MEMORANDUM

To: James Reardon, Commissioner of Finance & Management
From: Nathan Lavery, Fiscal Analyst
Date: January 25, 2010
Subject: JFO #2424

No Joint Fiscal Committee member has requested that the following item be held for review:

JFO #2424 — $497,000 grant from the U.S. Department of Agriculture Forest Service to the Vermont Department of Forests, Parks & Recreation. These funds will be used to maintain or create jobs through the conducting of forest health management activities on federal forest lands and recreational sites on National Forest Service lands. The establishment of twelve (12) temporary positions is associated with this request, as is the retention of two existing positions.

[JFO received 12/21/09]

The Governor’s approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Jason Gibbs, Commissioner
MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: December 22, 2009
Subject: Grant Requests

Enclosed please find two (2) requests that the Joint Fiscal Office has received from the administration. If approved, these requests would result in the establishment of 3 new limited service positions and create 12 new temporary positions, while maintaining 2 other temporary positions.

JFO #2423 — Request to establish three (3) limited service positions in the Department of Public Service. These positions are intended to provide administrative, financial, and technical support associated with increased workload generated by American Recovery and Reinvestment Act (ARRA) grants. Funding for these positions is provided by $717,606.20 from the Energy Efficiency and Conservation Block Grants awarded under the American Recovery and Reinvestment Act, and approved in Sec. B.235 of Act 1 of the 2009 Special Session.

JFO #2424 — $497,000 grant from the U.S. Department of Agriculture Forest Service to the Vermont Department of Forests, Parks & Recreation. These funds will be used to maintain or create jobs through the conducting of forest health management activities on federal forest lands and recreational sites on National Forest Service lands. The establishment of twelve (12) temporary positions is associated with this request, as is the retention of two existing positions. This grant is awarded under the American Recovery and Reinvestment Act and expedited review of this item has been requested. Joint Fiscal Committee members will be contacted within two weeks with a request to waive the statutory review period and accept this item.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by January 6 we will assume that you agree to consider as final the Governor’s acceptance of these requests.

cc: James Reardon, Commissioner
    Davis O'Brien, Commissioner
    Jason Gibbs, Commissioner

[JFO received 12/16/09]

[JFO received 12/21/09]
MEMORANDUM

To: Representative David Deen
    Senator Virginia Lyons

From: Nathan Lavery, Fiscal Analyst

Date: December 22, 2009

Subject: JFO #2424

In accordance with Sec. E.129 of Act 1 of the 2009 Special Session, Representative Michael Obuchowski asked that I forward to you a copy of the enclosed American Recovery and Reinvestment Act grant materials and cover memo. He requests your observations regarding the enclosed item.

cc: Rep. Michael Obuchowski
    Stephen Klein
December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competitive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.
ARRA ACTIVITY ACCEPTANCE QUEST:  ☑ ARRA Competitive Grant
(Alternate Form AA-1)  ☐ Other ARRA Activity
(Not subject to AA-1 Process)

Revision?  ☐ Yes  Revision Date:  

INSTRUCTIONS:  This form must be completed in its entirety and is required for:
1) acceptance of all ARRA Discretionary Grants, and
2) PRIOR to receipt of all ARRA Formula/Block Grants, and
3) PRIOR to receipts of all ARRA funding for Individual Entitlement Programs.

NOTE: Incomplete forms will be returned to departments and will result in the delay of spending authority release.

BASIC ARRA INFORMATION
1. Agency (ARRA-F): Natural Resources
2. Department (ARRA-F): Forests, Parks & Recreation
3. ARRA Activity (ARRA 1-01): Forest Health Management
3a. ARRA Code (ARRA 2-1): C36
4. Legal Title of Grant: Surveys and Forest Health Protection: Public Campground Invasive Species Survey and Outreach Project
4a. Federal Agency Award # (ARRA-B): 10-DG-11420004-613
4b. CFDA # (ARRA-B): 10.688
5. Federal (or VT) Funding Agency (ARRA-A): USDA Forest Service
5a. Award Date: 11/12/2009
6. Award Amount or Best Estimate: $497,000
6a. Check if this amount is an estimate: ☐
7. Grant Period (ARRA-H)
   From: 11/12/2009
   To: 9/30/2011
7a. Date by which ARRA funds must be: ☐ Obligated by Date:  and/or ☑ Spent by Date: 9/30/2011
8. Purpose of Grant/ARRA Narrative (ARRA 2-02):
The primary purpose of this Program of Work is to maintain jobs, reinstate jobs or stimulate the creation of jobs through State Foresters or equivalent State officials, by conducting forest health management activities on non-federal forest lands to achieve healthy sustainable forests. In addition, in partnership with the Green Mountain National Forest, forest health management activities will also occur on concentrated recreation sites on National Forest Service lands.
9. Impact on existing program if grant is not Accepted:
   Program will not exist.

10. BUDGET INFORMATION

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### Personal Information

11. Will monies from this grant be used to fund one or more Personal Service Contracts?  
   - Yes □  No □
   
   If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

   Appointing Authority Name: Jason Gibbs
   Agreed by: [Initial]

### State Position Information and Title(s):

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<th>Position Type</th>
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<th># Positions Created (New)</th>
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<td>12</td>
<td><strong>867</strong></td>
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</tbody>
</table>

12a. Is the appropriate Position Request Form attached for new position(s) listed in Line 12 above?  
   - YES - Form attached □  No new positions created □

12b. Equipment and space for these positions:
   - Is presently available □  Can be obtained w/available funds □

12c. Does this qualify as "Infrastructure"?  
   - Yes □  No □

### Authority to Release Authority in VISION

- FY 2009 $0
- FY 2010 $124,250,00

### Secretary of Administration

- Check One Box: Accepted  
  (Secretary's signature or designee)  
  Date: 11/15/09

### Action by Governor

- Check One Box: Request to JFO  
  (Governor's signature or designee)  
  Date: 12/15/09

- Rejected  
  Date: 12/15/09

ARRA Activity Acceptance_ Form ESR-2.dot_v1.3
17. SENT TO JFO

- Sent to JFO

18. ARRA GRANT DOCUMENTATION REQUIRED (check all that apply):

- Request Memo
- Dept. project approval (if applicable)
- Notice of Award
- Grant Agreement
- Governor's Certification (if applicable)
- Notice of Donation (if any)
- Grant (Project) Timeline (if applicable)
- Request for Extension (if applicable)
- Form AA-1PN attached (if applicable)
MEMORANDUM

To: Barb Morway, ANR Personnel Administrator
From: Sarah Clark, Business Manager
Date: November 20, 2009
Subject: Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks' positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

Parks

We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

We need 192 "park attendant series" positions to mow lawns, clean sites and rest rooms, greet park visitors, and collect fees for the period from April 1 through November 7. Most of these employees will actually be on duty between mid-May through the week after Labor Day or the week after Columbus Day, ranging from 10 to 29 weeks.

We need 65 "park ranger series" positions to provide a responsible person at each location as well as assistants in about 10 larger and busier locations. These positions basically run from April 8 through October 24. Up to two positions may come on a little earlier or stay a little later to assist with pre-operating season preparation and/or post operating season activities.

We request twelve (12) "naturalist series" positions to provide natural resources education at park locations decided by park attendance, park resources and previous park support for this program. These people also cover the fall Park Naturalist Program. These positions go from May 24 through October 17.

We request fifteen (15) "maintenance series" positions to be used as helpers to meet maintenance needs throughout the system. The season for these positions is February 22
through October 24. Up to four of these positions may come on a little earlier in the year or stay a little later in the year to assist with capital construction projects.

We also request 12 "maintenance series" positions to be used for hazardous tree removal after parks close. We have a very limited time span to get these trees cut before bad weather is upon us. After these trees are marked, we cannot open our parks the next spring until they are cut. We want to keep four (4) positions on October 25 through January 30, 2010, but the other eight positions would end on December 5.

We request two Innkeeper positions to work from December 27th to November 27th. These positions operate Seyon Ranch State Park which is our only lodge in the park system. They prepare and serve food as well attend to all other operations of the lodge.

We have a need for 9 temporary positions in state parks to administer a summer youth employment program. This program will involve up to 4 crews of disadvantaged youth (18 to 24 years old) who will be funded and employed by the Department of Labor to do a variety of light duty construction and rehabilitation of park facilities. Program management and supervision of the crews will be by temporary parks employees. One position would serve to coordinate the program, manage and supervise staff and coordinate project selection and oversight, purchasing, reporting and other administrative functions (Park Maintenance Supervisor: PG 22). Eight positions would be crew leaders with technical skills and sufficient people skills to manage crews of 6 youth with minimal skill levels and a variety of workplace challenges (Park Maintenance Technician: PG 19). We need these positions from April 1 through January 30.

**Lands Administration**

A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

**Forestry**

An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner  
    Ed O'Leary, Director of Operations  
    Craig Whipple, Director of State Parks  
    Steve Sinclair, Director of Forests  
    Nate McKeen, Chief of Park Operations  
    Mike Fraysier, ANR Lands Director
Mr. Steven J. Sinclair, Director of Forests  
Vermont Department of Forests, Parks and Recreation  
Agency of Natural Resources  
103 South Main Street, Building 10 South  
Waterbury, VT 05671-0401

FEDERAL FINANCIAL ASSISTANCE  
AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613  
Between the  
VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION  
And the  
UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE  
NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of $497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, “Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009,” and the Office of Management and Budget’s Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

➢ 10.688 Wildland Fire Management  
American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

➢ OMB Circular A-87 (2 CFR Part 225)  
Cost Principles for States & Local Governments  
State and Local Governments

ADMINISTRATIVE STANDARDS

➢ OMB Circular A-102  
Grants & Cooperative Agreements with State & Local Governments  
State and Local Governments and Indian Tribes

Caring for the Land and Serving People
Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation
State: VT
Project: ARRA — Partnerships with State and Private Forestry, State of New York and State of Vermont — Surveys and Forest Health Protection
Project Period: November 12, 2009 through September 30, 2011
Award No.: 10-DG-11420004-613

Obligation:

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<td>WRFN1410</td>
<td>G42091774001</td>
<td>$497,000</td>
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The authority and format of this instrument has been reviewed and approved for signature.

Grants and Agreements Specialist

Approval:

This Federal financial assistance award and obligation is approved.

KATHRYN P. MALONEY
Area Director
Northeastern Area, State & Private Forestry

AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement.

Acceptance:

NAME OF AUTHORIZED REPRESENTATIVE  

Commissioner

TITLE

NAME OF AUTHORIZED REPRESENTATIVE  

Director of Forests

TITLE

Remarks:
December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competitive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved, the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.
INSTRUCTIONS: This form must be completed in its entirety and is required for:
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2) PRIOR to receipt of all ARRA Formula/Block Grants, and
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NOTE: Incomplete forms will be returned to departments and will result in the delay of spending authority release.

BASIC ARRA INFORMATION
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2. Department (ARRA-F): Forests, Parks & Recreation
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3a. ARRA Code (ARRA 2-1): C36
4. Legal Title of Grant: Surveys and Forest Health Protection: Public Campground Invasive Species Survey and Outreach Project
4a. Federal Agency Award # (ARRA-B): 10-DG-11420004-613
4b. CFDA # (ARRA-E): 10.688
5. Federal (or VT) Funding Agency (ARRA-A): USDA Forest Service
5a. Award Date: 11/12/2009

6. Award Amount or Best Estimate: $497,000
6a. Check if this amount is an estimate: □

7. Grant Period (ARRA-H)
From: 11/12/2009
To: 9/30/2011
7a. Date by which ARRA funds must be: □ Obligated by Date: and/or ☑ Spent by Date: 9/30/2011

8. Purpose of Grant/ARRA Narrative (ARRA 2-02): The primary purpose of this Program of Work is to maintain jobs, reinstate jobs or stimulate the creation of jobs through State Foresters or equivalent State officials, by conducting forest health management activities on non-federal forest lands to achieve healthy sustainable forests. In addition, in partnership with the Green Mountain National Forest, forest health management activities will also occur on concentrated recreation sites on National Forest Service lands.

9. Impact on existing program if grant is not Accepted: Program will not exist.

10. BUDGET INFORMATION

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DeptID/Appropriation: Other VISION Chartfield Total Amount (all FYs) Comments

ARRA Activity Acceptance_ Form ESR-2.dot_v1.3
Form ESR-2

11. Will monies from this grant be used to fund one or more Personal Service Contracts?  ☒ Yes ☐ No 
   If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

   Appointing Authority Name: Jason Gibbs  Agreed by: [INITIAL] (initial)

12. State Position Information and Title(s):

   # Existing Positions Retained | Est. Annual Regular Hours | # Positions Created (New) | Est. Annual Regular Hours
   ---------------------------------|-----------------|-----------------|-----------------
   State Park Naturalist (PG 11)  | 1 | 1,040 | 1 | 867
   Conservation Education Coordinator | 1 | 2,080 | 12
   Forester | 1 | 2,080 | 12

   Total Positions 2 | 3,120 | 12 | 867

12a. Is the appropriate Position Request Form attached for new position(s) listed in Line 12 above?  ☒ YES — Form attached ☐ No new positions created

12b. Equipment and space for these positions:
   ☐ Is presently available.  ☒ Can be obtained w/available funds.

12c. Does this qualify as "Infrastructure"?  ☒ Yes ☐ No

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable). I/we further certify that these funds will be used only in accordance with the federal American Recovery & Reinvestment Act and all federal and state rules and regulations pertaining thereto:

   ARRA Activity Manager:
   Name: Steven Sinclair  Title: Director of Forests  Date: 12/3/09
   Department Head:
   Name: Jason Gibbs  Title: Commissioner  Date: 11/5/07
   Agency Secretary (if required):
   Name: Jonathan Wood  Title: Secretary  Date: 12/1/09

☒ To Release Spending Authority in VISION:
   FY 2009 $ 0  FY 2010 $ 124,250.00
   Analyst (initial):  [G] Date: 12/7/09  Commissioner Finance & Management (initial):  [SKE] Date: 12/7/09

☒ Rejected by Governor:
   Check One Box: (Governor's signature or designee)  Date: 12/5/09
   ☒ Request to JFO
   ☐ Rejected

ARRA Activity Acceptance_Form ESR-2.dot_v1.3
17. SENT TO JFO

☐ Sent to JFO

Date:

18. ARRA GRANT DOCUMENTATION REQUIRED (check all that apply):

- Request Memo
- Dept. project approval (if applicable)
- Notice of Award
- Grant Agreement
- Governor’s Certification (if applicable)
- Notice of Donation (if any)
- Grant (Project) Timeline (if applicable)
- Request for Extension (if applicable)
- Form AA-1PN attached (if applicable)
MEMORANDUM

To: Barb Morway, ANR Personnel Administrator

From: Sarah Clark, Business Manager

Date: November 20, 2009

Subject: Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks’ positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

Parks

We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

We need 192 "park attendant series" positions to mow lawns, clean sites and rest rooms, greet park visitors, and collect fees for the period from April 1 through November 7. Most of these employees will actually be on duty between mid-May through the week after Labor Day or the week after Columbus Day, ranging from 10 to 29 weeks.

We need 65 "park ranger series" positions to provide a responsible person at each location as well as assistants in about 10 larger and busier locations. These positions basically run from April 8 through October 24. Up to two positions may come on a little earlier or stay a little later to assist with pre-operating season preparation and/or post operating season activities.

We request twelve (12) "naturalist series" positions to provide natural resources education at park locations decided by park attendance, park resources and previous park support for this program. These people also cover the fall Park Naturalist Program. These positions go from May 24 through October 17.

We request fifteen (15) "maintenance series" positions to be used as helpers to meet maintenance needs throughout the system. The season for these positions is February 22
through October 24. Up to four of these positions may come on a little earlier in the year or stay a little later in the year to assist with capital construction projects.

We also request 12 "maintenance series" positions to be used for hazardous tree removal after parks close. We have a very limited time span to get these trees cut before bad weather is upon us. After these trees are marked, we cannot open our parks the next spring until they are cut. We want to keep four (4) positions on October 25 through January 30, 2010, but the other eight positions would end on December 5.

We request two Innkeeper positions to work from December 27th to November 27th. These positions operate Seyon Ranch State Park which is our only lodge in the park system. They prepare and serve food as well attend to all other operations of the lodge.

We have a need for 9 temporary positions in state parks to administer a summer youth employment program. This program will involve up to 4 crews of disadvantaged youth (18 to 24 years old) who will be funded and employed by the Department of Labor to do a variety of light duty construction and rehabilitation of park facilities. Program management and supervision of the crews will be by temporary parks employees. One position would serve to coordinate the program, manage and supervise staff and coordinate project selection and oversight, purchasing, reporting and other administrative functions (Park Maintenance Supervisor: PG 22). Eight positions would be crew leaders with technical skills and sufficient people skills to manage crews of 6 youth with minimal skill levels and a variety of workplace challenges (Park Maintenance Technician: PG 19). We need these positions from April 1 through January 30.

**Lands Administration**

A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

**Forestry**

An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner  
    Ed O'Leary, Director of Operations  
    Craig Whipple, Director of State Parks  
    Steve Sinclair, Director of Forests  
    Nate McKeen, Chief of Park Operations  
    Mike Fraysier, ANR Lands Director
Mr. Steven J. Sinclair, Director of Forests  
Vermont Department of Forests, Parks and Recreation  
Agency of Natural Resources  
103 South Main Street, Building 10 South  
Waterbury, VT 05671-0401

FEDERAL FINANCIAL ASSISTANCE  
AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613  
Between the  
VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION  
And the  
UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE  
NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of $497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, “Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009,” and the Office of Management and Budget’s Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

10.688 Wildland Fire Management  
American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

OMB Circular A-87 (2 CFR Part 225)  
Cost Principles for States & Local Governments  
State and Local Governments

ADMINISTRATIVE STANDARDS

OMB Circular A-102  
Grants & Cooperative Agreements with State & Local Governments  
State and Local Governments and Indian Tribes
Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation
State: VT
Project: ARRA — Partnerships with State and Private Forestry, State of New York and State of Vermont — Surveys and Forest Health Protection
Project Period: November 12, 2009 through September 30, 2011
Award No.: 10-DG-11420004-613

Obligation:

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>FUND CODE</th>
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<tr>
<td>Wildland Fire Management</td>
<td>WRFN1410</td>
<td>G42091774001</td>
<td>$497,000</td>
</tr>
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</table>

The authority and format of this instrument has been reviewed and approved for signature.

Grants and Agreements Specialist

Approval:

This Federal financial assistance award and obligation is approved.

KATHRYN P. MALONEY
Area Director
Northeastern Area, State & Private Forestry

AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement.

Acceptance:

NAME OF AUTHORIZED REPRESENTATIVE

Commissioner

NAME OF AUTHORIZED REPRESENTATIVE

DIRECTOR OF FOREST

Remarks:
December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competitive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.
ARRA ACTIVITY ACCEPTANCE QUEST:  

<table>
<thead>
<tr>
<th>Revision?</th>
<th>Yes</th>
<th>Revision Date:</th>
<th></th>
<th></th>
</tr>
</thead>
</table>

INSTRUCTIONS: This form must be completed in its entirety and is required for:

1) acceptance of all ARRA Discretionary Grants, and
2) PRIOR to receipt of all ARRA Formula/Block Grants, and
3) PRIOR to receipts of all ARRA funding for Individual Entitlement Programs.

Note: Incomplete forms will be returned to departments and will result in the delay of spending authority release.

BASIC ARRA INFORMATION

1. Agency (ARRA-F): Natural Resources
2. Department (ARRA-F): Forests, Parks & Recreation
3. ARRA Activity (ARRA-1-01): Forest Health Management
3a. ARRA Code (ARRA-2-1): C36
4. Legal Title of Grant: Surveys and Forest Health Protection: Public Campground Invasive Species Survey and Outreach Project
4a. Federal Agency Award # (ARRA-B): 10-DG-11420004-613
4b. CFDA # (ARRA-B): 10.688
5. Federal (or VT) Funding Agency (ARRA-A): USDA Forest Service
5a. Award Date: 11/12/2009
6. Award Amount or Best Estimate: $497,000
6a. Check if this amount is an estimate: □
7a. Date by which ARRA funds must be: □ Obligated by Date: □ and/or ☑ Spent by Date: 9/30/2011
8. Purpose of Grant/ARRA Narrative (ARRA-2-02): The primary purpose of this Program of Work is to maintain jobs, reinstate jobs or stimulate the creation of jobs through State Foresters or equivalent State officials, by conducting forest health management activities on non-federal forest lands to achieve healthy sustainable forests. In addition, in partnership with the Green Mountain National Forest, forest health management activities will also occur on concentrated recreation sites on National Forest Service lands.

9. Impact on existing program if grant is not Accepted: Program will not exist.

10. BUDGET INFORMATION

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>State Fiscal Year</th>
<th>Federal Fiscal Year</th>
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<tbody>
<tr>
<td>Fiscal Year</td>
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<td>SFY 2010</td>
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<tr>
<td>Personnel Costs</td>
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<td>3rd Party Contracts</td>
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<td>Operating Expenses</td>
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<td>Grants/Sub-Awards</td>
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<tr>
<td>Total</td>
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Revenues:

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<th>ARRA Federal Funds:</th>
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<tr>
<td>(Statewide Indirect)</td>
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<tr>
<td>(Dept'1 Indirect)</td>
<td>$</td>
<td>$11,138</td>
<td>$33,413</td>
</tr>
</tbody>
</table>

| Other Funds: | $ | $ | $ | $ | $ |
| Other (Federal) | $ | $ | $ | $ | $ |
| (list source) | $ | $ | $ | $ |
| Total | $ | $124,250 | $372,750 | $ | $ |

Department/Appropriation: Other VISION Chartfield Total Amount (all FYs) Comments

ARRA Activity Acceptance_Form ESR-2.dot_v1.3  Page 1 of 3
11. Will monies from this grant be used to fund one or more Personal Service Contracts? [X] Yes ☐ No
If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Jason Gibbs  Agreed by: [Initial]

12. State Position Information and Title(s):

<table>
<thead>
<tr>
<th># Existing Positions Retained</th>
<th>Est. Annual Regular Hours</th>
<th># Positions Created (New)</th>
<th>Est. Annual Regular Hours</th>
</tr>
</thead>
<tbody>
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<td>1,040</td>
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<tr>
<td>Conservation Education Coordinator</td>
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<td>12</td>
</tr>
<tr>
<td>Total Positions</td>
<td>2</td>
<td>3,120</td>
<td>12</td>
</tr>
</tbody>
</table>

12a. Is the appropriate Position Request Form attached for new position(s) listed in Line 12 above?
☐ YES – Form attached ☐ No new positions created

12b. Equipment and space for these positions:
☐ Is presently available. [X] Can be obtained w/available funds.

12c. Does this qualify as "Infrastructure"?
☐ Yes ☐ No

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable). I/we further certify that these funds will be used only in accordance with the federal American Recovery & Reinvestment Act and all federal and state rules and regulations pertaining thereto:

ARRA Activity Manager: [Signature] Name: Steven Sinclair Title: Director of Forests Date: 12/3/09

Department Head: [Signature] Name: Jason Gibbs Title: Commissioner Date: 11/3/09

Agency Secretary (if required): [Signature] Name: Jonathan Wood Title: Secretary Date: 12/16/09

√ To Release Spending Authority in VISION: FY 2009 $ 0 FY 2010 $ 124,250.00

Analyst (initial): [Signature] Date: 12/7/09
Commissioner Finance & Management (initial): [Signature] Date: 12/7/09

Secretary of Administration
☐ Check One Box: (Secretary's signature or designee) Date: 11/8/09
☐ Accepted
☐ Rejected

ACTION BY GOVERNOR
☐ Check One Box: (Governor's signature or designee) Date: 12/5/09
☐ Request to JFO
☐ Rejected
17. SENT TO JFO

☐ Sent to JFO

18. ARRA GRANT DOCUMENTATION REQUIRED (check all that apply):

- Request Memo
- Dept. project approval (if applicable)
- Notice of Award
- Grant Agreement
- Governor's Certification (if applicable)
- Notice of Donorion (if any)
- Grant (Project) Timeline (if applicable)
- Request for Extension (if applicable)
- Form AA-1PN attached (if applicable)
MEMORANDUM

To: Barb Morway, ANR Personnel Administrator
From: Sarah Clark, Business Manager
Date: November 20, 2009
Subject: Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks’ positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

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We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

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**Lands Administration**

A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

**Forestry**

An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc:  Jason Gibbs, Commissioner  
     Ed O'Leary, Director of Operations  
     Craig Whipple, Director of State Parks  
     Steve Sinclair, Director of Forests  
     Nate McKeen, Chief of Park Operations  
     Mike Fraysier, ANR Lands Director
Mr. Steven J. Sinclair, Director of Forests  
Vermont Department of Forests, Parks and Recreation  
Agency of Natural Resources  
103 South Main Street, Building 10 South  
Waterbury, VT 05671-0401  

FEDERAL FINANCIAL ASSISTANCE  
AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613  
Between the  
VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION  
And the  
UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE  
northeastern area economic recovery operations center  

Dear Steve:  

Upon execution of this document, an award in the amount of $497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, “Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009,” and the Office of Management and Budget’s Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.  

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.  

AUTHORITIES  

> 10.688 Wildland Fire Management  
American Reinvestment and Recovery Act of 2009 and Public Law 111-5  

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.  

COST PRINCIPLES  

- OMB Circular A-87 (2 CFR Part 225)  
Cost Principles for States & Local Governments  
State and Local Governments  

ADMINISTRATIVE STANDARDS  

- OMB Circular A-102  
Grants & Cooperative Agreements with State & Local Governments  
State and Local Governments and Indian Tribes  

Caring for the Land and Serving People
Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation
State: VT
Project Period: November 12, 2009 through September 30, 2011
Award No.: 10-DG-11420004-613

Obligation:

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>FUND CODE</th>
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<th>AMOUNT</th>
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<tbody>
<tr>
<td>Wildland Fire Management</td>
<td>WRFN1410</td>
<td>G42091774001</td>
<td>$497,000</td>
</tr>
</tbody>
</table>

The authority and format of this instrument has been reviewed and approved for signature.

Grants and Agreements Specialist

Approval:

This Federal financial assistance award and obligation is approved.

KATHRYN P. MALONEY
Area Director
Northeastern Area, State & Private Forestry

AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement.

Acceptance:

NAME OF AUTHORIZED REPRESENTATIVE

Commissions
TITLE

NAME OF AUTHORIZED REPRESENTATIVE

DATE

DATE

Remarks:
December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competitive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.
**ARRA ACTIVITY ACCEPTANCE REQUEST:**

- **ARDA Competitive Grant**
  (Alternate Form AA-1)

**INSTRUCTIONS:**

This form must be completed in its entirety and is required for:

1. Acceptance of all ARRA Discretionary Grants, and
2. PRIOR to receipt of all ARRA Formula/Block Grants, and
3. PRIOR to receipts of all ARRA funding for Individual Entitlement Programs.

**NOTE:** Incomplete forms will be returned to departments and will result in the delay of spending authority release.

<table>
<thead>
<tr>
<th>BASIC ARRA INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Agency</strong> (ARRA-F): Natural Resources</td>
</tr>
<tr>
<td><strong>2. Department</strong> (ARRA-F): Forests, Parks &amp; Recreation</td>
</tr>
<tr>
<td><strong>3. ARRA Activity</strong> (ARRA 1-01): Forest Health Management</td>
</tr>
<tr>
<td><strong>3a. ARRA Code</strong> (ARRA 2-1): C36</td>
</tr>
<tr>
<td><strong>4. Legal Title of Grant:</strong> Surveys and Forest Health Protection: Public Campground Invasive Species Survey and Outreach Project</td>
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<tr>
<td><strong>4a. Federal Agency Award # (ARRA-B):</strong> 10-DG-11420004-613</td>
</tr>
<tr>
<td><strong>4b. CFDA # (ARRA-E):</strong> 10.688</td>
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<tr>
<td><strong>5. Federal (or VT) Funding Agency</strong> (ARRA-A): USDA Forest Service</td>
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<tr>
<td><strong>5a. Award Date:</strong> 11/12/2009</td>
</tr>
<tr>
<td><strong>6. Award Amount or Best Estimate:</strong> $497,000</td>
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<tr>
<td><strong>6a. Check if this amount is an estimate:</strong></td>
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<tr>
<td><strong>7. Grant Period</strong> (ARRA-H):</td>
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<tr>
<td>From: 11/12/2009</td>
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<td>To: 9/30/2011</td>
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<tr>
<td><strong>7a. Date by which ARRA funds must be:</strong></td>
</tr>
<tr>
<td><strong>Obligated by Date:</strong> and/or <strong>Spent by Date:</strong> 9/30/2011</td>
</tr>
</tbody>
</table>

| **8. Purpose of Grant/ARRA Narrative** (ARRA 2-02): |
| The primary purpose of this Program of Work is to maintain jobs, reinstate jobs or stimulate the creation of jobs through State Foresters or equivalent State officials, by conducting forest health management activities on non-federal forest lands to achieve healthy sustainable forests. In addition, in partnership with the Green Mountain National Forest, forest health management activities will also occur on concentrated recreation sites on National Forest Service lands. |

| **9. Impact on existing program if grant is not Accepted:** |
| Program will not exist. |

<table>
<thead>
<tr>
<th><strong>10. BUDGET INFORMATION</strong></th>
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<tr>
<td><strong>Fiscal Year</strong></td>
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<th>Total Amount (all FYs)</th>
<th>Comments</th>
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<td>Program DB: 313</td>
<td>Page 1 of 3</td>
<td></td>
</tr>
</tbody>
</table>
11. Will monies from this grant be used to fund one or more Personal Service Contracts? ☑ Yes ☐ No

If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Jason Gibbs

Agreed by: (initial)

<table>
<thead>
<tr>
<th>State Position Information and Title(s):</th>
<th># Existing Positions Retained</th>
<th>Est. Annual Regular Hours</th>
<th># Positions Created (New)</th>
<th>Est. Annual Regular Hours</th>
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<td></td>
<td>12</td>
<td>867</td>
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</tr>
<tr>
<td>Conservation Education Coordinator</td>
<td>1</td>
<td>1,040</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Forester</td>
<td>1</td>
<td>2,080</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Positions 2 3,120 12 867

12a. Is the appropriate Position Request Form attached for new position(s) listed in Line 12 above?

☑ YES – Form attached ☐ No new positions created

12b. Equipment and space for these positions:

☐ Is presently available. ☑ Can be obtained w/available funds.

12c. Does this qualify as "Infrastructure"?

☐ Yes ☑ No

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-IPN (if applicable). I/we further certify that these funds will be used only in accordance with the federal American Recovery & Reinvestment Act and all federal and state rules and regulations pertaining thereto:

ARRA Activity Manager: Steven Sinclair

Name: Steven Sinclair

Title: Director of Forests

Date: 12/3/09

Deartment Head: Jason Gibbs

Name: Jason Gibbs

Title: Commissioner

Date: 11/30/09

Agency Secretary (if required):

Name: Jonathan Wood

Title: Secretary

Date: 12/1/09

☐ To Release Spending Authority in VISION:

☑ FY 2009 $ 0

FY 2010 $ 12,750.00

Cite(s):

Excess Accept

Analyst (initial): G

Date: 12/7/09

Commissioner Finance & Management (initial): S

Date: 12/7/09

☐ Request to JFO

Governor's signature or designee

Date: 12/5/09

☐ Rejected
17. SENT TO JFO

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sent to JFO</td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td></td>
</tr>
</tbody>
</table>

18. ARRA GRANT DOCUMENTATION REQUIRED (check all that apply):

- Request Memo
- Dept. project approval (if applicable)
- Notice of Award
- Grant Agreement
- Governor's Certification (if applicable)
- Notice of Donation (if any)
- Grant (Project) Timeline (if applicable)
- Request for Extension (if applicable)
- Form AA-IPN attached (if applicable)
The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks’ positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

**Parks**

We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

We need 192 "park attendant series" positions to mow lawns, clean sites and rest rooms, greet park visitors, and collect fees for the period from April 1 through November 7. Most of these employees will actually be on duty between mid-May through the week after Labor Day or the week after Columbus Day, ranging from 10 to 29 weeks.

We need 65 "park ranger series" positions to provide a responsible person at each location as well as assistants in about 10 larger and busier locations. These positions basically run from April 8 through October 24. Up to two positions may come on a little earlier or stay a little later to assist with pre-operating season preparation and/or post operating season activities.

We request twelve (12) "naturalist series" positions to provide natural resources education at park locations decided by park attendance, park resources and previous park support for this program. These people also cover the fall Park Naturalist Program. These positions go from May 24 through October 17.

We request fifteen (15) "maintenance series" positions to be used as helpers to meet maintenance needs throughout the system. The season for these positions is February 22
through October 24. Up to four of these positions may come on a little earlier in the year or stay a little later in the year to assist with capital construction projects.

We also request 12 "maintenance series" positions to be used for hazardous tree removal after parks close. We have a very limited time span to get these trees cut before bad weather is upon us. After these trees are marked, we cannot open our parks the next spring until they are cut. We want to keep four (4) positions on October 25 through January 30, 2010, but the other eight positions would end on December 5.

We request two Innkeeper positions to work from December 27th to November 27th. These positions operate Seyon Ranch State Park which is our only lodge in the park system. They prepare and serve food as well attend to all other operations of the lodge.

We have a need for 9 temporary positions in state parks to administer a summer youth employment program. This program will involve up to 4 crews of disadvantaged youth (18 to 24 years old) who will be funded and employed by the Department of Labor to do a variety of light duty construction and rehabilitation of park facilities. Program management and supervision of the crews will be by temporary parks employees. One position would serve to coordinate the program, manage and supervise staff and coordinate project selection and oversight, purchasing, reporting and other administrative functions (Park Maintenance Supervisor: PG 22). Eight positions would be crew leaders with technical skills and sufficient people skills to manage crews of 6 youth with minimal skill levels and a variety of workplace challenges (Park Maintenance Technician: PG 19). We need these positions from April 1 through January 30.

**Lands Administration**

A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

**Forestry**

An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner
    Ed O'Leary, Director of Operations
    Craig Whipple, Director of State Parks
    Steve Sinclair, Director of Forests
    Nate McKeen, Chief of Park Operations
    Mike Fraysier, ANR Lands Director
FEDERAL FINANCIAL ASSISTANCE
AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613
Between the
VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION
And the
UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE
NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of $497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, “Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009,” and the Office of Management and Budget’s Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

10.688 Wildland Fire Management
American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

OMB Circular A-87 (2 CFR Part 225)
Cost Principles for States & Local Governments
State and Local Governments

ADMINISTRATIVE STANDARDS

OMB Circular A-102
Grants & Cooperative Agreements with State & Local Governments
State and Local Governments and Indian Tribes
Recipient: Vermont Department of Forests, Parks and Recreation  
State: VT  
Project Period: November 12, 2009 through September 30, 2011  
Award No.: 10-DG-11420004-613

**Obligation:**

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>FUND CODE</th>
<th>SUBACCOUNT</th>
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<td>Wildland Fire Management</td>
<td>WRFN1410</td>
<td>G42091774001</td>
<td>$497,000</td>
</tr>
</tbody>
</table>

The authority and format of this instrument has been reviewed and approved for signature.

[Signature]

Grants and Agreements Specialist

**Approval:**

This Federal financial assistance award and obligation is approved.

[Signature]

KATHRYN P. MALONEY
Area Director
Northeastern Area, State & Private Forestry

**AUTHORIZED REPRESENTATIVES.** By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement.

**Acceptance:**

[Signature]

NAME OF AUTHORIZED REPRESENTATIVE

TITLE

[Signature]

NAME OF AUTHORIZED REPRESENTATIVE

TITLE

**Remarks:**
December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competitive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved, the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.
ARRA ACTIVITY ACCEPTANCE QUEST:

Revision? ☐ Yes ☑ Revision Date:

ARRA Competitive Grant (Alternate Form AA-1)

☐ Other ARRA Activity (Not subject to AA-1 Process)

INSTRUCTIONS: This form must be completed in its entirety and is required for:

1) acceptance of all ARRA Discretionary Grants, and
2) PRIOR to receipt of all ARRA Formula/Block Grants, and
3) PRIOR to receipts of all ARRA funding for Individual Entitlement Programs.

NOTE: Incomplete forms will be returned to departments and will result in the delay of spending authority release.

BASIC ARRA INFORMATION

1. Agency (ARRA-F): Natural Resources
2. Department (ARRA-F): Forests, Parks & Recreation

3. ARRA Activity (ARRA 1-01): Forest Health Management

3a. ARRA Code (ARRA 2-1): C36

4. Legal Title of Grant:

Surveys and Forest Health Protection: Public Campground Invasive Species Survey and Outreach Project

4a. Federal Agency Award # (ARRA-B): 10-DG-11420004-613

4b. CFDA # (ARRA-B): 10.688

5. Federal (or VT) Funding Agency (ARRA-A): USDA Forest Service

5a. Award Date: 11/12/2009

6. Award Amount or Best Estimate: $497,000

6a. Check if this amount is an estimate: ☐

7. Grant Period (ARRA-H)

From: 11/12/2009 To: 9/30/2011

7a. Date by which ARRA funds must be: ☑ Obligated by Date: 9/30/2011 and/or ☑ Spent by Date: 9/30/2011

8. Purpose of Grant/ARRA Narrative (ARRA 2-02):

The primary purpose of this Program of Work is to maintain jobs, reinstate jobs or stimulate the creation of jobs through State Foresters or equivalent State officials, by conducting forest health management activities on non-federal forest lands to achieve healthy sustainable forests. In addition, in partnership with the Green Mountain National Forest, forest health management activities will also occur on concentrated recreation sites on National Forest Service lands.

9. Impact on existing program if grant is not Accepted:

Program will not exist.

10. BUDGET INFORMATION

<table>
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<tr>
<th>Fiscal Year</th>
<th>SFY 2009</th>
<th>SFY 2010</th>
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<tr>
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<td>$124,250</td>
<td>$372,750</td>
<td>$</td>
<td>$</td>
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</tr>
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</table>

DeptID/Appropriation: Other VISION Chartfield | Total Amount (all FYs) | Comments

ARRA Activity Acceptance Form ESR-2.dot v13

Page 1 of 3
11. Will monies from this grant be used to fund one or more Personal Service Contracts? ☒ Yes ☐ No
If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Jason Gibbs
Agreed by: [Initial]

12. State Position Information and Title(s):

<table>
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<tr>
<th>Positions</th>
<th>Hours</th>
<th>Positions</th>
<th>Hours</th>
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<tr>
<td>Retained</td>
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<td>Created</td>
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<tr>
<td>State Park Naturalist (PG 11)</td>
<td>1</td>
<td>12</td>
<td>867</td>
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<td>1</td>
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<td></td>
</tr>
<tr>
<td>Forester</td>
<td>1</td>
<td>2,080</td>
<td></td>
</tr>
</tbody>
</table>

Total Positions: 2

12a. Is the appropriate Position Request Form attached for new position(s) listed in Line 12 above?

☒ YES — Form attached ☐ No new positions created

12b. Equipment and space for these positions:

☐ Is presently available. ☒ Can be obtained w/available funds.

12c. Does this qualify as "Infrastructure"?

☐ Yes ☐ No

Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable). If I/we further certify that these funds will be used only in accordance with the federal American Recovery & Reinvestment Act and all federal and state rules and regulations pertaining thereto:

ARRA Activity Manager:
Name: Steven Sinclair
Title: Director of Forests
Date: 12/3/09

Department Head: Jason Gibbs
Title: Commissioner
Date: 11/3/07

Agency Secretary (if required):
Name: Jonathan Wood
Title: Secretary
Date: 12/1/09

For release spending authority in VISION:
FY 2009: $0
FY 2010: $124,250,000

Analyis (initial): [Initial]
Date: 12/7/09

Commissioner Finance & Management (initial): [Initial]
Date: 12/7/09

Secretary of Administration:

☐ Accepted
☐ Rejected

Action by Governor:

☑ Request to JFO
☐ Rejected

Date: 12/5/09

ARRA Activity Acceptance_ Form ESR-2.dot_v1.3 Page 2 of 3
17. SENT TO JFO

<p>| | | |</p>
<table>
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18. ARRA GRANT DOCUMENTATION REQUIRED (check all that apply):

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<tr>
<th>Document Category</th>
<th>Box</th>
<th>Document Category</th>
<th>Box</th>
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<tbody>
<tr>
<td>Request Memo</td>
<td></td>
<td>Grant Agreement</td>
<td></td>
</tr>
<tr>
<td>Dept. project approval (if applicable)</td>
<td></td>
<td>Governor's Certification (if applicable)</td>
<td></td>
</tr>
<tr>
<td>Notice of Award</td>
<td></td>
<td>Notice of Duration (if any)</td>
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<td>Grant (Project) Timeline (if applicable)</td>
<td></td>
</tr>
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<td></td>
<td>Request for Extension (if applicable)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Form AA-1/FPN attached (if applicable)</td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM

To: Barb Morway, ANR Personnel Administrator

From: Sarah Clark, Business Manager

Date: November 20, 2009

Subject: Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks’ positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

Parks

We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

We need 192 "park attendant series" positions to mow lawns, clean sites and rest rooms, greet park visitors, and collect fees for the period from April 1 through November 7. Most of these employees will actually be on duty between mid-May through the week after Labor Day or the week after Columbus Day, ranging from 10 to 29 weeks.

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We have a need for 9 temporary positions in state parks to administer a summer youth employment program. This program will involve up to 4 crews of disadvantaged youth (18 to 24 years old) who will be funded and employed by the Department of Labor to do a variety of light duty construction and rehabilitation of park facilities. Program management and supervision of the crews will be by temporary parks employees. One position would serve to coordinate the program, manage and supervise staff and coordinate project selection and oversight, purchasing, reporting and other administrative functions (Park Maintenance Supervisor: PG 22). Eight positions would be crew leaders with technical skills and sufficient people skills to manage crews of 6 youth with minimal skill levels and a variety of workplace challenges (Park Maintenance Technician: PG 19). We need these positions from April 1 through January 30.

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A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

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Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner
    Ed O'Leary, Director of Operations
    Craig Whipple, Director of State Parks
    Steve Sinclair, Director of Forests
    Nate McKeen, Chief of Park Operations
    Mike Fraysier, ANR Lands Director
Mr. Steven J. Sinclair, Director of Forests  
Vermont Department of Forests, Parks and Recreation  
Agency of Natural Resources  
103 South Main Street, Building 10 South  
Waterbury, VT 05671-0401

FEDERAL FINANCIAL ASSISTANCE  
AWARD OF RECOVERY ACT DOMESTIC GRANT 10-DG-11420004-613  
Between the  
VERMONT DEPARTMENT OF FORESTS, PARKS AND RECREATION  
And the  
UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE  
NORTHEASTERN AREA ECONOMIC RECOVERY OPERATIONS CENTER

Dear Steve:

Upon execution of this document, an award in the amount of $497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, “Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009,” and the Office of Management and Budget’s Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

> 10.688 Wildland Fire Management  
American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

> OMB Circular A-87 (2 CFR Part 225)  
Cost Principles for States & Local Governments  
State and Local Governments

ADMINISTRATIVE STANDARDS

> OMB Circular A-102  
Grants & Cooperative Agreements with State & Local Governments  
State and Local Governments and Indian Tribes

Caring for the Land and Serving People
Recipient: Vermont Department of Forests, Parks and Recreation  
State: VT  
Project Period: November 12, 2009 through September 30, 2011  
Award No.: 10-DG-11420004-613

Obligation:

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>FUND CODE</th>
<th>SUBACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wildland Fire Management</td>
<td>WRFN1410</td>
<td>G42091774001</td>
<td>$497,000</td>
</tr>
</tbody>
</table>

The authority and format of this instrument has been reviewed and approved for signature.

Grants and Agreements Specialist  
11/12/09

Approval:

This Federal financial assistance award and obligation is approved.

KATHRYN P. MALONEY  
Area Director  
Northeastern Area, State & Private Forestry  
11/12/09

AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement.

Acceptance:

NAME OF AUTHORIZED REPRESENTATIVE  
11/30/09

TITLE

NAME OF AUTHORIZED REPRESENTATIVE  
11/20/09

TITLE

Remarks:
December 16, 2009

To: Joint Fiscal Office

From: Mel Adams, Director

Subject: Request to Expedite ARRA Competitive Grant

In light of the ARRA goal and expressed intent of the Vermont legislature and the Governor that stimulus money be put to work as quickly as possible to help alleviate unemployment and stimulate the economy, I am requesting expedited consideration by the Joint Fiscal Committee of this competitive grant. Moreover, the sooner this grant is approved; the sooner forest health management activities to achieve healthy sustainable forests can begin.

Thank you for your consideration.
ARRA ACTIVITY ACCEPTANCE QUEST: [X] ARRA Competitive Grant
(Alternate Form AA-1) [ ] Other ARRA Activity
(Not subject to AA-1 Process)

Revision? [ ] Yes
Revision Date:

INSTRUCTIONS: This form must be completed in its entirety and is required for:
1) acceptance of all ARRA Discretionary Grants, and
2) PRIOR to receipt of all ARRA Formula/Block Grants, and
3) PRIOR to receipt of all ARRA funding for Individual Entitlement Programs.

NOTE: Incomplete forms will be returned to departments and will result in the delay of spending authority release.

BASIC ARRA INFORMATION

1. Agency (ARRA-F): Natural Resources
2. Department (ARRA-F): Forests, Parks & Recreation
3. ARRA Activity (ARRA 1-01): Forest Health Management
3a. ARRA Code (ARRA 2-1): C36
4. Legal Title of Grant:
   Surveys and Forest Health Protection: Public Campground Invasive Species Survey and Outreach Project
4a. Federal Agency Award # (ARRA-B): 10-DG-11420004-613
4b. CFDA # (ARRA-E): 10.688
5. Federal (or VT) Funding Agency (ARRA-A): USDA Forest Service
5a. Award Date: 11/12/2009
6. Award Amount or Best Estimate: $497,000
6a. Check if this amount is an estimate: [ ]
7. Grant Period (ARRA-H):
   From: 11/12/2009
   To: 9/30/2011
7a. Date by which ARRA funds must be: [ ] Obligated by Date: and/or [X] Spent by Date: 9/30/2011

8. Purpose of Grant/ARRA Narrative (ARRA 2-02):
The primary purpose of this Program of Work is to maintain jobs, reinstate jobs or stimulate the creation of jobs through State Foresters or equivalent State officials, by conducting forest health management activities on non-federal forest lands to achieve healthy sustainable forests. In addition, in partnership with the Green Mountain National Forest, forest health management activities will also occur on concentrated recreation sites on National Forest Service lands.

9. Impact on existing program if grant is not Accepted:
Program will not exist.

10. BUDGET INFORMATION

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>SFY 2009</th>
<th>SFY 2010</th>
<th>SFY 2011 &amp; Beyond</th>
<th>FFY 2009</th>
<th>FFY 2010</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Expenditures:</td>
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<tr>
<td>Personnel Costs</td>
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<td>$192,000</td>
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<td>3rd Party Contracts</td>
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<td>$40,750</td>
<td>$122,250</td>
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<tr>
<td>Operating Expenses</td>
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<td>$19,500</td>
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<td>Grants/Sub-Awards</td>
<td>$</td>
<td>$</td>
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<tr>
<td>Total</td>
<td>$</td>
<td>$124,250</td>
<td>$372,750</td>
<td>$</td>
<td>$</td>
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<tr>
<td>Revenues:</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>State Funds:</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
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<tr>
<td>In-Kind</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
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<tr>
<td>ARRA Federal Funds:</td>
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<td>(Direct Costs)</td>
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<td>$113,112</td>
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<td>(Statewide Indirect)</td>
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<td>(Dept'l Indirect)</td>
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<td>$11,138</td>
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<tr>
<td>(Other Federal)</td>
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<td>$</td>
<td>$</td>
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</tr>
<tr>
<td>Total</td>
<td>$</td>
<td>$124,250</td>
<td>$372,750</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

DeptID/Appropriation: Other VISION Chartfield Total Amount (all FYs) Comments

ARRA Activity Acceptance Form ESR-2.dot_v1.3 Page 1 of 3
### PERSONAL INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts?  
   - Yes □  No □  
   If “Yes”, appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

- **Appointing Authority Name:** Jason Gibbs  
  **Agreed by:** (initial)

### 12. State Position Information and Title(s):

<table>
<thead>
<tr>
<th>Position Information</th>
<th># Existing Positions Retained</th>
<th>Est. Annual Regular Hours</th>
<th># Positions Created (New)</th>
<th>Est. Annual Regular Hours</th>
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<tbody>
<tr>
<td>State Park Naturalist (PG 11)</td>
<td>12</td>
<td>867</td>
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<tr>
<td>Conservation Education Coordinator</td>
<td>1</td>
<td>1,040</td>
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<tr>
<td>Forester</td>
<td>1</td>
<td>2,080</td>
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<tr>
<td><strong>Total Positions</strong></td>
<td>2</td>
<td>3,120</td>
<td></td>
<td></td>
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</tbody>
</table>

#### 12a. Is the appropriate Position Request Form attached for new position(s) listed in Line 12 above?  
- YES — Form attached □  or  
- No new positions created □

#### 12b. Equipment and space for these positions:  
- □ Is presently available.  
- □ Can be obtained w/available funds.

#### 12c. Does this qualify as “Infrastructure”?  
- □ Yes □ No

### AUTHORIZATION FOR AWARD

- I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-IPN (if applicable). I/we further certify that these funds will be used only in accordance with the federal American Recovery & Reinvestment Act and all federal and state rules and regulations pertaining thereto:

  - **ARRA Activity Manager:**  
    - Name: Steven Sinclair  
    - Title: Director of Forests  
    - Date: 12/3/09

  - **Department Head:**  
    - Name: Jason Gibbs  
    - Title: Commissioner  
    - Date: 11/30/07

  - **Agency Secretary (if required):**  
    - Name: Jonathan Wood  
    - Title: Secretary  
    - Date: 12/16/09

### RELEASE OF SPENDING AUTHORITY

- **FY 2009** $  
  - Analyst (initial):  
    - Date: 12/7/09

- **FY 2010** $ 124,250.00  
  - Commissioner Finance & Management (initial):  
    - Date: 12/7/09

### SECRETARY OF ADMINISTRATION

- Check One Box:  
  - Accepted □  
  - Rejected □  
  - (Secretary's signature or designee)  
  - Date: 12/6/09

### ACTION BY GOVERNOR

- Check One Box:  
  - Request to JFO □  
  - Rejected □  
  - (Governor's signature or designee)  
  - Date: 12/5/09
17. SENT TO JFO

☐ Sent to JFO

Date:

18. ARRA GRANT DOCUMENTATION REQUIRED (check all that apply):

- Request Memo
- Dept. project approval (if applicable)
- Notice of Award

- Grant Agreement
- Governor's Certification (if applicable)
- Notice of Donation (if any)

- Grant (Project) Timeline (if applicable)
- Request for Extension (if applicable)
- Form AA-IPN attached (if applicable)
MEMORANDUM

To: Barb Morway, ANR Personnel Administrator
From: Sarah Clark, Business Manager
Date: November 20, 2009
Subject: Seasonal Employees for Forests, Parks & Recreation

The following is our request for temporary positions for Forests, Parks & Recreation operations for next season. Understand that the parks' positions are absolutely critical to the operation of the State Park system. Our operation relies entirely on temporary seasonal workers for our front line service. Without these positions, the system could not function. In addition to Parks, both Forestry and Lands Administration are requesting temporary positions.

**Parks**

We have a need to hire five (5) data clerks to process camping reservations in our central reservation office from January 1 through December 31.

We need 192 "park attendant series" positions to mow lawns, clean sites and rest rooms, greet park visitors, and collect fees for the period from April 1 through November 7. Most of these employees will actually be on duty between mid-May through the week after Labor Day or the week after Columbus Day, ranging from 10 to 29 weeks.

We need 65 "park ranger series" positions to provide a responsible person at each location as well as assistants in about 10 larger and busier locations. These positions basically run from April 8 through October 24. Up to two positions may come on a little earlier or stay a little later to assist with pre-operating season preparation and/or post operating season activities.

We request twelve (12) "naturalist series" positions to provide natural resources education at park locations decided by park attendance, park resources and previous park support for this program. These people also cover the fall Park Naturalist Program. These positions go from May 24 through October 17.

We request fifteen (15) "maintenance series" positions to be used as helpers to meet maintenance needs throughout the system. The season for these positions is February 22
through October 24. Up to four of these positions may come on a little earlier in the year or stay a little later in the year to assist with capital construction projects.

We also request 12 "maintenance series" positions to be used for hazardous tree removal after parks close. We have a very limited time span to get these trees cut before bad weather is upon us. After these trees are marked, we cannot open our parks the next spring until they are cut. We want to keep four (4) positions on October 25 through January 30, 2010, but the other eight positions would end on December 5.

We request two Innkeeper positions to work from December 27th to November 27th. These positions operate Seyon Ranch State Park which is our only lodge in the park system. They prepare and serve food as well attend to all other operations of the lodge.

We have a need for 9 temporary positions in state parks to administer a summer youth employment program. This program will involve up to 4 crews of disadvantaged youth (18 to 24 years old) who will be funded and employed by the Department of Labor to do a variety of light duty construction and rehabilitation of park facilities. Program management and supervision of the crews will be by temporary parks employees. One position would serve to coordinate the program, manage and supervise staff and coordinate project selection and oversight, purchasing, reporting and other administrative functions (Park Maintenance Supervisor: PG 22). Eight positions would be crew leaders with technical skills and sufficient people skills to manage crews of 6 youth with minimal skill levels and a variety of workplace challenges (Park Maintenance Technician: PG 19). We need these positions from April 1 through January 30.

**Lands Administration**

A survey crew helper (Environmental Tech A) is needed from May 3 through November 28.

**Forestry**

An Environmental Scientist II is needed at the Forest Biology Lab from January 1 through December 31.

As in past years, we understand that the Agency of Natural Resources Personnel Administrator, or their designee, will determine eligibility of each candidate prior to hiring, promoting, demoting or placing in a class following review of the candidate's application.

Please let us know as soon as possible about our positions. Thank you for your assistance.

cc: Jason Gibbs, Commissioner
    Ed O’Leary, Director of Operations
    Craig Whipple, Director of State Parks
    Steve Sinclair, Director of Forests
    Nate McKeen, Chief of Park Operations
    Mike Fraysier, ANR Lands Director
Mr. Steven J. Sinclair, Director of Forests
Vermont Department of Forests, Parks and Recreation
Agency of Natural Resources
103 South Main Street, Building 10 South
Waterbury, VT 05671-0401

Dear Steve:

Upon execution of this document, an award in the amount of $497,000, is made under The American Recovery and Reinvestment Act (ARRA) of 2009, and 10.688 Wildland Fire Management, Public Law 111-5. Your organization, Vermont Department of Forests, Parks and Recreation, accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated November 3, 2009, the attached Forest Service provisions; the attached, “Provisions for Grants and Agreements Awarded Under the American Recovery and Reinvestment Act of 2009,” and the Office of Management and Budget’s Federal Register Notice located at the back of the award document are incorporated into this letter and made a part of this award. The Recipient should make themselves fully aware of their responsibilities under the Recovery Act as stated in the provisions.

The project application should be established for the most appropriate period with the intent of assuring that all funds are appropriately obligated to the extent practical during the first year of the Federal Appropriation so that consistency with the annual nature of Forest Service planning, budgeting, and accounting systems may be maintained. It is important that you do your best to comply with Federal Budget procedures to retain as much conformity as possible.

AUTHORITIES

10.688 Wildland Fire Management
American Reinvestment and Recovery Act of 2009 and Public Law 111-5

This is an award of federal financial assistance and as such is subject to the following Office of Management and Budget Circulars.

COST PRINCIPLES

OMB Circular A-87 (2 CFR Part 225)
Cost Principles for States & Local Governments
State and Local Governments

ADMINISTRATIVE STANDARDS

OMB Circular A-102
Grants & Cooperative Agreements with State & Local Governments
State and Local Governments and Indian Tribes
Award Approval/Obligation/Acceptance

Recipient: Vermont Department of Forests, Parks and Recreation  
State: VT  
Project Period: November 12, 2009 through September 30, 2011  
Award No.: 10-DG-11420004-613

Obligation:

<table>
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<tr>
<th>PROGRAM</th>
<th>FUND CODE</th>
<th>SUBACCOUNT</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Wildland Fire Management</td>
<td>WRFN1410</td>
<td>G42091774001</td>
<td>$497,000</td>
</tr>
</tbody>
</table>

The authority and format of this instrument has been reviewed and approved for signature.

[Signature]

Grants and Agreements Specialist  

Approval:

This Federal financial assistance award and obligation is approved.

[Signature]

KATHRYN P. MALONEY  
Area Director  
Northeastern Area, State & Private Forestry  

AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document are representatives of the cooperator and are authorized to act in their respective areas for matters related to this agreement.

Acceptance:

[Signature]  

NAME OF AUTHORIZED REPRESENTATIVE  

[Title]  

[Signature]  

NAME OF AUTHORIZED REPRESENTATIVE  

[Title]  

Remarks: