. Tax Department [*Thomas Pelham, Commissioner of Taxes; George Phillips, Tax Policy Analyst*]  
                     a. Computer system modernization fund receipts [*2007 Act 65 Sec. 282(d)*]  
                     b. Revenue Committee report [*2007 Act 65 Sec. 267(c)*]
- 1:45              8. Agency of Commerce and Community Development – report and recommendations re funding, structure of regional development corporations [*2007 Act 65, Sec. 218(a)*] (*Kevin Dorn, Agency Secretary*) (*will be distributed at the meeting*)
- 2:15              9. Department for Children and Families – 3-year implementation plan for establishing Reach 1st and Reach Ahead [*2007 Act 30, Sec.25(c)*] (*Stephen Dale, DCF Commissioner*) (*attachment*)
- 2:35              10. Web Portal Board request to establish fee (postponed from September 18 meeting) [*22 VSA §953(c)*] (*Thomas Murray, Chief Information Officer, and Harry Bell, Director of Web Services*) (*attachments*) (*Executive Session Planned*)
- 2:55              Other
- 3:15              Adjournment

**Item for information (no action required)**

1. Budget recommendation for Tobacco Control Program from Tobacco & Evaluation Review Board [*18 VSA §9505(9)*] (*attachment*)