

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management

From: Nathan Lavery, Fiscal Analyst

Date: April 1, 2009

Subject: JFO #2369

No Joint Fiscal Committee member has requested that the following item be held for review:

JFO #2369 — \$31,799 grant from WomenSafe to States' Attorneys and Sheriffs. These grant funds will be used to partially cover the cost of a temporary domestic violence prosecutor in Addison County. The grant partially funds 1 limited service position; according to Finance & Management, this is a new use for an exiting temporary position.

[JFO received 2/26/09]

In accordance with 32 V.S.A. §5, the requisite 30 days having elapsed since this item was submitted to the Joint Fiscal Committee, the Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Jane Woodruff, Executive Director



MEMORANDUM

To: Joint Fiscal Committee Members

From: Nathan Lavery, Fiscal Analyst

Date: February 27, 2009

Subject: Grant Request

Enclosed please find one (1) request which the Joint Fiscal Office has received from the Administration:

JFO #2369 — \$31,799 grant from WomenSafe to States' Attorneys and Sheriffs. These grant funds will be used to partially cover the cost of a temporary domestic violence prosecutor in Addison County. The grant partially funds 1 limited service position; according to Finance & Management, this is a new use for an exiting temporary position (see attached email). [JFO received 2/26/09]

The Joint Fiscal Office has reviewed these submissions and determined that all appropriate forms bearing the necessary approvals are in order.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; <u>nlavery@leg.state.vt.us</u>) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by <u>March 13</u> we will assume that you agree to consider as final the Governor's acceptance of this request.

cc: James Reardon, Commissioner Jane Woodruff, Executive Director



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Agency of Administration

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State of Vermont Department of Finance & Management 109 State Street, Pavilion Building Montpelier, VT 05620-0401

[phone] 802-828-2376 [fax] 802-828-2428

STATE OF VERMONT FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:			This grant to States Attorneys is for covering the cost of a temporary Domestic						nestic	
		Violence Prosecutor in Addison County. Womens' Safe is taking part of the								
			funds it received in a Federal Grant to give a grant to the States Attorneys to						s to	
			cover	cover the cost of this temporary position.						
Date:			1/13/2	.009						
Department:			States	Attorneys	and	Sheriffs			· ····································	
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Legal Title of Gra	nt:		Wome	ens' Safe G	rant	for Domestic	c Violenc	e Prosecuti	on in Addison Cou	nty
	·		<u> </u>	· - · · · · · · · ·						
Federal Catalog #:		n/a								
Grant/Donor Name and Address:			Womens' Safe PO Box 67, Middlebury Vermont 05763							
Grant Period: From:			2/28/2009 To: 1/31/2010							
Grant Períod: From:			2/20/2009 10. 1/51/2010							
Grant/Donation			31,799							
Grand Donation	SFY	1		FY 2	<u> </u>	SFY 3	Total		Comments	{
Grant Amount:	\$9,60			2,199	<u> </u>	<u>\$</u>	\$31,7		Comments	
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		# Posit	ions	Explanat	tion/	Comments	<u></u>			·
1		This grant is being use d to fund a part-time temporary position for a					ora			
		DV Prosecutor in Addison County. The states attorneys will use a								
Position Information:					sition for wh					
Additional Comm	ents:									

Department of Finance & Management	10 2016 H	(Initial)
Secretary of Administration	RPM 2/2/09	(Initial)
Sent To Joint Fiscal Office	J/4/09	Date
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Department of Finance & Management Version 1.1 - 10/15/08	Page 1 of 2		••• ••• <::: • •••

1. Agency:	State's Attorneys and	Sheriffs		
2. Department:	State's Attorneys			
2. Department.				· · · · · · · · · · · · · · · · · · ·
3. Program:	· · · · · · · · · · · · · · · · · · ·			
4. Legal Title of Grant:	WomenSafe grant for	Domestic Violence Prose	cution in Addison	County
5. Federal Catalog #:		······	······································	
6. Grant/Donor Name and A	Address:	• • • • • •	- <u></u>	· · · ·
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Department of Finance & Management Version 1.4_12/15/08

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Position Information: # Positions Title 1 Temp part-time prosecutor 1 Temp part-time prosecutor Total Positions 12a. Equipment and space for these positions: 13. AUTHORIZATION AGENCY/DEPARTMENT I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-IPN (if applicable): Signature: Date: 14. ACTION BY GOVERNOR Title: Mathematical Committee applicable): Date: 2/3/c 15. SECRETARY OF ADMINIS (RATION Check One Box: Accepted Governor's signature) Date: 2/3/c 15. SECRETARY OF ADMINIS (RATION Check One Box: Request to JFO Acceptary's signature or designee) Date: 15. Information to JFO (Secretary's signature or designee) Date: Date:	f "Yes", appointing authorit	y must initial here to inc	dicate intent to follow current competitiv	
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Required GRANT Documentation			PANT Documentation	
Request Memo Notice of Donation (if any)	Request Memo	<u> </u>		· · · · · · · · · · · · · · · · · · ·
Dept. project approval (if applicable)		applicable)		ble)
Notice of Award		/		
Grant Agreement Form AA-1PN attached (if applicable)				
Grant Budget End Form AA-1	_ Grant Budget	i		

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Committed to ending domestic and sexual violence.

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WomenSafe, Inc. PO Box 67 Middlebury, VT 05753

January 5, 2009

Jane Woodruff Barbara Bernadini Office of the Executive Director Department of the State's Attorney 12 Baldwin Street Montpelier, VT 05633-6401

Re: Rural Grant funded 1/2 time prosecutor

Dear Jane and Barbara:

Thank you for your assistance in figuring out a way that Addison County could safely remunerate our Rural Grant Prosecutor. WomenSafe wrote this grant on behalf of our domestic violence task force (The Addison County Council Against Domestic and Sexual Violence [Council]) that includes funding for this Council, WomenSafe, and the State's Attorney Office. The grant comes from the Federal Office on Violence Against Women (OVW), and is entitled the Domestic Violence, Sexual Assault, Dating Violence, and Child Sexual Abuse Rural Grant (Rural Grant). The goals of the grant as approved by OVW are three-fold:

- 1) To increase the capacity of advocacy services and outreach, education provided by WomenSafe,
- 2) To expand the capacity and outreach of the Council through the funding of a Council Coordinator, and
- 3) To hold more perpetrators accountable for their violence and increasing the capacity of the investigative process through the funding of a domestic violence, sexual assault, dating violence, and child sexual abuse dedicated prosecutor.
 - a. Rural Grant funded prosecutor position is funded at 20-hours per week.
 - b. 48 weeks (assuming a March 1, 2009 acceptance date) at \$30.77 per hour = \$29,539, plus FICA at 7.65% (\$31,799).
 - c. Grant, once accepted by the Administration and the Joint Fiscal Committee, will run from the acceptance date through approximately January 31, 2010.

I am requesting that the Department of the State's Attorney be the sub-grantee for paying this prosecutor with Rural Grant funds. I am amenable to finding the best method for the distribution of funds that will minimize the work of your office and WomenSafe once the approval process is completed.

Thank you for your support in this project, I know it will be a success thanks to your help!

Sincerely,

Naomi Smith, MSW Executive Director

Tel: 802-388-9180 Hotline: 388-4205 or 800-388-4205 Fax: 802-388-3438 TTY: 802-388-4305 E-mail: info@womensafe.net Web: www.womensafe.net · · ·

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 From:
 "Hartrich, Toni" <Toni.Hartrich@state.vt.us>

 To:
 "nlavery@leg.state.vt.us>

 CC:
 "Woodruff, Jane" <Jane.Woodruff@state.vt.us>, "Bernardini, Barbara" <Bar...</td>

 Date:
 2/26/2009 2:27 PM

 Subject:
 States Attorneys' request for Women's Safe Grant for DomesticViolence Prosecution in Addison County

Nathan-- In answer to your question about the Grant funding temporary position for a DV Prosecutor in Addison County:

This is a temporary part time position and the States Attorneys will be using an existing temporary position # for this new use as the DV prosecutor covered by this grant.

Toni



MEMORANDUM

To: Representative William Lippert

From: Nathan Lavery, Fiscal Analyst

Date: February 27, 2009

Subject: JFO #2369

Representative Michael Obuchowski asked that I forward to you a copy of the enclosed request and cover memo. He requests your observations regarding the enclosed item.

cc: Rep. Michael Obuchowski Stephen Klein



MEMORANDUM

To:Joint Fiscal Committee MembersFrom:Nathan Lavery, Fiscal Analyst

Date: February 27, 2009

Subject: Grant Request

Enclosed please find one (1) request which the Joint Fiscal Office has received from the Administration:

JFO #2369 — \$31,799 grant from WomenSafe to States' Attorneys and Sheriffs. These grant funds will be used to partially cover the cost of a temporary domestic violence prosecutor in Addison County. The grant partially funds 1 limited service position; according to Finance & Management, this is a new use for an exiting temporary position (see attached email). [*JFO received 2/26/09*]

The Joint Fiscal Office has reviewed these submissions and determined that all appropriate forms bearing the necessary approvals are in order.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; <u>nlavery@leg.state.vt.us</u>) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by <u>March 13</u> we will assume that you agree to consider as final the Governor's acceptance of this request.

cc: James Reardon, Commissioner Jane Woodruff, Executive Director

Agency of Administration



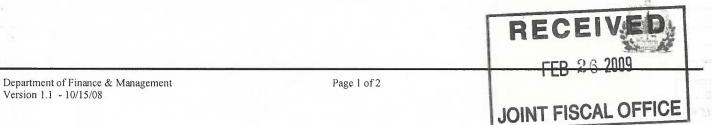
State of Vermont

Department of Finance & Management 109 State Street, Pavilion Building Montpelier, VT 05620-0401

[phone] 802-828-2376 [fax] 802-828-2428

STATE OF VERMONT FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:		Vic fun	This grant to States Attorneys is for covering the cost of a temporary Domestic Violence Prosecutor in Addison County. Womens' Safe is taking part of the funds it received in a Federal Grant to give a grant to the States Attorneys to cover the cost of this temporary position.						
Date:		1/1	1/13/2009						
Department:			tes Attorneys a	nd Sheriffs					
Legal Title of Gra	nt:	Wo	mens' Safe Gr	ant for Domest	ic Violence Prose	ecution in Addison County			
Federal Catalog #		n/a		. D					
Grant/Donor Nam	e and Add	ress: Wo	mens' Safe PO	Box 67, Midd	lebury Vermont ()5763			
Grant Period: From:			2/28/2009 To: 1/31/2010						
Grant/Donation			31,799						
Grant Amount:	SFY \$9,60		SFY 2 \$22,199	<u>SFY 3</u> \$	Total \$31,799	Comments			
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1. Agency: State's Attorneys and S			Sheriffs		······································
2. Department:		te's Attorneys			
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WomenSafe / PO	Box 67	/ Middlebury, VT	. 05763		
7. Grant Period: From: 2/28/2009		To: 1/	31/2010	· · · · · · · · · · · · · · · · · · ·	
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10. BUDGET INFORM	ATION				
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Expenditures:		FY 09		<u>FX</u>	
Personal Services		\$9,600 \$	\$22,199 \$	<u> </u>	
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Page 1 of 2

Department of Finance & Management Version 1.4_12/15/08

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12. Limited Service	· · · · · · · · · · · · · · · · · · ·				
Position Information:	# Positions	Title	· · · · · · · · · · · · · · · · · · ·		
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12a. Equipment and spa positions:			be obtained with available funds.		
13. AUTHORIZATION	AGENCY/DEPARTME	<u>NT</u>			
I/we certify that no funds beyond basic application	Signature:	which	Date:		
preparation and filing costs	Title:	A			
have been expended or	2 Therent	re duetor			
committed in anticipation of Joint Fiscal Committee	Signature:		Date:		
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previous notification was	Title:	· · ·			
made on Form AA-1PN (if applicable):					
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15. SECRETARY OF A	DMINISTRATION				
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Information to JFO	(Secretary's signature	e or designee)	Date:		
16. DOCUMENTATION	NREQUIRED				
	Required	GRANT Documentation			
🗌 Request Memo		Notice of Donation (if any)			
Dept. project approval	(if applicable)	Grant (Project) Timeline (if			
Notice of Award	· · ·	Request for Extension (if ap			
Grant Agreement		Form AA-1PN attached (if a	pplicable)		
Grant Budget					
ke	<u> </u>	nd Form AA-1			

Committed to ending domestic and sexual violence.

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nenSafe

WomenSafe, Inc. PO Box 67 Middlebury, VT 05753

January 5, 2009

Jane Woodruff Barbara Bernadini Office of the Executive Director Department of the State's Attorney 12 Baldwin Street Montpelier, VT 05633-6401

Re: Rural Grant funded 1/2 time prosecutor

Dear Jane and Barbara:

Thank you for your assistance in figuring out a way that Addison County could safely remunerate our Rural Grant Prosecutor. WomenSafe wrote this grant on behalf of our domestic violence task force (The Addison County Council Against Domestic and Sexual Violence [Council]) that includes funding for this Council, WomenSafe, and the State's Attorney Office. The grant comes from the Federal Office on Violence Against Women (OVW), and is entitled the Domestic Violence, Sexual Assault, Dating Violence, and Child Sexual Abuse Rural Grant (Rural Grant). The goals of the grant as approved by OVW are three-fold:

- 1) To increase **the** capacity of advocacy services and outreach, education provided by WomenSafe,
- 2) To expand the capacity and outreach of the Council through the funding of a Council Coordinator, and
- 3) To hold more perpetrators accountable for their violence and increasing the capacity of the investigative process through the funding of a domestic violence, sexual
 - assault, dating violence, and child sexual abuse dedicated prosecutor.
 - a. Rural Grant funded prosecutor position is funded at 20-hours per week.
 - b. 48 weeks (assuming a March 1, 2009 acceptance date) at \$30.77 per hour = \$29,539, plus FICA at 7.65% (\$31,799).
 - c. Grant, once accepted by the Administration and the Joint Fiscal Committee, will run from the acceptance date through approximately January 31, 2010.

I am requesting that the Department of the State's Attorney be the sub-grantee for paying this prosecutor with Rural Grant funds. I am amenable to finding the best method for the distribution of funds that will minimize the work of your office and WomenSafe once the approval process is completed.

Thank you for your support in this project, I know it will be a success thanks to your help!

Sincerely,

Naomi Smith, MSW Executive Director

 The CM2-388-9180
 Hotline: 38
 500 or 800-388-4205

 Ford 802-388-3438
 TTC 802-200-4300
 E

 Ecode info@womensafe.net
 Web: www.womensafe.net
 E

 From:
 "Hartrich, Toni" <Toni.Hartrich@state.vt.us>

 To:
 "nlavery@leg.state.vt.us" <nlavery@leg.state.vt.us>

 CC:
 "Woodruff, Jane" <Jane.Woodruff@state.vt.us>, "Bernardini, Barbara" <Bar...</td>

 Date:
 2/26/2009 2:27 PM

 Subject:
 States Attorneys' request for Women's Safe Grant for DomesticViolence Prosecution in Addison County

Nathan-- In answer to your question about the Grant funding temporary position for a DV Prosecutor in Addison County:

This is a temporary part time position and the States Attorneys will be using an existing temporary position # for this new use as the DV prosecutor covered by this grant. Toni

INFORMATION NOTICE

The following item was recently received by the Joint Fiscal Committee:

JFO #2369 — \$31,799 grant from WomenSafe to States' Attorneys and Sheriffs. These grant funds will be used to partially cover the cost of a temporary domestic violence prosecutor in Addison County. [JFO received 2/26/09]

State's Attorneys and S	Sheriffs		
State's Attorneys			
WomenSafe grant for	Domestic Violence Pro	osecution in Addisor	1 County
Address: k 67 / Middlebury, VT.	05763		
m: 2/28/2009	To:	1/31/2010	
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Department of Finance & Management Version 1.4_12/15/08

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		Total	\$31,799			
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PERSONAL SERVICE INFORMATION 11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes X No						
	ty must initial here to ind	icate intent to follow current co	ompetitive bidding process/policy.			
12. Limited Service Position Information:	# Positions	Title				
	1	Temp part-time prosecutor				
Total Positions	1					
12a. Equipment and space positions:			be obtained with available funds.			
13. AUTHORIZATION A		T //				
I/we certify that no funds beyond basic application preparation and filing costs have been expended or	Title:	Antho	Date: 1/8/2009			
committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was	Signature:		Date:			
made on Form AA-1PN (if applicable):	Title:					
14. ACTION BY GOVERN	NOR					
Check One Box: Accepted	anna,	2/2	2/3/09			
Rejected	(Governor's signature) Date: /					
15. SECRETARY OF ADMINISTRATION						
Check One Box: Request to JFO	Fie	nda P Mill	2/2/09			
Information to JFO	(Secretary's signature	or designee)	Date:			
16. DOCUMENTATION F	REQUIRED					
	Required C	GRANT Documentation				
Request Memo Notice of Donation (if any) Dept. project approval (if applicable) Grant (Project) Timeline (if applicable) Grant Agreement Request for Extension (if applicable) Grant Budget Form AA-1PN attached (if applicable)						
	En	d Form AA-1				

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