MEMORANDUM

To: James Reardon, Commissioner of Finance & Management

From: Rebecca Buck, Staff Associate

Date: January 2, 2008

Subject: Status of Grant Request

No Joint Fiscal Committee member has requested that the following item be held for review:

JFO #2307 — $3,480,450 grant from the Federal Emergency Management Agency (FEMA) to the Agency of Transportation. This grant provides disaster assistance to state, local and non-profit agencies for damage caused by the storms of July 9 through July 11, 2007. Funding from local sources ($597,740) and the State Emergency Relief Assistance Fund ($562,409) will provide the non-federal share of damage repairs.  
[JFO received 12/03/07]

In accordance with 32 V.S.A. §5, the requisite 30 days having elapsed since this item was submitted to the Joint Fiscal Committee, the Governor’s approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Linda Morse
Neale Lunderville
MEMORANDUM

To: Joint Fiscal Committee Members

From: Rebecca Buck, Staff Associate

Date: December 6, 2007

Subject: Grant Request

Enclosed please find one (1) request which the Joint Fiscal Office recently received from the Administration:

JFO #2307 – $3,480,450 grant from the Federal Emergency Management Agency (FEMA) to the Agency of Transportation. This grant provides disaster assistance to state, local and non-profit agencies for damage caused by the storms of July 9 through July 11, 2007. Funding from local sources ($597,740) and the State Emergency Relief Assistance Fund ($562,409) will provide the non-federal share of damage repairs. [JFO received 12/03/07]

The Joint Fiscal Office has reviewed this submission and determined that all appropriate forms bearing the necessary approvals are in order.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Rebecca Buck at 802/828-5969; rbuck@leg.state.vt.us or Stephen Klein at 802/828-5769; sklein@leg.state.vt.us) if you would like this item held for legislative review. Unless we hear from you to the contrary by December 20 we will assume that you agree to consider as final the Governor’s acceptance of this request.

cc: James Reardon, Commissioner
    Linda Morse, Administrative Assistant
    Neale Lunderville, Secretary
Thank you, that's much clearer.

Of the $815,672 identified need, we anticipate that we will need to pay $562,409 in FY 2008. This will leave a balance of zero in the fund. We will need to request an additional amount in FY 2009, likely to be significantly greater than the remaining unfunded (post-BAA) known need of $253,263. Since we pay invoices from towns on a reimbursement basis, we do not think that payment of bills in excess of $562,409 will fall within FY 2008.

Experience indicates that estimates for FEMA disaster work increase over time. The State receives bills from towns and we reimburse them as work progresses. Eventually, as work continues, more needs are identified and are approved by FEMA. We can be certain that the $253,263 estimate will grow, and that does not include any additional disasters that may occur and need to be paid within FY 2009.

Jason Aronowitz
Budget Analyst
Finance and Management
(802) 828-6451

---Original Message---
From: Michael Obuchowski [mailto:obie@leg.state.vt.us]
Sent: Wednesday, December 12, 2007 8:32 AM
To: Aronowitz, Jason
Cc: Rebecca Buck
Subject: RE: Questions from Rep. Obuchowski re: JF0 #2307

How is the $815,672.29 need being met and what will be left in the fund?

Dear Rep. Obuchowski:

Your questions in regard to the State Emergency Relief Assistance Fund are repeated below, with responses:

1) What was the balance of the Fund at the beginning of this fiscal year (FY'08)?
   $306,937

2) What is the balance of the Fund now?
   $8,139 as of November 12, 2007.

3) What outstanding claims are pending (if any)?
   The budget adjustment amount of $562,409 was set to accommodate the expected cash flow needs of the fund for FY 2008. Known needs, based on estimates received from towns and approved by FEMA, total $823,811.54 as of November 12, 2007. The fund balance at that time was $8,139.25. The unfunded need, prior to the budget adjustment request, is $815,672.29. Committed amounts will continue to increase as project estimates increase and new projects are approved by FEMA. We do not consider it likely at this point that these increases will result in
additional cash flow needs for FY 2008.

Please let me know if I can be of any further assistance.

Jason Aronowitz
Budget Analyst
Finance and Management
802)828-6451
Dear Rep. Obuchowski:

Your questions in regard to the State Emergency Relief Assistance Fund are repeated below, with responses:

1) What was the balance of the Fund at the beginning of this fiscal year (FY'08)?

   $306,937

2) What is the balance of the Fund now?

   $8,139 as of November 12, 2007.

3) What outstanding claims are pending (if any)?

   The budget adjustment amount of $562,409 was set to accommodate the expected cash flow needs of the fund for FY 2008. Known needs, based on estimates received from towns and approved by FEMA, total $823,811.54 as of November 12, 2007. The fund balance at that time was $8,139.25. The unfunded need, prior to the budget adjustment request, is $815,672.29. Committed amounts will continue to increase as project estimates increase and new projects are approved by FEMA. We do not consider it likely at this point that these increases will result in additional cash flow needs for FY 2008.

Please let me know if I can be of any further assistance.

Jason Aronowitz
Budget Analyst
Finance and Management
802)828-6451
Good afternoon Jason.

Representative Michael Obuchowski has a few questions with regard to JFO #2307 ($3,480,450 FEMA grant to AOT--a copy of my transmittal memo is attached for your convenience). While normally the questions associated with an item would be directed at personnel within the requesting agency these questions are specifically regarding the status of the State Emergency Relief Assistance Fund. After talking with Otto Trautz about them I felt they should be referred to you in Finance and Management.

Rep. Obuchowski has the following questions with regard to the State Emergency Relief Assistance Fund:

1) What was the balance of the Fund at the beginning of this fiscal year (FY'08)?

2) What is the balance of the Fund now?

3) What outstanding claims are pending (if any)?

Please cc me on your response to Rep. Obuchowski. Don't hesitate to give me a call at X 5969 if you need further clarification on any of these questions. Thank you. Becky

CC: Klein, Steve; Obuchowski, Michael
DATE: November 26, 2007

DEPARTMENT: AOT - Operations

GRANT/DONATION (brief description and purpose):
FEMA Disaster Assistance Grant FEMA=-1715-DR-VT
To provide federal disaster assistance to repair damage to public facilities caused by the storms of July 9 – July 11, 2007.

GRANTOR/DONOR: FEMA

GRANT PERIOD: N/A

AMOUNT/VALUE: $2,111,959 (Original) $3,480,450 (Revised)

Notes on the revised amount: The original grant request was based on damage estimates from towns at a point in time. (Generally, final amounts tend to approximately double the original estimates.) The original application for federal assistance, dated August 13, 2007, was based on an earlier estimate for federal funds of $1,514,716. As estimates from towns were received, a grant acceptance form was prepared with the October estimate of federal funds of $2,111,959. As it became clear that the damage estimate was rising faster than usual, the AA-1 form was revised to include the November estimate of $3,480,450.

The usual procedure for FEMA grants is to follow the grant acceptance process for the original estimate and accept increases via excess receipts. Given the magnitude of the increase in the estimates for this FEMA disaster, we preferred to reduce the size of later excess receipt requests by including all known increases in this request for grant acceptance.

POSITIONS REQUESTED (LIMITED SERVICE): 0

ANY ON-GOING, LONG-TERM COSTS TO THE STATE: None

COMMENTS:
State match of $329,852 (Original) $562,409 (Revised) will be requested as part of the FY 2008 Budget Adjustment as ERAF (Emergency Relief Assistance Fund).
STATE OF VERMONT
REQUEST FOR GRANT ACCEPTANCE
(Rev. 9-90)

1. Agency: Transportation
2. Department: Operations
3. Program: Public Assistance Program

4. Legal Title of Grant: Disaster Assistance Grant FEMA-1715-DR-VT
5. Federal Catalog No.: 83-544
6. Grantor and Office Address:
   Federal Emergency Management Agency
   99 High Street
   Boston, MA 02109-4595

7. Grant Period: From: 7/9/2007 To: Completion

8. Purpose of Grant: (attach additional sheets if needed)
   To provide federal disaster assistance to repair damage to public facilities; state, local, and non-profit, caused by the storms of July 9 - July 11, 2007. See attached pages.

9. Impact on Existing Programs if Grant is not Accepted:
   State and local governments and eligible non-profit agencies will have to bear the full cost of repair to public facilities, roads, and bridges; the cost of debris removal; and for emergency response.

10. Budget Information: (Expenditures expected to occur in FY08-FY09)

EXPENDITURES:
Statutory Administrative Costs $ 161,045
Other (Recovery costs -estimated) $ 4,479,554
TOTAL $ 4,640,599

REVENUES:
State Funds (estimates - see attached schedule):
   Emergency Relief and Assistance Fund $ 562,409
Federal Funds (Federal share id 75% of the total damage estimate):
   FEMA Fund $ 3,480,450
Other Funds (estimates - see attached schedule):
   Local Government $ 597,740
TOTAL $ 4,640,599

Grant will be allocated to these appropriation expenditure accounts (excludes local share)

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<th>Amount</th>
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<td>59700</td>
<td>21555</td>
<td>$ 552,409</td>
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-over-
14. Will grant monies be spent on one or more personal service contracts?
[ ] YES  [X] NO

If YES, signature of appointing authority here indicates intent to follow current guidelines for bidding.

15a. Please list any requested Limited Service positions:

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<tr>
<th>Titles</th>
<th>Number of Positions</th>
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TOTAL

15b Equipment and space for these positions:
[ ] Is presently available.
[ ] Can be obtained with available funds.

16. Signature of Appointing Authority

I certify that no funds have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant.

(Signature)  10/29/07

17. Action by Governor:
[ ] Approved
[ ] Rejected

(Signature)  11/27/07

18. Secretary of Administration:
[ ] Request to JFO
[ ] Information to JFO

(Signature)  11/20/07

19. Action by Joint Fiscal Committee:
[ ] Request to be placed on JFC agenda
[ ] Approved (not placed on agenda in 30 days)
[ ] Approved by JFC
[ ] Rejected by JFC
[ ] Approved by Legislature

(Signature)  (Date)
APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED
August 13, 2007

1. TYPE OF SUBMISSION:
Application
X Construction
X Non-Construction

Preapplication

Construction
Non-Construction

3. DATE RECEIVED BY STATE

State Application Identifier

4. DATE RECEIVED BY FEDERAL AGENCY

Federal Identifier

5. APPLICANT INFORMATION

Legal Name:
State of Vermont - Agency of Administration

Organizational Unit:
Vermont Agency of Transportation

Address (give city, county, State, and zip code):
Pavilion Office Building
Montpelier, Vermont 05609-0201

Name and telephone number of person to be contacted on matters involving this application (give area code) -
William E. McManis (802) 828-2602

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

03 - 00000274

7. TYPE OF APPLICANT:

A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify)

8. TYPE OF APPLICATION:

X New

Revision

If Revision, enter appropriate letter(s) in box(es)

A. Increase Award
B. Decrease Award
C. Increase Duration
D. Decrease Duration
E. Other (specify):

9. NAME OF FEDERAL AGENCY:

Federal Emergency Management Agency

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

97 - 036

TITLE Disaster Recovery - Public Assistance

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
Public Assistance for flood/storm damage that occurred during the events of July 09 - July 11, 2007. Damage is to State, Local, and non-profit infrastructure.

12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):

Orange, Washington, and Windsor.

13. PROPOSED PROJECT:
Disaster Recovery

14. CONGRESSIONAL DISTRICTS OF:

Vermont

a. Applicant
Vermont Agency of Transportation

b. Project
Disaster Recovery - Public Assistance

15. ESTIMATED FUNDING:

a. Federal $1,514,716
b. Applicant $254,812
c. State $217,062
d. Local $217,062
e. Other
f. Program Income

g. TOTAL $1,986,590

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. YES
b. No

X PROGRAM IS NOT COVERED BY E.O. 12372 OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

Yes

X No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Type Name of Authorized Representative
Michael Smith

b. Title
Secretary of Administration (& GAR)

c. Telephone Number
(802) 828-3322

d. Signature of Authorized Representative

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Standard Form 424 (Rev. 7-97)
Prescribed by OMB Circular A-102

Previous Edition Usable
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### Vermont Agency of Transportation

**FEMA - 1715**

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**Monday, November 12, 2007**
## Vermont Agency of Transportation
### FEMA - 1715

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Monday, November 12, 2007  Page 3 of 5
### Vermont Agency of Transportation
#### FEMA - 1715

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Totals: $4,640,599.23 | 3,480,449.69 | $161,044.58 | $562,409.27 | $597,740.27

**REvised**

**FEDERAL**

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*Friday, October 26, 2007*
### Vermont Agency of Transportation
#### FEMA - 1715

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**Totals:** 2,815,945.28 2,111,959.15 $107,458.63 $329,851.73 0 $374,134.40

1 ORIGINAL STATE SHARE AS OF 10/26/07

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*Friday, October 26, 2007*