



STATE OF VERMONT
LEGISLATIVE JOINT FISCAL OFFICE

MEMORANDUM

TO: Joint Fiscal Committee Members

FROM: Maria Belliveau, Associate Fiscal Officer

MB

DATE: July 24, 2015

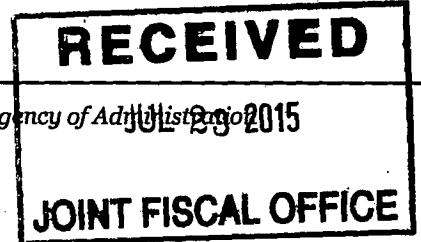
SUBJECT: JFO #2772 – Request from the Judiciary for Approval of a \$11,000 grant from the National Court Appointed Special Advocate Association

The Joint Fiscal Committee has been sent a request from the Judiciary to approve a grant for the amount of \$11,000 from the National Court Appointed Special Advocate Association. The source of the funds is federal, from the Department of Justice, Office of Juvenile Justice and Delinquency Prevention.

The grant funds will be used to recruit and train new Guardian ad Litem (GAL) to serve abused and neglected children. Due to the dramatic increase in the number of abuse and neglect cases across the state there is a need to recruit more GALs. The Judiciary currently has funds in their budget to support two pre-service trainings in the fall but will need these additional grant funds for a dedicated campaign to recruit new GALs. The budget for the \$11,000 does not include any costs for new staff. The funds will be used for travel, printing, supplies, equipment, and other miscellaneous costs.

Please review the enclosed materials and notify the Joint Fiscal Office (Maria Belliveau at (802) 828-5971; mbelliveau@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless you respond to the contrary by August 7, 2015 it will be assumed that you agree to consider as final the Governor's acceptance of this request.

C.c. Patricia Gabel, Court Administrator
Matt Riven, Chief Financial Officer



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration 2015

STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:	This grant will enable the Judiciary to recruit and train new Guardian ad Litem to serve abused and neglected children with an emphasis on children aged 7-17. Additional GALs are needed to meet the increase of abuse and neglect cases across the state.				
Date:	7/10/2015				
Department:	Vermont Judiciary-Planning and Court Services				
Legal Title of Grant:	Evidence Based Enhancements Renewal				
Federal Catalog #:	NCASA Grant # VT10752-13-0615-E2				
Grant/Donor Name and Address:	The National Court Appointed Special Advocate Association, 100 West Harrison Street, North Tower, Suite 500, Seattle, WA 98119				
Grant Period:	From: 6/1/2015		To: 5/31/2016		
Grant/Donation	\$11,000.00				
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$11,000	\$	\$	\$11,000	

Position Information:	# Positions	Explanation/Comments
	0	

Additional Comments: Federal Funds from Dept of Justice CFDA #16.726
Has Vantage budget detail been reviewed and reconciled? Yes No HC (Analyst Initial)

Department of Finance & Management	7/15/15	(Initial)
Secretary of Administration	HC 07/14/15	(Initial)
Sent To Joint Fiscal Office	7/21/15	Date



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

10.3				
1. Agency:		Vermont Judiciary		
2. Department:		Planning and Court Services		
3. Program:		Guardian ad Litem		
4. Legal Title of Grant:		Evidence Based Enhancements Renewal		
5. Federal Catalog #:		NCASA Grant Contract Number VT10752-13-0615-E2		
6. Grant/Donor Name and Address: The National Court Appointed Special Advocate Association (National CASA), 100 West Harrison Street, North Tower, Suite 500, Seattle, WA 98119				
7. Grant Period:		From: 6/1/2015	To: 5/31/2016	
8. Purpose of Grant: To recruit and train new GALs to serve abused and neglected children with an emphasis on children aged 7-17				
9. Impact on existing program if grant is not Accepted: While we currently have grants sufficient to cover 2 pre-service trainings for the fall, we do not have the funds to do a dedicated recruitment campaign which we need to increase the numbers of active GALs to meet the dramatic increase in abuse and neglect cases across the state.				
10.3				
	SFY 1 FY 2016	SFY 2 FY	SFY 3 FY	Comments
Expenditures:				
Personal Services	\$	\$	\$	
Operating Expenses	\$11,000	\$	\$	
Grants	\$	\$	\$	
Total	\$11,000	\$	\$	
Revenues:				
State Funds:				
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:				
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:				
Grant (source NCASA)	\$11,000	\$	\$	Federal funds from DOJ- OJJDP
Total	\$11,000	\$	\$	
Appropriation No:	2120030305	Amount:	\$11,000	
			\$	
			\$	
			\$	
			\$	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

		\$
		\$
	Total	\$11,000

Has current fiscal year budget detail been entered into Vantage? Yes No

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature:	Date:
	Title:	
	Signature:	Date: 7-6-15
	Title: Court Administrator	

<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature)	Date: 07/14/15
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<input checked="" type="checkbox"/> Accepted	(Governor's signature)	Date: 7/14/15
<input type="checkbox"/> Rejected		

Required GRANT Documentation

- | | |
|---|---|
| <input type="checkbox"/> Request Memo | <input type="checkbox"/> Notice of Donation (if any) |
| <input type="checkbox"/> Dept. project approval (if applicable) | <input type="checkbox"/> Grant (Project) Timeline (if applicable) |
| <input type="checkbox"/> Notice of Award | <input type="checkbox"/> Request for Extension (if applicable) |
| <input type="checkbox"/> Grant Agreement | <input type="checkbox"/> Form AA-1PN attached (if applicable) |
| <input type="checkbox"/> Grant Budget | |

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

**NATIONAL COURT APPOINTED SPECIAL ADVOCATE ASSOCIATION
2015 GRANT TERMS AND CONDITIONS AGREEMENT**

NAME AND ADDRESS OF GRANTOR:

The National Court Appointed Special Advocate Association (National CASA)
100 West Harrison Street, North Tower, Suite 500
Seattle, WA 98119

NAME AND ADDRESS OF GRANTEE:

Vermont GAL Program
109 State Street
Montpelier, VT 05609-0002

GRANT TYPE: Evidence Based Enhancements Renewal

GRANT CONTRACT NUMBER: VT10752-13-0615-E2

AMOUNT OF AWARD: \$11,000.00

The funds awarded are federal funds from the Department of Justice – Office of Juvenile Justice and Delinquency Prevention (OJJDP) (CFDA – 16.726)

DURATION: June 1, 2015—May 31, 2016, unless terminated earlier, pursuant to these terms and conditions.

FUNDING CONDITIONS: There are no funding conditions with this grant.

SPECIAL CONDITIONS: Please provide information requested on Appendix C

If you are not a publicly administered program please provide a board/governing body list which lists Name, Board Position, Email/Phone, Affiliation, Years on the Board and Term-Ending Date.

BUDGET INFORMATION:

Please be advised that your grant award may have been rounded up to the nearest five hundred dollars. The additional funds have been placed in the 'Other' category. You may submit a **Grant Budget Adjustment** Request via the Grantee Budget Information System (GBIS) to transfer these funds into another line item.

Personnel	\$0.00
Taxes and Benefits	\$0.00
Travel	\$3,899.00
Printing	\$2,550.00
Supplies	\$1,000.00
Equipment	\$1,000.00
Rent & Utilities	\$0.00
Other	\$2,551.00
Total	\$11,000.00

Initials _____

2015 Terms and Conditions Agreement

**THE NATIONAL COURT APPOINTED SPECIAL ADVOCATE ASSOCIATION
2015 GRANT TERMS AND CONDITIONS**

The Executive Director of organization and Board President or Governing Body Administrator must sign the Terms and Conditions Agreement for the grant. If the CASA program operates as a part of an umbrella organization, the Executive Director of the umbrella program must sign the agreement.

This agreement must be returned via email to corale@casaforchildren.org no later than July 10, 2015:

GRANTOR:	The National CASA Association
Deputy CFO:	Charlie McNamara
Phone Number:	800.628.3233
Date:	
Signature:	

GRANTEE:	
CASA/GAL Program:	
Umbrella Organization (if applicable):	
PROGRAM DUNS NUMBER*	
Address DUNS NUMBER is registered under:	
National CASA Program Number:	
Mailing Address:	
City, State and Zip:	
Phone Number:	
Email Address:	
Executive Director:	
Date:	
Signature:	

Board President/Governing Body Administrator:	
Title:	
**Mailing Address:	
**City, State and Zip:	
**Phone Number:	
**Email Address:	
Date:	
Signature:	

****Must provide an address and phone number that is different from the program information listed above. *Requirement: Dun and Bradstreet (D&B) provides a D-U-N-S**

Initials _____