MEMORANDUM

To: Joint Fiscal Committee members
From: Daniel Dickerson, Fiscal Analyst
Date: May 31, 2016
Subject: Grant Request #2825, #2826, #2827, #2828

Enclosed please find four (4) items that the Joint Fiscal Office has received from the administration, including one (1) limited-service position request.

JFO #2825 – $10,000 grant from Agricultural Safety & Health Council of America (ASHCA) to the VT Agency of Agriculture, Food and Markets. These funds will be used to develop and produce a bilingual agricultural fire safety video and training kit to teach best practices for on-farm fire safety. [JFO received 5/20/16]

JFO #2826 – $9,500 grant from the Training and Research Support Centre Limited (TARSC) to the Department of VT Health Access (DVHA). The funds will be used for training and research on approaches to community power, participation and decision-making in health for the purposes of gathering substantive evidence on promising practices in statewide sites and abroad. [JFO received 5/25/16]

JFO #2827 – $8,900 grant from the Alma Gibbs Donchian Foundation to the Agency of Commerce and Community Development. The funds will be used to support statewide historic sites, to include: $3,500 for a temporary exhibit at the Calvin Coolidge State Historic Site, $2,900 for three Grace Coolidge Musicale events at the Calvin Coolidge State Historic Site, and $2,500 for the Justin Morrill State Historic Site to be open to the public three additional days per week during the 2016 season. [JFO received 5/25/16]

JFO #2828 – One (1) limited-service position within the Department of Public Service (DPS). The position will be titled Energy Program Specialist II and will monitor the performance of Vermont gas Systems (VGS), which has recently been appointed as an energy efficiency utility (EEU). The position will also perform additional work in evaluating and verifying energy savings for the renewable energy standard (RES) Tier III obligations, which go into effect in 2017. The position will be funded primarily through the Energy Efficiency Fund and potentially through billbacks to utilities for certain expenses. DPS requested the position through 2026, but the Department of Finance and Management recommends approving the position through FY
2019, at which time the Administration could consider whether or not to extend it further into the future.

[JFO received 5/25/16]

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; ddickerson@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by June 14, 2016 we will assume that you agree to consider as final the Governor’s acceptance of these requests.
STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

<table>
<thead>
<tr>
<th>Grant Summary:</th>
<th>Grant of $8,900 to support State owned historic sites.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
<td>5/17/2016</td>
</tr>
<tr>
<td>Department:</td>
<td>ACCD - Division of Historic Preservation</td>
</tr>
<tr>
<td>Legal Title of Grant:</td>
<td>Historic Sites Support Grant</td>
</tr>
<tr>
<td>Federal Catalog #:</td>
<td>N/A</td>
</tr>
<tr>
<td>Grant/Donor Name and Address:</td>
<td>The Alma Gibbs Donchian Foundation, 640 West Putnam Ave, 3rd Fl, Greenwich, CT</td>
</tr>
<tr>
<td>Grant Period:</td>
<td>From: 4/1/2016 To: 10/31/2016</td>
</tr>
<tr>
<td>Grant/Donation</td>
<td>$8,900</td>
</tr>
<tr>
<td>SFY 1</td>
<td>$5,891</td>
</tr>
<tr>
<td>SFY 2</td>
<td>$3,009</td>
</tr>
<tr>
<td>SFY 3</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$8,900</td>
</tr>
<tr>
<td>Comments</td>
<td></td>
</tr>
<tr>
<td>Position Information:</td>
<td># Positions</td>
</tr>
<tr>
<td>Additional Comments:</td>
<td></td>
</tr>
</tbody>
</table>

Department of Finance & Management
Secretary of Administration
Sent To Joint Fiscal Office

Date 5/23/16

(Initial)

(Initial)
STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE  (Form AA-1)

1. Agency: Agency of Commerce & Community Development
2. Department: Department of Housing & Community Development

3. Program: State Historic Sites

4. Legal Title of Grant: Historic Sites Support Grants
5. Federal Catalog #: 

6. Grant/Donor Name and Address:
   Alma Gibbs Donchian Foundation
c/o Foundation Services LLCC
640 W. Putnam Avenue, Third Floor
Greenwich, Connecticut 06830


8. Purpose of Grant:
The donations are for: 1) $3,500 for the temporary exhibit, "Presidential Gifts" at the President Calvin Coolidge State Historic Site in Plymouth Notch from May to October (code 507600; $3,500); 2) $2,900 for three Grace Coolidge Musicale events at the President Calvin Coolidge State Historic Site in Plymouth Notch on May 29, August 21 and October 9, 2016 (code 519000; $1,375 each); and 3) $2,500 to open the Senator Justin S. Morrill State Historic Site in Strafford for an additional 3 days (Wednesday through Friday) per week for the public (code 500000; $72.54 daily)

9. Impact on existing program if grant is not Accepted:
The effects on the existing programs if the donations are not accepted would require a redirection of funds to keep the Senator Justin S. Morrill State Historic Site open additional days as advertised. Several bus tours have already been scheduled for these additional days. Overall, the redirection of funds would lessen our ability during the 2016 season to provide a few events and programs, it would affect marketing and outreach, impact restoration efforts at the property, and possibly require a reduction in seasonal staffing. Additionally, without these donated funds, the Grace Coolidge Musicales at the Coolidge State Historic Site would be canceled. The temporary exhibit at this site would require a redirection of funds, reducing the funding for other programming, possibly reducing staff hours, and most likely impacting the funds budgeted for gift shop purchases for resale.

<table>
<thead>
<tr>
<th>SFY 1</th>
<th>SFY 2</th>
<th>SFY 3</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$5,891</td>
<td>$3,009</td>
<td>$</td>
</tr>
</tbody>
</table>

Expenditures:
- Personal Services: $1,016
- Operating Expenses: $4,875
- Grants: $5,891

Revenues:
- State Funds: $5,891
- Cash: $3,009
- In-Kind: $5,891

Federal Funds:
- (Direct Costs): $5,891
- (Statewide Indirect): $3,009
- (Departmental Indirect): $5,891

MAY 5 - 2016
### STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

| Other Funds: | $ | $ | $ |
| Grant (source ) | $ | $ | $ |
| **Total** | $ | $ | $ |

<table>
<thead>
<tr>
<th>Appropriation No:</th>
<th>7110010000</th>
<th>Amount:</th>
<th>$8,900</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 21325</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$8,900</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

**Has current fiscal year budget detail been entered into Vantage?**  ☑ Yes ☐ No

**11. Will monies from this grant be used to fund one or more Personal Service Contracts?**  ☑ Yes ☐ No

If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

**Appointing Authority Name:**

**Agreed by:**

(Initial)

---

**12. Limited Service Position Information:**

<table>
<thead>
<tr>
<th># Positions</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Positions**

**12a. Equipment and space for these positions:**  ☑ Is presently available.  ☐ Can be obtained with available funds.

---

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

**Signature:** [Signature]

**Title:** [Title]

**Date:** [Date]

---

**Check One Box:**

☑ Accepted

☐ Rejected

---

[Signature]

[Date]

---

[Signature]

[Date]
<table>
<thead>
<tr>
<th>Required GRANT Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ Request Memo</td>
</tr>
<tr>
<td>☐ Dept. project approval (if applicable)</td>
</tr>
<tr>
<td>☐ Notice of Award</td>
</tr>
<tr>
<td>☐ Grant Agreement</td>
</tr>
<tr>
<td>☐ Grant Budget</td>
</tr>
<tr>
<td>☐ Notice of Donation (if any)</td>
</tr>
<tr>
<td>☐ Grant (Project) Timeline (if applicable)</td>
</tr>
<tr>
<td>☐ Request for Extension (if applicable)</td>
</tr>
<tr>
<td>☐ Form AA-1PN attached (if applicable)</td>
</tr>
</tbody>
</table>

(*) The term “grant” refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).
The Vermont Division for Historic Preservation (Division) respectfully request approval to accept grants from the Alma Gibbs Donchian Foundation for the following undertakings:

1. $3,500 for the temporary exhibit, "Presidential Gifts" at the President Calvin Coolidge State Historic Site in Plymouth Notch from May to October 2016;
2. $2,900 for three Grace Coolidge Musicale events at the President Calvin Coolidge State Historic Site in Plymouth Notch on May 29, August 21 and October 9, 2016; and
3. $2,500 to pay the salaries to have the Senator Justin S. Morrill State Historic Site in Strafford open to the public three additional days per week during the 2016 season. This will require only one staff person onsite, opening the property from Wednesday to Friday. Regular hours are Saturday and Sunday for the 2016 season.

The Alma Gibbs Donchian Foundation has been a devoted benefactor for many years, providing funding beyond their primary mission to support the activities and events at Vermont's state-owned historic sites. It has been a particular endeavor of the Foundation's board to establish a partnership with the Division to promote Vermont's heritage and history. The Division and the Historic Sites administrators welcome this collaboration in order to continue producing inspiring, thought-provoking experiences for visitors.

We are grateful to the Alma Gibbs Donchian Foundation for such extensive support this year in particular. We are very excited by the programming available at the Historic Sites this summer and invite you to view our calendar of events and join us for what promise to be some memorable occasions.

http://historicsites.vermont.gov/

Thank you very much for considering this request. Please do not hesitate to contact me at 802-828-3222 or laura.trieschmann@vermont.gov should you need additional information.
April 19, 2016

Ms. Tracy Martin  
VT Division for Historic Preservation  
Vermont Division for Historic Preservation  
1 National Life Drive, 6th Floor  
Davis Building  
Montpelier, Vermont 05620-1201

Dear Ms. Martin,

On behalf of the Directors of the Alma Gibbs Donchian Foundation, I am pleased to send you a check for $2,500.00 toward the staffing of the Justin Morrill State Historic Site. Enclosed, please find a check in that amount.

The Directors request that any unspent portion of these funds be returned to the Foundation. We request that any modification in your use of these funds receives prior approval. In addition, we request that you notify us of any major organizational changes, including management and tax status.

We wish you continued success with all your endeavors and look forward to receiving updates on this effort.

Sincerely,

[Signature]

Geoffrey Parkinson  
President

Enc.
April 19, 2016

Mr. William Jenney
Regional Historic Site Administrator
President Calvin Coolidge State Historic Site
Plymouth Notch Historic District
P.O. Box 247
Plymouth, VT 05056

Dear Mr. Jenney,

On behalf of the Directors of the Alma Gibbs Donchian Foundation, I am pleased to send you a check for $3,500.00 toward The Coolidge Presidential Gifts exhibition. Enclosed, please find a check in that amount.

The Directors request that any unspent portion of these funds be returned to the Foundation. We request that any modification in your use of these funds receives prior approval. In addition, we request that you notify us of any major organizational changes, including management and tax status.

We wish you continued success with all your endeavors and look forward to receiving updates on this effort.

Sincerely,

Geoffrey Parkinson
President

Enc.
April 19, 2016

Mr. William Jenney  
Regional Historic Site Administrator  
President Calvin Coolidge State Historic Site  
Plymouth Notch Historic District  
P.O. Box 247  
Plymouth, VT 05056

Dear Mr. Jenney,

On behalf of the Directors of the Alma Gibbs Donchian Foundation, I am pleased to send you a check for $2,900.00 toward The "Grace Coolidge Musicales". Enclosed, please find a check in that amount.

The Directors request that any unspent portion of these funds be returned to the Foundation. We request that any modification in your use of these funds receives prior approval. In addition, we request that you notify us of any major organizational changes, including management and tax status.

We wish you continued success with all your endeavors and look forward to receiving updates on this effort.

Sincerely,

Geoffrey Parkinson  
President

/Enc.

www.agdonchian.org