



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: James Reardon, Commissioner of Finance & Management  
From: Nathan Lavery, Fiscal Analyst  
Date: March 18, 2011  
Subject: JFO #2483, #2484, #2485, #2486, #2488, #2489, #2490, #2491

No Joint Fiscal Committee member has requested that the following items be held for review:

**JFO #2483** — \$194,800 grant from the U.S. Department of Housing and Urban Development (HUD) to the Vermont Department of Economic, Housing and Community Development. These funds will be used to support repair and restoration work on 13 landmark historic buildings around the state.  
[JFO received 2/09/11]

**JFO #2484** — \$561,915 grant from the U.S. Department of Health and Human Services to the Vermont Department of Health. These funds will be used to establish an evidence-based nurse home visiting program for families with young children who are identified to be “at risk” by pre-set parameters. This grant is awarded under the Affordable Care Act. **One limited service position is associated with this request.**  
[JFO received 2/09/11]

**JFO #2485** — \$211,840 grant from the U.S. Department of Justice to the Vermont Department of Corrections. This grant funds two modules for the Vermont Automated Notification Service (VANS) to provide services to victims of domestic violence, and expand services currently available to victims.  
[JFO received 2/09/11]

**JFO #2486** — \$420,000 grant from the U.S. Department of Health and Human Services to the Vermont Department of Health. These funds will be used to expand the capacity of the Office of Minority Health by funding **one limited service position.**  
[JFO received 2/09/11]

**JFO #2488** — \$1,250,000 grant from the U.S. Department of Health and Human Services to the Vermont Department of Health. These funds will be used to establish evidence-based comprehensive sexuality education for high risk and vulnerable youth in Vermont. This grant is awarded under the Affordable Care Act. **One limited service position is associated with this request.**  
[JFO received 2/14/11]

**JFO #2489** — \$2,803,443 grant from the U.S. Department of Health and Human Services to the Vermont Department of Children and Families. These funds will be used to implement the Learning Together Program, a parent training initiative for adolescent parents and parents-to-be.  
[JFO received 2/14/11]

**JFO #2490** — \$48,505 grant from the U.S. Department of Agriculture to the Vermont Department Education. These funds will be used to provide grants to low-income designated schools for investment in their food service programs.  
[JFO received 2/14/11]

**JFO #2491** — \$33,393,402 grant from the U.S. Department of Commerce to the Vermont Telecommunications Authority (VTA). These funds will be used to construct an approximately 770 mile fiber optic communications network designed to provide high-capacity connections to specific community anchor institutions.  
[JFO received 2/23/11]

The Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Noelle MacKay, Commissioner  
Harry Chen, Commissioner  
Andrew Pallito, Commissioner  
Dave Yacovone, Commissioner  
Armando Vilaseca, Commissioner  
Chris Campbell, Executive Director



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: Joint Fiscal Committee Members  
From: Nathan Lavery, Fiscal Analyst  
Date: February 24, 2011  
Subject: Grant Requests

Enclosed please find five (5) grants that the Joint Fiscal Office has received from the administration. One limited service position request is associated with these items.

**JFO #2488** — \$1,250,000 grant from the U.S. Department of Health and Human Services to the Vermont Department of Health. These funds will be used to establish evidence-based comprehensive sexuality education for high risk and vulnerable youth in Vermont. This grant is awarded under the Affordable Care Act. **One limited service position is associated with this request.**

*[JFO received 2/14/11]*

**JFO #2489** — \$2,803,443 grant from the U.S. Department of Health and Human Services to the Vermont Department of Children and Families. These funds will be used to establish evidence-based comprehensive sexuality education for high risk and vulnerable youth in Vermont.

*[JFO received 2/14/11]*

**JFO #2490** — \$48,505 grant from the U.S. Department of Agriculture to the Vermont Department Education. These funds will be used to provide grants to low-income designated schools for investment in their food service programs.

*[JFO received 2/14/11]*

**JFO #2491** — \$33,393,402 grant from the U.S. Department of Commerce to the Vermont Telecommunications Authority (VTA). These funds will be used to construct an approximately 770 mile fiber optic communications network designed to provide high-capacity connections to specific community anchor institutions. This grant is awarded under the American Recovery and Reinvestment Act and **expedited review of this item has been requested. Joint Fiscal Committee members will be contacted by March 8 with a request to waive the statutory review period and accept this item.**

*[JFO received 2/23/11]*

**JFO #2492** — \$1,527,630 grant from the Federal Emergency Management Agency (FEMA) to the Vermont Department Transportation. These funds will be used to provide disaster assistance for damages to public facilities (state, local, non-profit) in Chittenden, Franklin, and Lamoille counties caused by the December 1, 2010 storm.

*[JFO received 2/23/11]*

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; [nlavery@leg.state.vt.us](mailto:nlavery@leg.state.vt.us)) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by March 11 we will assume that you agree to consider as final the Governor's acceptance of these requests.

cc: James Reardon, Commissioner  
Harry Chen, Commissioner  
Dave Yacovone, Commissioner  
Armando Vilaseca, Commissioner  
Chris Campbell, Executive Director  
Brian Searles, Secretary

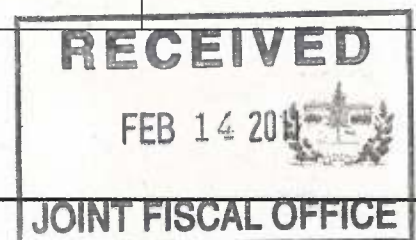
**State of Vermont**  
 Department of Finance & Management  
 109 State Street, Pavilion Building  
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376  
 [fax] 802-828-2428

**STATE OF VERMONT  
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

<b>Grant Summary:</b>		This grant is to establish a Personal Responsibility Education Program for at-risk-youth in Vermont. It involves developing the state plan and curriculum for this program. It is for a five year grant and includes a limited service position to administer the program.			
<b>Date:</b>		1/31/2011			
<b>Department:</b>		Department of Children and Families			
<b>Legal Title of Grant:</b>		Personal Responsibility Education Program			
<b>Federal Catalog #:</b>		93.092			
<b>Grant/Donor Name and Address:</b>		U.S. Department of Health and Human Services, Administration for Children and Families			
<b>Grant Period:</b>		<b>From:</b>	<b>To:</b>		
		8/2/2010	9/30/2014		
<b>Grant/Donation</b>		\$1,250,000			
	<b>SFY 1</b>	<b>SFY 2</b>	<b>SFY 3</b>	<b>Total</b>	<b>Comments</b>
<b>Grant Amount:</b>	\$76,443	\$250,000	\$250,000	\$1,250,000	This is a five year grant.
<b>Position Information:</b>		<b># Positions</b>	<b>Explanation/Comments</b>		
		1	Limited service position for program administrator		
<b>Additional Comments:</b>		This is an Affordable Care Act (ACA) Grant.			
<b>Department of Finance &amp; Management</b>				<i>[Signature]</i>	(Initial)
<b>Secretary of Administration</b>				<i>[Signature]</i>	(Initial)
<b>Sent To Joint Fiscal Office</b>				2/10/11	Date





State of Vermont  
Department of Health  
108 Cherry Street, PO Box 70  
Burlington, VT 05402

[phone] 802-863-7200  
[fax] 802-865-7754

MEMORANDUM

To: Jim Giffin, AHS CFO  
From: Leo Clark, VDH CFO *LMC*  
Re: Grant Acceptance & Establishment of Positions Packet  
PREP ACA  
Date: 1/18/11

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The Department of Health has received a grant from the Administration for Children and Families of \$250,000 to establish a Personal Responsibility Education Program in Vermont. This program was authorized under the Affordable Care Act (ACA).

We are requesting approval to receive these funds and to establish one limited service position. We are enclosing the Grant Acceptance Request (AA1-ACA) and attached summary, the Position Request Form, a copy of the grant award document, a copy of the grant application, and the Request for Review form, with organization chart, for the limited service position.

We appreciate your support in moving this request forward. Please let me know if you have questions or need additional information. Thank you.

**VERMONT GRANT ACCEPTANCE REQUEST**  
**Affordable Care Act (Form AA-1-ACA)**

**Priority Level (check one box):**

Expedited 14 Days  Normal 30 days

**BASIC GRANT INFORMATION**

**1. Agency:** Agency of Human Services

**2. Department:** Health

**3. Program:** Maternal and Child Health

**4. Legal Title of Grant:** Personal Responsibility Education Program

**5. Federal Catalog #:** 93.092

**6. Grant/Donor Name and Address:**

United States Department of Health and Human Services, Administration for Children and Families

**7. Grant Period:** From: 8/2/2010 To: 9/30/2014

**8. Purpose of Grant:**

(see summary attached)

**9. Impact on existing program if grant is not Accepted:**

none

**10. BUDGET INFORMATION**

	SFY 1	SFY 2	SFY 3	Comments
	FY 2011	FY 2012	FY 2013	
<b>Expenditures:</b>				
Personal Services	\$25,443	\$67,000	\$67,000	
Operating Expenses	\$1,000	\$7,000	\$7,000	
Grants	\$50,000	\$148,500	\$148,500	
<b>Total</b>	<b>\$76,443</b>	<b>\$250,000</b>	<b>\$250,000</b>	
<b>Revenues:</b>				
State Funds:	\$0	\$0	\$0	
Cash	\$0	\$0	\$0	
In-Kind	\$0	\$0	\$0	
Federal Funds:	\$76,443	\$250,000	\$250,000	
(Direct Costs)	\$69,039	\$222,500	\$222,500	
(Statewide Indirect)	\$444	\$1,650	\$1,650	
(Departmental Indirect)	\$6,960	\$25,850	\$25,850	
Other Funds:	\$0	\$0	\$0	
Grant (source )	\$	\$	\$	
<b>Total</b>	<b>\$76,443</b>	<b>\$250,000</b>	<b>\$250,000</b>	

Appropriation No:	Amount:	\$
3420010000		\$3,333
3420021000		\$73,110
		\$
		\$
		\$
		\$
		\$
	<b>Total</b>	<b>\$76,443</b>

REC'D JAN 27 2011

**PERSONAL SERVICE INFORMATION**


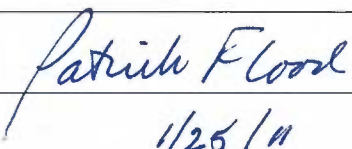
11. Will monies from this grant be used to fund one or more Personal Service Contracts?  Yes  No  
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: \_\_\_\_\_ Agreed by: N/A (initial)

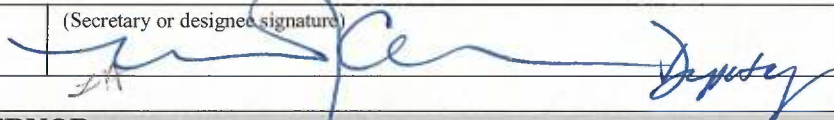
12. Limited Service Position Information:	# Positions	Title
	1	Public Health Programs Administrator
<b>Total Positions</b>	1	

12a. Equipment and space for these positions:  Is presently available.  Can be obtained with available funds.

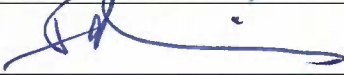
**13. AUTHORIZATION AGENCY/DEPARTMENT**

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 1/18/2011
	Title: Commissioner of Health	
	Signature: 	Date: <u>ok over 7/25/11</u>
	Title: <u>1/25/11 DEPUTY SECRETARY</u>	

**14. SECRETARY OF ADMINISTRATION**

<input checked="" type="checkbox"/> Approved:	(Secretary or designed signature) 	Date: <u>02/02/11</u>
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**15. ACTION BY GOVERNOR**

<input checked="" type="checkbox"/> Check One Box: Accepted		Date: <u>2/10/11</u>
<input type="checkbox"/> Rejected	(Governor's signature)	Date:

**16. DOCUMENTATION REQUIRED**

**Required GRANT Documentation**

<input type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept., project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

**End Form AA-1**



Summary of Personal Responsibility Education Program  
Vermont Department of Health, January, 2011

The Vermont Department of Health has been awarded an annual grant of \$250,000 for the Personal Responsibility Education Program. This program was authorized under the Patient Protection and Affordable Care Act. Funding for continuing annual awards is available through Federal Fiscal Year 2014. The funds will support the Department of Health, in collaboration with the Department of Education, to establish evidence based comprehensive sexuality education for high risk and vulnerable youth in Vermont.

The approved grant budget contains funds for the MCH division to hire a public health programs administrator as the grant administrator. A major duty of this position is to establish the essential partnerships in Vermont for accessing at risk youth. These partners include groups within the Agency of Human Services (Woodside, Community High School, Department of Children and Families) and community partners (Runaway and Homeless Youth, Youth in Foster Care). This grant will establish an evidence-based curriculum which is medically accurate, changes behavior including delaying sexual activity, increasing condom or contraceptive use and reducing pregnancy among youth.

(Please contact Breana Holmes, MD, VDH, Division of Maternal and Child Health, @ 802-863-7347, for further program details.)

The Health Department is hereby requesting authorization to receive and expend \$76,443 in new Federal funds in State Fiscal Year 2011 and the establishment of a new limited service position. Continued Federal funding under this grant will be included in the Department's future budget requests. The "Position Request Form" is attached and a copy of the grant application and award document are included for your information.

## VERMONT DEPARTMENT OF HEALTH

### SFY11 PREP ACA Budget

<u>VISION Account</u>	<u>Admin &amp; Support</u> (3420010000)	<u>Public Health</u> (3420021000)	<u>VDH Total</u>
Employee Salaries	\$0	\$13,462	\$13,462
Fringe Benefits	\$0	\$4,577	\$4,577
3rd Party Contracts	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Personal Services	\$0	\$18,039	\$18,039
Equipment	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Other	\$0	\$0	\$0
Travel	<u>\$0</u>	<u>\$1,000</u>	<u>\$1,000</u>
Total Operating Expenses	\$0	\$1,000	\$1,000
Subgrants	\$0	\$50,000	\$50,000
Total Direct Costs	\$0	\$69,039	\$69,039
Total Indirect Costs	<u>\$3,332</u>	<u>\$4,072</u>	<u>\$7,404</u>
Total SFY11 Grant Costs	<u>\$3,332</u>	<u>\$73,110</u>	<u>\$76,443</u>

### Appropriation Summary

Total Personal Services	\$3,332	\$22,110	\$25,443
Total Operating Expenses	\$0	\$1,000	\$1,000
Total Subgrants	<u>\$0</u>	<u>\$50,000</u>	<u>\$50,000</u>
	<u>\$3,332</u>	<u>\$73,110</u>	<u>\$76,443</u>

**VERMONT DEPARTMENT OF HEALTH**

SFY12 PREP ACA Budget

<u>VISION Account</u>	<u>Admin &amp; Support</u> (3420010000)	<u>Public Health</u> (3420021000)	<u>VDH Total</u>
Employee Salaries	\$0	\$50,000	\$50,000
Fringe Benefits	\$0	\$17,000	\$17,000
3rd Party Contracts	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Personal Services	\$0	\$67,000	\$67,000
Equipment	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Other	\$0	\$0	\$0
Travel	<u>\$0</u>	<u>\$7,000</u>	<u>\$7,000</u>
Total Operating Expenses	\$0	\$7,000	\$7,000
Subgrants	\$0	\$148,500	\$148,500
Total Direct Costs	\$0	\$222,500	\$222,500
Total Indirect Costs	<u>\$12,375</u>	<u>\$15,125</u>	<u>\$27,500</u>
Total SFY12 Grant Costs	\$12,375	\$237,625	\$250,000

Appropriation Summary

Total Personal Services	\$12,375	\$82,125	\$94,500
Total Operating Expenses	\$0	\$7,000	\$7,000
Total Subgrants	<u>\$0</u>	<u>\$148,500</u>	<u>\$148,500</u>
	\$12,375	\$237,625	\$250,000

**STATE OF VERMONT  
Joint Fiscal Committee Review  
Limited Service - Grant Funded  
Position Request Form**

This form is to be used by agencies and departments when additional grant funded positions are being requested. Review and approval by the Department of Human Resources must be obtained prior to review by the Department of Finance and Management. The Department of Finance will forward requests to the Joint Fiscal Office for JFC review. A Request for Classification Review Form (RFR) and an updated organizational chart showing to whom the new position(s) would report must be attached to this form. Please attach additional pages as necessary to provide enough detail.

Agency/Department: Agency of Human Services, Department of Health Date: 1/10/11

Name and Phone (of the person completing this request): Leo Clark 863-7284

Request is for:

- Positions funded and attached to a new grant.  
 Positions funded and attached to an existing grant approved by JFO # \_\_\_\_\_

1. Name of Granting Agency, Title of Grant, Grant Funding Detail (attach grant documents):

United States Department of Health and Human Services, Administration for Families and Children  
 Personal Responsibility Education Program

2. List below titles, number of positions in each title, program area, and limited service end date (information should be based on grant award and should match information provided on the RFR) position(s) will be established only after JFC final approval:

<u>Title* of Position(s) Requested</u>	<u># of Positions</u>	<u>Division/Program</u>	<u>Grant Funding Period/Anticipated End Date</u>
Public Health Programs Administrator	1	Maternal Child Health	8/2/2010 thru 9/30/2014

\*Final determination of title and pay grade to be made by the Department of Human Resources Classification Division upon submission and review of Request for Classification Review.

3. Justification for this request as an essential grant program need:

This the position described in our application (copy attached), approved for funding by the Administration for Families and Children, and necessary to carry out the proposed activities.

I certify that this information is correct and that necessary funding, space and equipment for the above position(s) are available (required by 32 VSA Sec. 5(b)).

Harry Chu MD 1/18/2011 *JFC*  
 Signature of Agency or Department Head Date

Molly Paulsen 1/27/2011  
 Approved/Denied by Department of Human Resources Date

Swartzellin 2/11/2011  
 Approved/Denied by Finance and Management Date

Deputy 02/02/11  
 Approved/Denied by Secretary of Administration Date

Comments:

REC'D JAN 31 2011

*Personal Responsibility Education Program (PREP)  
HHS-2010-ACF-ACYF-PREP-0125  
Abbreviated Program Narrative*

*Vermont Teen Pregnancy and Birth Data*

In 2005, the U.S. teenage pregnancy rate reached its lowest point in more than 30 years, down 41% since its peak in 1990. However, in 2006, the rate increased for the first time in more than a decade, rising 3%.<sup>1</sup> This trend mirrors the trend we see in Vermont. Although Vermont one of the lowest teen birth rates in the country, the birth rates for teenagers 15-19 increased in 2006 to 20.8 from 18.6 in 2005.<sup>2</sup>

*Sexual Behaviors*

The biennial Youth Risk Behavior Survey (YRBS) surveys 8-12 grade students who are in school in Vermont, however it is the most reliable and complete source of youth sexual risk behavior in our state. According to the 2009 Vermont YRBS, 40 percent of students reported having sexual intercourse and overall, 22 percent of sexually active students reporting having used drugs or alcohol before their most recent sexual experience.<sup>3</sup> These rates represent an increase over time. Less than half of sexually active students used a condom during their most recent sexual experience; only slightly more than one third used prescription birth control and 8 percent of students reported not using any method to prevent pregnancy.<sup>4</sup>

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<sup>1</sup> U.S. *Teenage Pregnancies, Births and Abortions: National and State Trends and Trends by Race and Ethnicity*; Guttmacher Institute; January 2010; p3

<sup>2</sup> *Births: Final Data for 2006*; National Vital Statistics Reports, Volume 57, Number 7, January 7, 2009; p7

<sup>3</sup> *The 2009 Vermont Youth Risk Behavior Survey*; Vermont Departments of Health and Education; 2009; pp 55-56

<sup>4</sup> *The 2009 Vermont Youth Risk Behavior Survey*; Vermont Departments of Health and Education; 2009; p57

### Vermont Demographics

There are approximately 129,326 children and youth under the age of eighteen living in Vermont. Ten percent of the Vermont population lives below the federal poverty level. 95 percent of Vermonters are white, non-hispanic. In 2009, 97% of Vermont children (aged 0-17) were insured.<sup>6</sup> In 2008 there were 1,200 children in Vermont's foster care system.<sup>7</sup> In 2007, there were 888 homeless children in Vermont.<sup>8</sup> While the number of homeless children in Vermont had been trending downward, the 2007 data represents an upswing in the number of Vermont's homeless children. The Community High School of Vermont (CHS-VT), an accredited independent school run by the Vermont Department of Corrections serves youth in corrections, adjudicated youth and youth who have withdrawn from the public school system. In the FY09 school year CHS-VT had 866 enrollments.<sup>9</sup> According to the CHS-VT FY09 annual report, while their students are required to take 1 credit of health education (180 hours of student work) as a graduation requirement, most schools offer between 49 and 75 classroom hours, and a few reported as few as 2 classroom hours spent in health education. This may largely be due to CHS-VT educator lack of comfort and confidence with teaching topics related to health education, including sex education and limited access to resources.

As a rural state, community-based health education programs and services are few and far between. Many rural schools systems do not have nearby community health centers or other community-based youth oriented service organizations. Out-of-school youth are even further

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<sup>5</sup> *State and County Quick Facts*; U.S. Census Bureau; 2008 data

<sup>6</sup> *2009 Vermont Household Health Insurance Survey: Comprehensive Report*; Vermont Department of Banking, Insurance, Securities and Health Care Administration; p4

<sup>7</sup> *Foster Care FY 2002- FY 2008 Entries, Exits, and Numbers of Children in Care on the Last Day of Each Federal Fiscal Year*; U.S. Department of Health and Human Services, Administration for Children and Families; 2008

<sup>8</sup> *Family Homelessness in Vermont*; Vermont Housing Finance Agency; June 2008; p3

<sup>9</sup> *Community High School of Vermont Annual Report Fiscal Year 2009*; Vermont Agency of Human Services, Department of Corrections; p34

removed from vital services. Transportation in our rural state is a major barrier to necessary and important supports and services for Vermont's young people.

How the program will benefit the population

The Vermont Personal Responsibility Education Program (PREP) will be designed to meet the needs of Vermont's youth, especially those youth at highest risk for teen pregnancy and sexually transmitted infections. A collaboratively designed state-wide program will target homeless and runaway youth, youth in foster care, adjudicated youth and youth currently in corrections through a targeted but widespread pregnancy/STI prevention program. Vermont plans to incorporate youth engagement strategies such as on-line learning as a supplement to classroom education, and peer-led and youth engagement initiatives to enhance the likelihood of program success.

In order to reach youth at highest risk for pregnancy and STI's, we will engage currently existing youth-serving organizations and Vermont's 20 community coalitions, in addition to Vermont largest high school, the Community High School of Vermont (CHS-VT), to implement the PREP program. We will develop a cadre of educators to work side-by-side with local organization staff to reach students at the CHS-VT, youth-serving agencies and participating community coalitions.

Summary of Vermont's goals:

- To decrease the number of youth who engage in risky sexual behaviors that may lead to teen pregnancy or sexually transmitted diseases.

- To increase the number of students living in low income households who choose health enhancing behaviors
- To increase the number of students currently in the foster care system who choose health enhancing behaviors
- To increase the number of schools, including the Community High School of Vermont, using research based pregnancy prevention education curricula.
- To increase the ability of educators that serve youth-serving organizations to deliver quality pregnancy prevention education.

#### Developing the State Plan

Vermont will engage the currently existing Joint Committee on School Health, which includes representatives from the Vermont Department of Health, the Vermont Department of Education, the Vermont School Nurses Association, and the Vermont Medical Society, in the development of the state plan for PREP implementation. This committee will develop the state PREP plan as its top priority for the 2010-2011 school year. We will partner with several state programs including Department of Children and Families, Planned Parenthood of Northern New England and the Vermont Coalition for Runaway and Homeless Youth Programs to develop this plan. The state plan will include creating medically accurate program models that fit with Vermont Grade Expectations for Health Education, the development of a communications plan and implementation plan, and securing commitment from local partners for program implementation and success. The Vermont Department of Health Maternal and Child Health director, who is both an pediatric and adolescent physician and a certified health educator (grades K-12) will serve as state program director for this program and will oversee the Joint Committee to ensure that



medical accuracy is maintained throughout the planning process, development of curriculum tools and during local implementation of PREP program activities.

### Assurances

The Vermont Department of Health Maternal and Child Health director will serve as program director and will provide direct program oversight. The program coordinator for implementation, housed at the Vermont Department of Education, will report program activities to the program director monthly, maintaining detailed logs of all program activity. The program coordinator will ensure that all funded programs/sub-awardees will address the required components of PREP, including ensuring that all programs will use or adapt evidence-based pregnancy and STI prevention models. A work group of physicians, STI and pregnancy prevention specialists and health educators will coordinate implementation of evidenced-based programming. Once the state plan is established by the Joint Committee on School Health, all entities receiving PREP funding to implement established program will receive training and all tools necessary for program implementation. All participating entities will provide bi-annual reports of program activities and successes. The program coordinator will also make at least two site-based monitoring visits to all participating entities to ensure adherence to program requirements.

In receiving Personal Responsibility Education Program (PREP) funding, Vermont assures that we, and all our sub-awardees, agree to participate in a national evaluation, if selected, and that we will comply with the requirements of section 513 of the Personal Responsibility Education statute.