

STATE OF VERMONT JOINT FISCAL OFFICE

MEMORANDUM

To:

James Reardon, Commissioner of Finance & Management

From:

Nathan Lavery, Fiscal Analyst

Date:

January 25, 2010

Subject:

JFO #2424

No Joint Fiscal Committee member has requested that the following item be held for review:

JFO #2424 — \$497,000 grant from the U.S. Department of Agriculture Forest Service to the Vermont Department of Forests, Parks & Recreation. These funds will be used to maintain or create jobs through the conducting of forest health management activities on federal forest lands and recreational sites on National Forest Service lands. The establishment of twelve (12) temporary positions is associated with this request, as is the retention of two existing positions.

[*JFO received 12/21/09*]

The Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

Jason Gibbs, Commissioner cc:

PHONE: (802) 828-2295 FAX: (802) 828-2483



STATE OF VERMONT JOINT FISCAL OFFICE

MEMORANDUM

To:

Joint Fiscal Committee Members

From:

Nathan Lavery, Fiscal Analyst

Date:

December 22, 2009

Subject:

Grant Requests

Enclosed please find two (2) requests that the Joint Fiscal Office has received from the administration. If approved, these requests would result in the establishment of 3 new limited service positions and create 12 new temporary positions, while maintaining 2 other temporary positions.

JFO #2423 — Request to establish three (3) limited service positions in the Department of Public Service. These positions are intended to provide administrative, financial, and technical support associated with increased workload generated by American Recovery and Reinvestment Act (ARRA) grants. Funding for these positions is provided by \$717,606.20 from the Energy Efficiency and Conservation Block Grants awarded under the American Recovery and Reinvestment Act, and approved in Sec. B.235 of Act 1 of the 2009 Special Session. [JFO received 12/16/09]

JFO #2424 — \$497,000 grant from the U.S. Department of Agriculture Forest Service to the Vermont Department of Forests, Parks & Recreation. These funds will be used to maintain or create jobs through the conducting of forest health management activities on federal forest lands and recreational sites on National Forest Service lands. The establishment of twelve (12) temporary positions is associated with this request, as is the retention of two existing positions. This grant is awarded under the American Recovery and Reinvestment Act and expedited review of this item has been requested. Joint Fiscal Committee members will be contacted within two weeks with a request to waive the statutory review period and accept this item.

[JFO received 12/21/09]

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by January 6 we will assume that you agree to consider as final the Governor's acceptance of these requests.

James Reardon, Commissioner cc:

> Davis O'Brien, Commissioner Jason Gibbs, Commissioner

PHONE: (802) 828-2295

FAX: (802) 828-2483



STATE OF VERMONT JOINT FISCAL OFFICE

MEMORANDUM

To:

Representative David Deen

Senator Virginia Lyons

From:

Nathan Lavery, Fiscal Analyst

Date:

December 22, 2009

Subject:

JFO #2424

In accordance with Sec. E.129 of Act 1 of the 2009 Special Session, Representative Michael Obuchowski asked that I forward to you a copy of the enclosed American Recovery and Reinvestment Act grant materials and cover memo. He requests your observations regarding the enclosed item.

cc: Rep. Michael Obuchowski Stephen Klein PHONE: (802) 828-2295

FAX: (802) 828-2483



[phone]

802-828-1354 [fax] 802-828-3320

December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.



DEC 21 2009



ARRA ACTIVITY ACCE	PTANCE QU		RRA Competitiv		E .	RRA Activity
Revision? Yes	Revision Date:		(Alternate Form A	A-1)	(Not subject	to AA-1 Process)
INSTRUCTIONS: This form must be completed in its entirety and is required for:						
1)	acceptance of a	ll ARRA Discr	etionary Grants,	and		Datus 1981. 469
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						Survey and Outreach
4. Legal Title of Grant:	Project	rest Hearm 1 for	conon. I done car	npground n	ivasive opecies i	our vey and Ouncaon
4a. Federal Agency Awa		10-DG-1142000)4-613	4b. CFDA	# (ARRA-E): 10	.688
5. Federal (or VT) Fund	ling Agency (ARI	RA-A): USDA	Forest Service		1	vard Date:
` · · · · ·				(. Cl)	11/12/2	
6. Award Amount or Be		97,000		6a. Check	if this amount	is an estimate:
7. Grant Period (ARRA-H From:) 11/12/2	2009	To:	9/3	30/2011	
7a. Date by which ARR	A funds must b	e: Obligat	ted by Date:	and/or X	Spent by Date	e· 9/30/2011
8. Purpose of Grant/AR			.ou by Duto.	and or v	Spent by Dut	0. 7/50/2011
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Expenditures:						
Personnel Costs	\$	\$64,000	\$192,000	\$	\$	
3 rd Party Contracts	\$	\$40,750	\$122,250	\$	\$	
Operating Expenses	\$	\$19,500	\$58,500	\$	\$	
Grants/Sub-Awards	\$	\$	\$	\$	\$	
Total	\$	\$124,250	\$372,750	\$	\$	·
Revenues:						
State Funds:	\$	\$	\$	\$	\$	
Cash In-Kind	<u>\$</u>	\$	\$ \$	\$ \$	\$ \$	
		\$				
ARRA Federal Funds:	\$	\$	\$	\$	\$	
(Direct Costs)	\$	\$113,112	\$339,337	\$	\$	
(Statewide Indirect)	\$	\$ \$ \$	\$ 822.412	\$	\$	
(Dept'l Indirect)	\$	\$11,138	\$33,413	\$	\$	
Other Funds:	\$	\$	\$	\$	\$	
(Other Federal)	\$	\$	\$	\$	\$,
(list source)	\$	\$	\$	\$	\$	4
Total	\$	\$124,250	\$372,750	\$	\$	497KTOTAL V
DeptID/Appropriation:	Other VISI	ON Chartfield	Total Amous	nt (all FYs)	Comments	

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If "Yes", appointing auth	ority must	initial here to	indicate intent to fo	ollow current competitive		licy.
Appointing Authority	Name: Ja	son Gibbs 4	Agreed by:	(initial)		
12. State Position Infor	mation and	d Title(s):	# Existing Positions Retained	Est. Annual Regul Hours	ar # Positions Created (New)	Est. Annual Regular Hours
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Conservation Educa	tion Coor	dinator	1	1,040		
Forester			1	2,080		·
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		Positions	2	3,120	12	867
12a. Is the appropriate		_	-	osition(s) listed in Lin	e 12 above?	
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Fiscal Committee approval		Department H	ead:			Datey
grant, unless previous notifi			1.1/1			11/30/07
made on Form AA-1PN (if applicable). I/we further cer	dia that	Name: Jason	Gibbs	Title:	Commissioner	
these funds will be used onl		/	tary (if required):		CONTRIBUTION	Date: 1
accordance with the federal	American	Agency Secre	ary (it required).	/ //		12/1/49
Recovery & Reinvestment A federal and state rules and re		Name: Jonath			·	141/0/
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☐ Rejected			·			Date:

		<i>₹</i> *:		FORM ESR-2
	17. SENT TO JFO			
	Sent to JFO			Date:
Ī	18. ARRA GRANT D	OCUMENTATION REQUIRED (check all that apply):		
	☐ Request Memo ☐ Dept. project approval (if applical ☐ Notice of Award	Grant Agreement Governor's Certification (if applicable) Notice of Donation (if any)	☐ Grant (Project) Timeline (if applicable) ☐ Request for Extension (if applicable) ☐ Form AA-1PN attached (if applicable)	

Agency of Natural Resources

Department of Forests, Parks and Recreation 103 South Main Street - 10 South Waterbury, VT 05671-0603

MEMORANDUM

To:

Barb Morway, ANR Personnel Administrator

From:

Sarah Clark, Business Manager

Date:

November 20, 2009

Subject:

Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks' positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

<u>Parks</u>

We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

We need 192 "park attendant series" positions to mow lawns, clean sites and rest rooms, greet park visitors, and collect fees for the period from April 1 through November 7. Most of these employees will actually be on duty between mid-May through the week after Labor Day or the week after Columbus Day, ranging from 10 to 29 weeks.

We need 65 "park ranger series" positions to provide a responsible person at each location as well as assistants in about 10 larger and busier locations. These positions basically run from April 8 through October 24. Up to two positions may come on a little earlier or stay a little later to assist with pre- operating season preparation and/or post operating season activities.

We request twelve (12) "naturalist series" positions to provide natural resources education at park locations decided by park attendance, park resources and previous park support for this program. These people also cover the fall Park Naturalist Program. These positions go from May 24 through October 17.

We request fifteen (15) "maintenance series" positions to be used as helpers to meet maintenance needs throughout the system. The season for these positions is February 22

through October 24. Up to four of these positions may come on a little earlier in the year or stay a little later in the year to assist with capital construction projects.

We also request 12 "maintenance series" positions to be used for hazardous tree removal after parks close. We have a very limited time span to get these trees cut before bad weather is upon us. After these trees are marked, we cannot open our parks the next spring until they are cut. We want to keep four (4) positions on October 25 through January 30, 2010, but the other eight positions would end on December 5.

We request two Innkeeper positions to work from December 27th to November 27th. These positions operate Seyon Ranch State Park which is our only lodge in the park system. They prepare and serve food as well attend to all other operations of the lodge.

We have a need for 9 temporary positions in state parks to administer a summer youth employment program. This program will involve up to 4 crews of disadvantaged youth (18 to 24 years old) who will be funded and employed by the Department of Labor to do a variety of light duty construction and rehabilitation of park facilities. Program management and supervision of the crews will be by temporary parks employees. One position would serve to coordinate the program, manage and supervise staff and coordinate project selection and oversight, purchasing, reporting and other administrative functions (Park Maintenance Supervisor: PG 22). Eight positions would be crew leaders with technical skills and sufficient people skills to manage crews of 6 youth with minimal skill levels and a variety of workplace challenges (Park Maintenance Technician: PG 19). We need these positions from April 1 through January 30.

Lands Administration

A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

Forestry

An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner
Ed O'Leary, Director of Operations
Craig Whipple, Director of State Parks
Steve Sinclair, Director of Forests
Nate McKeen, Chief of Park Operations
Mike Fraysier, ANR Lands Director



Forest Service

Northeastern Area State and Private Forestry

11 Campus Boulevard, Suite 200 Newtown Square, PA 19073

File Code: 1580

Date: November 12, 2009

Mr. Steven J. Sinclair, Director of Forests Vermont Department of Forests, Parks and Recreation Agency of Natural Resources 103 South Main Street, Building 10 South Waterbury, VT 05671-0401

FEDERAL FINANCIAL ASSISTANCE AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613 Between the VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION And the

UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of \$497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, "Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009," and the Office of Management and Budget's Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

10.688 Wildland Fire Management American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

Cost Principles for States & Local Governments	State and Local Governments	-
Cost Principles for States & Local Governments	State and Local Governments	
➤ OMB Circular A-87 (2 CFR Part 225)		

➤ OMB Circular A-102	
Grants & Cooperative Agreements with State & Local Governments	State and Local Governments and Indian Tribes



Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation

State: VT

Project: ARRA - Partnerships with State and Private Forestry, State of New York and State of Vermont - Surveys

and Forest Health Protection

Project Period: November 12, 2009 through September 30, 2011

Award No.: 10-DG-11420004-613

Obligation:

PROGRAM	FUND CODE	SUBACCOUNT	AMOUNT
		and the second second	
Wildland Fire Management	WRFN1410	G42091774001	\$497,000

KATHRYN P. MALONEY

Area Director

M/10/09

DATE

Northeastern Area, State & Private Forestry

AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement.

Acceptance:

NAME OF AUTHORIZED REPRESENTATIVE

11/30/07 DATE

Commission TITLE

VITUEN (SIMMAN NAME OF AUTHORIZED REPRESENTATIVE

11/20/09 |DATE

Director of Forests

Remarks:



[phone] 802-828-1354 [fax] 802-828-3320

December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.



DEC 21 2009



ARRA ACTIVITA ACCE	PTANCE QU	TOI: A	RA Competitiv	ve Grant	Other A	ARRA Activity			
Revision? Yes	Revision Date:		Alternate Form A	A-1)	(Not subject	ct to AA-1 Process)			
INSTRUCTIONS: T	nie form muet h	e completed in i	ts entirety and is	required fo	or•				
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			tionary Grants,			160 CB: #169			
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3)	PRIOR to rece	ipts of all ARRA	A funding for Ind	lividual En	titlement Prog	rams.			
NOTE: Incomplete fo	rms will be retu	rned to departm	ents and will resu	It in the dela	av of spending	authority release.			
BASIC ARRA INFORMA									
1. Agency (ARRA-F): Natu	. Agency (ARRA-F): Natural Resources 2. Department (ARRA-F): Forests, Parks & Recreation								
3. ARRA Activity (ARRA		Ith Management			Code (ARRA 2-				
						Survey and Outreach			
4. Legal Title of Grant:	Project				1740170 Species	o bui to juliu bulloudii			
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5. Federal (or VT) Fund	ling Agency (ARI	RA-A): USDA I	Forest Service		· ·	Award Date: 2/2009			
6. Award Amount or Be	est Estimate: \$4	197,000		6a. Check	if this amoun	t is an estimate:			
7. Grant Period (ARRA-H) 11/12/2	2000	m.	0/	30/2011				
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7a. Date by which ARR	A funds must b	e: 🔲 Obligat	ed by Date:	and/or 🛭	Spent by Da	ite: 9/30/2011			
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			ls, by conducting						
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Forest Service la	nds.								
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17. SENT TO JFO			
Sent to JFO			Date:
18. ARRA GRANT DOCUMENT	ATION REQUIRED (check all that ap	oply):	
☐ Request Memo ☐ Dept. project approval (if applicable) ☐ Notice of Award	Grant Agreement Governor's Certification (if applicable) Notice of Donation (if any)	☐ Grant (Project) Timeline (if applicable) ☐ Request for Extension (if applicable) ☐ Form AA-1PN attached (if applicable)	

Agency of Natural Resources

Department of Forests, Parks and Recreation 103 South Main Street - 10 South Waterbury, VT 05671-0603

MEMORANDUM

To:

Barb Morway, ANR Personnel Administrator

From:

Sarah Clark, Business Manager

Date:

November 20, 2009

Subject:

Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks' positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

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A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

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An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner
Ed O'Leary, Director of Operations
Craig Whipple, Director of State Parks
Steve Sinclair, Director of Forests
Nate McKeen, Chief of Park Operations
Mike Fraysier, ANR Lands Director



Forest Service

Northeastern Area State and Private Forestry

11 Campus Boulevard, Suite 200 Newtown Square, PA 19073

File Code: 1580

Date: November 12, 2009

Mr. Steven J. Sinclair, Director of Forests Vermont Department of Forests, Parks and Recreation Agency of Natural Resources 103 South Main Street, Building 10 South Waterbury, VT 05671-0401

FEDERAL FINANCIAL ASSISTANCE AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613 Between the VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION And the

UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of \$497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, "Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009," and the Office of Management and Budget's Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

10.688 Wildland Fire Management American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

➤ OMB Circular A-87 (2 CFR Part 225)	
Cost Principles for States & Local Governments	State and Local Governments
ADMINISTRATI	VE STANDARDS

ADMINISTRATIVE STANDARDS

➤ OMB Circular A-102	·
Grants & Cooperative Agreements with State & Local Governments	State and Local Governments and Indian Tribes



Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation

State: VT

Project: ARRA - Partnerships with State and Private Forestry, State of New York and State of Vermont - Surveys

and Forest Health Protection

Project Period: November 12, 2009 through September 30, 2011

Award No.: 10-DG-11420004-613

Obligation:

PROGRAM	FUND CODE	SUBACCOUNT	AMOUNT
Wildland Fire Management	WRFN1410	G42091774001	\$497,000

The authority and format of this instrument has been reviewed and approved for signature. Grants and Agreements Specialist Approval: This Federal financial assistance award and obligation is approved. Area Director Northeastern Area, State & Private Forestry AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement. Acceptance:

Remarks:



[phone] 80 [fax] 80

802-828-1354 802-828-3320

December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.

RECEIVED

DEC 21 2009



ARRA ACTIVITY ACCE	PTANCE QU		RRA Competitiv			RRA Activity to AA-1 Process)		
Revision? Yes	Revision Date:							
INSTRUCTIONS: TI								
1) acceptance of all ARRA Discretionary Grants, and 2) PRIOR to receipt of all ARRA Formula/Block Grants, and 3) PRIOR to receipts of all ARRA funding for Individual Entitlement Programs. NOTE: Incomplete forms will be returned to departments and will result in the delay of spending authority release.								
		rned to departm	ents and will resu	t in the dela	y of spending a	uthority release.		
BASIC ARRA INFORMATION 1. Agency (ARRA-F): Natural Resources 2. Department (ARRA-F): Forests, Parks & Recreation								
1. Agency (ARRA-F): Natu		1/1 3 4						
3. ARRA Activity (ARRA					Code (ARRA 2-1)			
4. Legal Title of Grant:	Project	rest Health Prote	ection: Public Car	npground In	vasive Species	Survey and Outreach		
4a. Federal Agency Awa	ard # (ARRA-B):	10-DG-1142000	4-613	4b. CFDA	# (ARRA-E): 10			
5. Federal (or VT) Fund			Forest Service		11/12/2			
6. Award Amount or Be		97,000		6a. Check	if this amount	is an estimate: 🔲		
7. Grant Period (ARRA-H From:) 11/12/2	.009	To:		0/2011			
7a. Date by which ARR	A funds must be	e: 🔲 Obligate	ed by Date:	and/or 🗵	Spent by Dat	e: 9/30/2011		
8. Purpose of Grant/AR	RA Narrative (A	ARRA 2-02):						
			o maintain jobs, re	instate jobs	or stimulate the	creation of jobs		
through State For	resters or equival	ent State official	ls, by conducting f	orest health	management ac	tivities on non-		
federal forest lan	ds to achieve hea	lthy sustainable	forests. In addition	n, in partner	ship with the Gr	een Mountain		
National Forest,	forest health man	agement activiti	es will also occur	on concentr	ated recreation s	sites on National		
Forest Service la	nds.							
9. Impact on existing pr Program will no		is not Accepted:						
10. BUDGET INFORM	ATION							
	←Sta	ite Fiscal Year-	-		ral Fiscal Year- →			
			SFY 2011 &					
Fiscal Year	SFY 2009	SFY 2010	Beyond	FFY 2009	FFY 2010	Comments		
Expenditures:								
Personnel Costs	\$	\$64,000	\$192,000	\$	\$			
3 rd Party Contracts	\$	\$40,750	\$122,250	\$	\$			
Operating Expenses	\$	\$19,500	\$58,500	\$	\$			
Grants/Sub-Awards	\$	\$	\$	\$	\$			
Total	\$	\$124,250	\$372,750	\$	\$			
Revenues:								
State Funds:	\$	\$	\$	\$	\$			
Cash	\$	\$ \$	\$	\$	\$			
ARRA Federal Funds:	\$	\$	\$. \$	\$			
(Direct Costs)	\$	\$113,112	\$339,337	\$	\$			
(Statewide Indirect)	\$ \$	\$ 611.120	\$ 822,412	\$	\$			
(Dept'l Indirect)		\$11,138	\$33,413	\$	\$			
Other Funds:	\$	\$	\$	\$	\$			
(Other Federal)	\$	\$	\$	\$	\$			
(list source)	\$	\$	\$	\$	\$	\$		
Total	\$	\$124,250	\$372,750	\$	\$	497KTOTAL V		
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				onal Service Contracts? Illow current competitive l		licy.
Appointing Author	ity Name: Ja	son Gibbs	Agreed by:	(initial)		
			# Existing	Est. Annual Regular	# Positions	Est. Annual
			Positions	Hours	Created	Regular Hours
12. State Position In	formation an	d Title(s):	Retained		(New)	
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12c. Does this qual	ify as "Infra	structure"	<u>' </u>	les ⊠ No		
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made on Form AA-1PN applicable). I/we further		Name: Jason	Gibbs	Title: Co	mmissioner	<u> </u>
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accordance with the fede		Agency Secre	tary (if required):	/ //		Date:
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pertaining thereto:			- · - · · · · · · · · · · · · · · · · ·			
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18. ARI	RA GRANT DOCUMENT	ATION REQUIRED (ch	eck all that apply):			
☐ Request M☐ Dept. proj☐ Notice of	ject approval (if applicable)	☐ Grant Agreement ☐ Governor's Certification (if application (if any)	le)	Request for Ext	Timeline (if applicable) ension (if applicable) attached (if applicable)	

Agency of Natural Resources

Department of Forests, Parks and Recreation 103 South Main Street - 10 South Waterbury, VT 05671-0603

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From:

Sarah Clark, Business Manager

Date:

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Subject:

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Craig Whipple, Director of State Parks
Steve Sinclair, Director of Forests
Nate McKeen, Chief of Park Operations
Mike Fraysier, ANR Lands Director



Forest Service

Northeastern Area State and Private Forestry

11 Campus Boulevard, Suite 200 Newtown Square, PA 19073

File Code: 1580

Date: November 12, 2009

Mr. Steven J. Sinclair, Director of Forests Vermont Department of Forests, Parks and Recreation Agency of Natural Resources 103 South Main Street, Building 10 South Waterbury, VT 05671-0401

Grants & Cooperative Agreements with State &

Local Governments

FEDERAL FINANCIAL ASSISTANCE AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613 Between the VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION And the UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE

NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of \$497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, "Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009," and the Office of Management and Budget's Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

> 10.688 Wildland Fire Management American Reinvestment and Recovery Act of 2009 and Public Law 111-5

State and Local Governments and Indian Tribes

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

➤ OMB Circular A-87 (2 CFR Part 225)	
Cost Principles for States & Local Governments	State and Local Governments
ADMINISTRATI	VE STANDARDS
➤ OMB Circular A-102	





Recipient: Vermont Department of Forests, Parks and Recreation

State: VT

Project: ARRA - Partnerships with State and Private Forestry, State of New York and State of Vermont - Surveys

and Forest Health Protection

Project Period: November 12, 2009 through September 30, 2011

Award No.: 10-DG-11420004-613

Obligation:

PROGRAM	FUND CODE	SUBACCOUNT	AMOUNT
	A CONTRACTOR OF THE PARTY OF TH		
Wildland Fire Management	WRFN1410	G42091774001	\$497,000

The authority and format of this instrument has been reviewed and approved for signature. Approval: This Federal financial assistance award and obligation is approved. Area Director Northeastern Area, State & Private Forestry AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement. Acceptance:

Remarks:



[phone] 802-828-1354 [fax] 802-828-3320

December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.



DEC 21 2009



ARRA ACTIVITY ACCE	PTANCE QU	EST: 🔀 AI	RRA Competitiv	e Gr ant	│	RRA Activity					
			(Alternate Form A	A-1)	(Not subject	t to AA-1 Process)					
Revision? Yes	Revision Date:										
INSTRUCTIONS: This form must be completed in its entirety and is required for:											
1) acceptance of all ARRA Discretionary Grants, and 2) PRIOR to receipt of all ARRA Formula/Block Grants, and											
2) PRIOR to receipt of all ARRA Formula/Block Grants, and											
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BASIC ARRA INFORMA											
	1. Agency (ARRA-F): Natural Resources 2. Department (ARRA-F): Forests, Parks & Recreation										
3. ARRA Activity (ARRA 1-01): Forest Health Management 3a. ARRA Code (ARRA 2-1): C36 Surveys and Forest Health Protection: Public Campground Invasive Species Survey and Outreach											
4. Legal Title of Grant:	Surveys and For	orest Health Prote	ection: Public Car	npground lr	ivasive Species	Survey and Outreach					
4a. Federal Agency Awa	ard # (ARRA-B):	10-DG-1142000	4-613	4b. CFDA	# (ARRA-E): 10						
5. Federal (or VT) Fund	ling Agency (AR	RA-A): USDA	Forest Service		5a. A. 11/12/	ward Date: 2009					
6. Award Amount or Be		197,000		6a. Check	if this amount	is an estimate: 🔲					
7. Grant Period (ARRA-H) 11/12/2	2009	To:	9/1	30/2011						
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Expenditures:											
Personnel Costs	\$	\$64,000	\$192,000	\$	\$						
3 rd Party Contracts	\$	\$40,750	\$122,250	\$	\$						
Operating Expenses	\$	\$19,500	\$58,500	\$	\$						
Grants/Sub-Awards	\$	\$	\$	\$	\$						
Total	\$	\$124,250	\$372,750	\$	\$						
Revenues:											
State Funds:	\$	\$	\$	\$	\$	ļ					
Cash	\$	\$	\$	\$	\$						
In-Kind	\$	\$	\$	\$	\$						
ARRA Federal Funds:	\$	\$	\$	\$	\$						
(Direct Costs)	\$	\$113,112	\$339,337	\$	\$	 					
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(Dept'l Indirect)	\$	\$11,138	\$33,413	\$	\$						
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Agency of Natural Resources

Department of Forests, Parks and Recreation 103 South Main Street - 10 South Waterbury, VT 05671-0603

MEMORANDUM

To:

Barb Morway, ANR Personnel Administrator

From:

Sarah Clark, Business Manager

Date:

November 20, 2009

Subject:

Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks' positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

Parks

We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

We need 192 "park attendant series" positions to mow lawns, clean sites and rest rooms, greet park visitors, and collect fees for the period from April 1 through November 7. Most of these employees will actually be on duty between mid-May through the week after Labor Day or the week after Columbus Day, ranging from 10 to 29 weeks.

We need 65 "park ranger series" positions to provide a responsible person at each location as well as assistants in about 10 larger and busier locations. These positions basically run from April 8 through October 24. Up to two positions may come on a little earlier or stay a little later to assist with pre- operating season preparation and/or post operating season activities.

We request twelve (12) "naturalist series" positions to provide natural resources education at park locations decided by park attendance, park resources and previous park support for this program. These people also cover the fall Park Naturalist Program. These positions go from May 24 through October 17.

We request fifteen (15) "maintenance series" positions to be used as helpers to meet maintenance needs throughout the system. The season for these positions is February 22

through October 24. Up to four of these positions may come on a little earlier in the year or stay a little later in the year to assist with capital construction projects.

We also request 12 "maintenance series" positions to be used for hazardous tree removal after parks close. We have a very limited time span to get these trees cut before bad weather is upon us. After these trees are marked, we cannot open our parks the next spring until they are cut. We want to keep four (4) positions on October 25 through January 30, 2010, but the other eight positions would end on December 5.

We request two Innkeeper positions to work from December 27th to November 27th. These positions operate Seyon Ranch State Park which is our only lodge in the park system. They prepare and serve food as well attend to all other operations of the lodge.

We have a need for 9 temporary positions in state parks to administer a summer youth employment program. This program will involve up to 4 crews of disadvantaged youth (18 to 24 years old) who will be funded and employed by the Department of Labor to do a variety of light duty construction and rehabilitation of park facilities. Program management and supervision of the crews will be by temporary parks employees. One position would serve to coordinate the program, manage and supervise staff and coordinate project selection and oversight, purchasing, reporting and other administrative functions (Park Maintenance Supervisor: PG 22). Eight positions would be crew leaders with technical skills and sufficient people skills to manage crews of 6 youth with minimal skill levels and a variety of workplace challenges (Park Maintenance Technician: PG 19). We need these positions from April 1 through January 30.

Lands Administration

A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

Forestry

An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner
Ed O'Leary, Director of Operations
Craig Whipple, Director of State Parks
Steve Sinclair, Director of Forests
Nate McKeen, Chief of Park Operations
Mike Fraysier, ANR Lands Director



Forest Service Northeastern Area State and Private Forestry 11 Campus Boulevard, Suite 200 Newtown Square, PA 19073

File Code: 1580

Date: November 12, 2009

Mr. Steven J. Sinclair, Director of Forests Vermont Department of Forests, Parks and Recreation Agency of Natural Resources 103 South Main Street, Building 10 South Waterbury, VT 05671-0401

FEDERAL FINANCIAL ASSISTANCE
AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613
Between the
VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION
And the
UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE
NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of \$497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, "Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009," and the Office of Management and Budget's Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

> 10.688 Wildland Fire Management

American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

 ▶ OMB Circular A-87 (2 CFR Part 225)

 Cost Principles for States & Local Governments
 State and Local Governments

ADMINISTRATIVE STANDARDS

➤ OMB Circular A-102
 Grants & Cooperative Agreements with State & Local Governments
 State and Local Governments and Indian Tribes



Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation

State: VT

Project: ARRA - Partnerships with State and Private Forestry, State of New York and State of Vermont - Surveys

and Forest Health Protection

Project Period: November 12, 2009 through September 30, 2011

Award No.: 10-DG-11420004-613

Obligation:

PROGRAM FUND CODE SUBACCOUNT **AMOUNT** WRFN1410 G42091774001 Wildland Fire Management \$497,000 The authority and format of this instrument has been reviewed and approved for signature. Grants and Agreements Specialist Approval: This Federal financial assistance award and obligation is approved. Area Director Northeastern Area, State & Private Forestry AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement. Acceptance:

Remarks:



[phone] 802-828-1354 [fax] 802-828-3320

December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.



DEC 21 2009



ARRA ACTIVITY ACCE	PTANCE QU	EST: A	ARRA Competitive Grant			RRA Activity			
Revision? Yes	Revision Date:		(Alternate Form AA-1)			to AA-1 Process)			
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INSTRUCTIONS: This form must be completed in its entirety and is required for:									
1) acceptance of all ARRA Discretionary Grants, and 2) PRIOR to receipt of all ARRA Formula/Block Grants, and									
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3. ARRA Activity (ARRA	1-01): Forest Hea	lth Managemen			Code (ARRA 2-1)				
4. Legal Title of Grant:	Surveys and Fo Project	rest Health Prot	tection: Public Car	mpground In	vasive Species S	Survey and Outreach			
4a. Federal Agency Awa	ard # (ARRA-B):	10-DG-114200	04-613	4b. CFDA	# (ARRA-E): 10	.688			
5. Federal (or VT) Fund			Forest Service		11/12/2				
6. Award Amount or Be		97,000		6a. Check	if this amount	is an estimate: 🔲			
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filing costs have been expended or committed in anticipation of Joint Name: Steven Sinclair Title: Director of Forests										
Fiscal Committee approval of this Department Head:										
grant, unless previous not	ification was	7	1 1/1				11/30/27			
made on Form AA-1PN (if applicable). I/we further certify that Name: Jason Gibbs Title: Commissioner							17-7-1			
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Recovery & Reinvestment Act and all						12/1/09				
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Rejected			,		•		Date:			
recjected						,	1 ,			

			Form LSR-2
17. SENT TO JFO			and the second s
Sent to JFO 18 ARRA GRANT DOCUMENTA	ATION REQUIRED (check all that apply	Y	Date:
☐ Request Memo ☐ Dept. project approval (if applicable) ☐ Notice of Award	Grant Agreement Governor's Certification (if applicable) Notice of Donation (if any)	☐ Grant (Project) Timeline (if a ☐ Request for Extension (if app) ☐ Form AA-1PN attached (if ap	licable)

Agency of Natural Resources

Department of Forests, Parks and Recreation 103 South Main Street - 10 South Waterbury, VT 05671-0603

MEMORANDUM

To:

Barb Morway, ANR Personnel Administrator

From:

Sarah Clark, Business Manager

Date:

November 20, 2009

Subject:

Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks' positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

Parks

We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

We need 192 "park attendant series" positions to mow lawns, clean sites and rest rooms, greet park visitors, and collect fees for the period from April 1 through November 7. Most of these employees will actually be on duty between mid-May through the week after Labor Day or the week after Columbus Day, ranging from 10 to 29 weeks.

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Lands Administration

A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

Forestry

An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner
Ed O'Leary, Director of Operations
Craig Whipple, Director of State Parks
Steve Sinclair, Director of Forests
Nate McKeen, Chief of Park Operations
Mike Fraysier, ANR Lands Director



Forest Service Northeastern Area State and Private Forestry 11 Campus Boulevard, Suite 200 Newtown Square, PA 19073

File Code: 1580

Date: November 12, 2009

Mr. Steven J. Sinclair, Director of Forests Vermont Department of Forests, Parks and Recreation Agency of Natural Resources 103 South Main Street, Building 10 South Waterbury, VT 05671-0401

FEDERAL FINANCIAL ASSISTANCE
AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613
Between the
VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION
And the
UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE
NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of \$497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, "Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009," and the Office of Management and Budget's Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

> 10.688 Wildland Fire Management

American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

 ▶ OMB Circular A-87 (2 CFR Part 225)

 Cost Principles for States & Local Governments
 State and Local Governments

ADMINISTRATIVE STANDARDS

➤ OMB Circular A-102

Grants & Cooperative Agreements with State & Local Governments

State and Local Governments and Indian Tribes



Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation

State: VT

Project: ARRA - Partnerships with State and Private Forestry, State of New York and State of Vermont - Surveys

and Forest Health Protection

Project Period: November 12, 2009 through September 30, 2011

Award No.: 10-DG-11420004-613

Obligation:

PROGRAM	FUND CODE	SUBACCOUNT	AMOUNT
			7 - 1 JF
Wildland Fire Management	WRFN1410	G42091774001	\$497,000

The authority and format of this instrument has been reviewed and approved for signature. Grants and Agreements Specialist Approval: This Federal financial assistance award and obligation is approved. Area Director Northeastern Area, State & Private Forestry AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement. Acceptance:

Remarks:



State of Vermont
Agency of Administration
Office of Economic Stimulus and Recovery
Pavilion Office Building
109 State Street
Montpelier, VT 05609-0201
www.vermont.recovery.gov

[phone] 802-828-1354 [fax] 802-828-3320

December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.



DEC 21 2009

JOINT FISCAL OFFICE



ARRA ACTIVITY ACCI	EPTANCE QU	JEST: 🛛	ARRA	Competiti	ve Crant	Othe	er ARRA Activity
		(Alternate Form AA-1) (Not subject to AA-1 I				bject to AA-1 Process)	
Revision? Yes	Revision Date:						
INSTRUCTIONS: This form must be completed in its entirety and is required for:							
1) acceptance of all ARRA Discretionary Grants, and 2) PRIOR to receipt of all ARRA formula/Block Grants, and 3) PRIOR to receipts of all ARRA funding for Individual Entitlement Programs							
2) PRIOR to receipt of all ARRA Formula/Block Grants, and							
3) PRIOR to receipts of all ARRA funding for Individual Entitlement Programs.							
NOTE: Incomplete for	orms will be retu	rned to depa	rtments	and will resu	It in the del	ay of spendi	ing authority release.
BASIC ARRA INFORMA							
1. Agency (ARRA-F): Nati	ıral Resources		2. I	epartment (ARRA-F): For	ests, Parks &	& Recreation
3. ARRA Activity (ARRA		ılth Managen		<u> </u>	·	Code (ARR	
4. Legal Title of Grant:	Surveys and Fo	orest Health F	rotection	n: Public Cai	npground Ir	ivasive Spe	cies Survey and Outreach
4a. Federal Agency Aw		10-DG-1142	0004-61	3	4b. CFDA	# (ARRA-E)	
5. Federal (or VT) Fund	ding Agency (AR	RA-A): USI	OA Fores	t Service		3	a. Award Date: 1/12/2009
6. Award Amount or B	est Estimate: \$4	197,000			6a. Check	if this amo	ount is an estimate:
7. Grant Period (ARRA-H	11/12/2	2009		To:	0/3	30/2011	
From:					l		
7a. Date by which ARR	A funds must b	e: UObli	gated by	y Date:	and/or 🔀	Spent by	Date: 9/30/2011
8. Purpose of Grant/AF	RA Narrative (ARRA 2-02):					,
The primary pur	pose of this Prog	ram of Work	is to ma	intain jobs, re	einstatė jobs	or stimulate	e the creation of jobs
through State Fo	resters or equiva	lent State off	cials, by	conducting a	forest health	manageme	nt activities on non-
federal forest lan	ds to achieve he	althy sustaina	ble fore	sts. In additio	n, in partnei	ship with th	ne Green Mountain
							tion sites on National
Forest Service la			.,_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
9. Impact on existing program if grant is not Accepted:							
Program will not exist.							
10. BUDGET INFORMATION							
	←Sta	ate Fiscal Vea	r	-	←Rede	ral Fiscal Y	ear-
						>	
104 1 X7	CIEXY 2000	CENT 2010	SI	Y 2011 &	TEXEST 2000	EEE 2010	G
Fiscal Year	SFY 2009	SFY 2010		Beyond	FFY 2009	FFY 2010	Comments
Expenditures:							
Personnel Costs	\$	\$64,0	00	\$192,000	\$	\$	
3 rd Party Contracts	\$	\$40,75		\$122,250	\$		\$
Operating Expenses	\$	\$19,50		\$58,500	\$	\$	Ψ
Grants/Sub-Awards	\$	\$		\$	\$	\$	
Total	\$	\$124,2	50	\$372,750	\$	\$	
Revenues:					· · · · · · · · · · · · · · · · · · ·		
State Funds:	\$	\$		\$	\$	\$	
Cash	\$	\$		\$	\$	\$	
In-Kind	\$	\$		\$	\$	\$	
ARRA Federal Funds:	\$	\$		\$	\$	\$	
(Direct Costs)	\$	\$113,1	2	\$339,337	\$	\$	
(Statewide Indirect)	\$	\$		\$	\$	\$	
(Dept'l Indirect)	\$	\$11,13	38	\$33,413	\$	\$	
Other Funds:	\$	\$		\$	\$	\$	
(Other Federal)	\$	\$	 	\$	\$		\$
(list source)	\$	\$		\$	\$	\$	
Total	\$	\$124,25	0	\$372,750	\$	\$	497K TOTAL V
DentiD/Appropriation:	`	ON Chartfiel		Total Amour			

					Form ESR-2
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6130030000	22046 /155 22040/52155		\$190,000 \$50,000		<u> </u>
0100010000	22040/02100		\$ \$		
			\$		
		Total	\$497,000		
TALEK (10 KANTALINIA)	TOPPINIDOR MINITOR				
If "Yes", appointing au	this grant be used to fur thority must initial here to ty Name: Jason Gibbs	o indicate intent to f	sonal Service Contracts? [ollow current competitive bi (initial)	Yes No	licy.
12. State Position Info		# Existing Positions Retained	Est. Annual Regular Hours	# Positions Created	Est. Annual Regular Hours
State Park Naturalist		Ketaineu		(New) 12	867
Conservation Educ		1	1,040	12	807
Forester	dion Coordinator	1	2,080		
		-	2,000	<u> </u>	
	Total Positions	2	3,120	12	867
12a. Is the appropriat		attached for new j	position(s) listed in Line 12		1 007
	XES – Form	attached or	No new positions	created	
12b. Equipment and	space for Is pres	ently available. 🛭	Can be obtained w/avail	able funds.	,
these positions:	y as "Infrastructure"	•	Yes No		
	y as impastructure (ONEACCERNOSY/DIREA				
I/we certify that no funds			4		Date:
basic application preparati	ion and	en dir	ulan)		13/2/19
filing costs have been exp	ended or		Title: Direc	tor of Forests	12/3/01
committed in anticipation Fiscal Committee approva	or joint				7
grant, unless previous noti	fication was	My M			Datey 11/3-/57
made on Form AA-1PN (i applicable). I/we further of		Gibbs .	Title: Com	nissioner	1.7-7-1
these funds will be used or		ary (if required):			Date:
accordance with the federa	al American	y (i. /oquilou).	[N		12/1/2
Recovery & Reinvestment federal and state rules and		on Wood	T 70541 S		141/01
pertaining thereto:	Tyane. Johan	all Wood	Title: Secre		
TERTRUENCHIENNER VERTER	KANGÉERVIVIAHNALEB	MIBNING COMMING	onisipalaisshiodaisjess	MV00	
√To Release	Spending FY 2009 \$	0 .	FY 2010 \$	124,250.	60 .
Authority in	VISION: Cite(s):	*		ICESS RECEIPT	
Analyst	Date: /7 /7/129	14 - 15 - 15 - 15 - 15 - 15 - 15 - 15 -	mmissioner Finance &		Date: 110e
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					Date:
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Request to JFO		9			12/15/09
Rejected		,			Date:

	2.5		<i>/</i>	Form ESR-2
17. SENT TO JF	0			
Sent to JFO				Date:
18. ARRA GRAN	DOCUMENTATION REQUIRE	ED (check all that apply):		
☐ Request Memo ☐ Dept. project approval (if app ☐ Notice of Award	☐ Grant Agreement	(if applicable)	Grant (Project) Timeline (if applicable) Request for Extension (if applicable) Form AA-IPN attached (if applicable)	

Agency of Natural Resources

Department of Forests, Parks and Recreation 103 South Main Street - 10 South Waterbury, VT 05671-0603

MEMORANDUM

To:

Barb Morway, ANR Personnel Administrator

From:

Sarah Clark, Business Manager

Date:

November 20, 2009

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Craig Whipple, Director of State Parks
Steve Sinclair, Director of Forests
Nate McKeen, Chief of Park Operations
Mike Fraysier, ANR Lands Director



Forest Service Northeastern Area State and Private Forestry 11 Campus Boulevard, Suite 200 Newtown Square, PA 19073

File Code: 1580

Date: November 12, 2009

Mr. Steven J. Sinclair, Director of Forests Vermont Department of Forests, Parks and Recreation Agency of Natural Resources 103 South Main Street, Building 10 South Waterbury, VT 05671-0401

FEDERAL FINANCIAL ASSISTANCE
AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613
Between the
VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION
And the
UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE
NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

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AUTHORITIES

> 10.688 Wildland Fire Management
American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

 ▶ OMB Circular A-87 (2 CFR Part 225)

 Cost Principles for States & Local Governments
 State and Local Governments

ADMINISTRATIVE STANDARDS

➤ OMB Circular A-102
 Grants & Cooperative Agreements with State & Local Governments
 State and Local Governments and Indian Tribes



Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation

State: VT

Project: ARRA - Partnerships with State and Private Forestry, State of New York and State of Vermont - Surveys

and Forest Health Protection

Project Period: November 12, 2009 through September 30, 2011

Award No.: 10-DG-11420004-613

Obligation:

PROGRAM	FUND CODE	SUBACCOUNT	AMOUNT
Wildland Fire Management	WRFN1410	G42091774001	\$497,000

The authority and format of this instrument has been reviewed and approved for signature. Approval: This Federal financial assistance award and obligation is approved. Area Director Northeastern Area, State & Private Forestry AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement. Acceptance:

Remarks: