



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: James Reardon, Commissioner of Finance & Management
From: Nathan Lavery, Fiscal Analyst
Date: April 1, 2009
Subject: JFO #2369

No Joint Fiscal Committee member has requested that the following item be held for review:

JFO #2369 — \$31,799 grant from WomenSafe to States' Attorneys and Sheriffs. These grant funds will be used to partially cover the cost of a temporary domestic violence prosecutor in Addison County. The grant partially funds 1 limited service position; according to Finance & Management, this is a new use for an exiting temporary position.

[JFO received 2/26/09]

In accordance with 32 V.S.A. §5, the requisite 30 days having elapsed since this item was submitted to the Joint Fiscal Committee, the Governor's approval may now be considered final. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Jane Woodruff, Executive Director



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: February 27, 2009
Subject: Grant Request

Enclosed please find one (1) request which the Joint Fiscal Office has received from the Administration:

JFO #2369 — \$31,799 grant from WomenSafe to States' Attorneys and Sheriffs. These grant funds will be used to partially cover the cost of a temporary domestic violence prosecutor in Addison County. The grant partially funds 1 limited service position; according to Finance & Management, this is a new use for an exiting temporary position (see attached email).
[JFO received 2/26/09]

The Joint Fiscal Office has reviewed these submissions and determined that all appropriate forms bearing the necessary approvals are in order.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by March 13 we will assume that you agree to consider as final the Governor's acceptance of this request.

cc: James Reardon, Commissioner
Jane Woodruff, Executive Director



State of Vermont
Department of Finance & Management
109 State Street, Pavilion Building
Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
[fax] 802-828-2428

**STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary: This grant to States Attorneys is for covering the cost of a temporary Domestic Violence Prosecutor in Addison County. Womens' Safe is taking part of the funds it received in a Federal Grant to give a grant to the States Attorneys to cover the cost of this temporary position.

Date: 1/13/2009

Department: States Attorneys and Sheriffs

Legal Title of Grant: Womens' Safe Grant for Domestic Violence Prosecution in Addison County

Federal Catalog #: n/a

Grant/Donor Name and Address: Womens' Safe PO Box 67, Middlebury Vermont 05763

Grant Period: **From:** 2/28/2009 **To:** 1/31/2010

Grant/Donation: 31,799

	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$9,600	\$22,199	\$	\$31,799	

	# Positions	Explanation/Comments
Position Information:	1	This grant is being use d to fund a part-time temporary position for a DV Prosecutor in Addison County. The states attorneys will use a temporary position for which it already has authorization.

Additional Comments:

Department of Finance & Management	<i>[Signature]</i> 2/2/09	(Initial)
Secretary of Administration	<i>RPM</i> 2/2/09	(Initial)
Sent To Joint Fiscal Office	2/4/09	Date

RECEIVED
FEB 26 2009
JOINT FISCAL OFFICE

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION

1. Agency:	State's Attorneys and Sheriffs		
2. Department:	State's Attorneys		
3. Program:			
4. Legal Title of Grant:	WomenSafe grant for Domestic Violence Prosecution in Addison County		
5. Federal Catalog #:			
6. Grant/Donor Name and Address: WomenSafe / PO Box 67 / Middlebury, VT. 05763			
7. Grant Period:	From:	2/28/2009	To: 1/31/2010
8. Purpose of Grant: The purpose of this Grant is to increase the capacity of prosecution in Domestic Violence cases in Addison County. This will facilitate holding perpetrators accountable for their violence and increasing the capacity of the adjudicative process through the funding of a domestic violence, sexual asault, dating violence, and child sexual abuse dedicated prosecutor.			
9. Impact on existing program if grant is not Accepted: If the grant is not accepted victims of Violent crimes will not have the resources to have their case effectively prosecuted.			

10. BUDGET INFORMATION

	SFY 1 FY 09	SFY 2 FY 10	SFY 3 FY	Comments
Expenditures:				
Personal Services	\$9,600	\$22,199	\$	
Operating Expenses	\$	\$	\$	
Grants	\$	\$	\$	
Total	\$	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$9,600	\$22,199	\$	
Grant (source WomenSafe)	\$	\$	\$	
Total	\$9,600	\$22,199	\$	

Appropriation No:	2130100001	Amount:	\$31,799
			\$
			\$
			\$
			\$

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

		\$
		\$
	Total	\$31,799

PERSONAL SERVICE INFORMATION

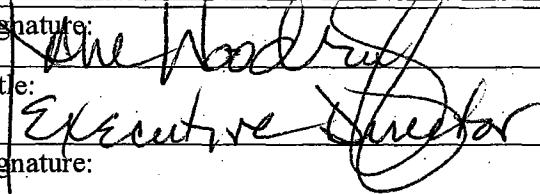
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

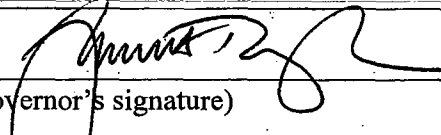
12. Limited Service Position Information:	# Positions	Title
	1	Temp part-time prosecutor
Total Positions	1	

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

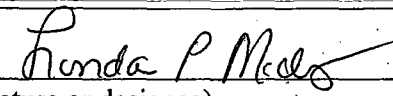
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 1/8/2009
	Title: Executive Director	
	Signature:	Date:
	Title:	

14. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Check One Box: Accepted		2/3/09
<input type="checkbox"/> Rejected	(Governor's signature)	Date:

15. SECRETARY OF ADMINISTRATION

<input type="checkbox"/> Check One Box: Request to JFO		2/2/09
<input type="checkbox"/> Information to JFO	(Secretary's signature or designee)	Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

End Form AA-1



Committed to ending domestic and sexual violence.

WomenSafe, Inc.
PO Box 67
Middlebury, VT 05753

January 5, 2009

Jane Woodruff
Barbara Bernadini
Office of the Executive Director
Department of the State's Attorney
12 Baldwin Street
Montpelier, VT 05633-6401

Re: Rural Grant funded ½ time prosecutor

Dear Jane and Barbara:

Thank you for your assistance in figuring out a way that Addison County could safely remunerate our Rural Grant Prosecutor. WomenSafe wrote this grant on behalf of our domestic violence task force (The Addison County Council Against Domestic and Sexual Violence [Council]) that includes funding for this Council, WomenSafe, and the State's Attorney Office. The grant comes from the Federal Office on Violence Against Women (OVW), and is entitled the Domestic Violence, Sexual Assault, Dating Violence, and Child Sexual Abuse Rural Grant (Rural Grant). The goals of the grant as approved by OVW are three-fold:

- 1) To increase the capacity of advocacy services and outreach, education provided by WomenSafe,
- 2) To expand the capacity and outreach of the Council through the funding of a Council Coordinator, and
- 3) To hold more perpetrators accountable for their violence and increasing the capacity of the investigative process through the funding of a domestic violence, sexual assault, dating violence, and child sexual abuse dedicated prosecutor.
 - a. Rural Grant funded prosecutor position is funded at 20-hours per week.
 - b. 48 weeks (assuming a March 1, 2009 acceptance date) at \$30.77 per hour = \$29,539, plus FICA at 7.65% (\$31,799).
 - c. Grant, once accepted by the Administration and the Joint Fiscal Committee, will run from the acceptance date through approximately January 31, 2010.

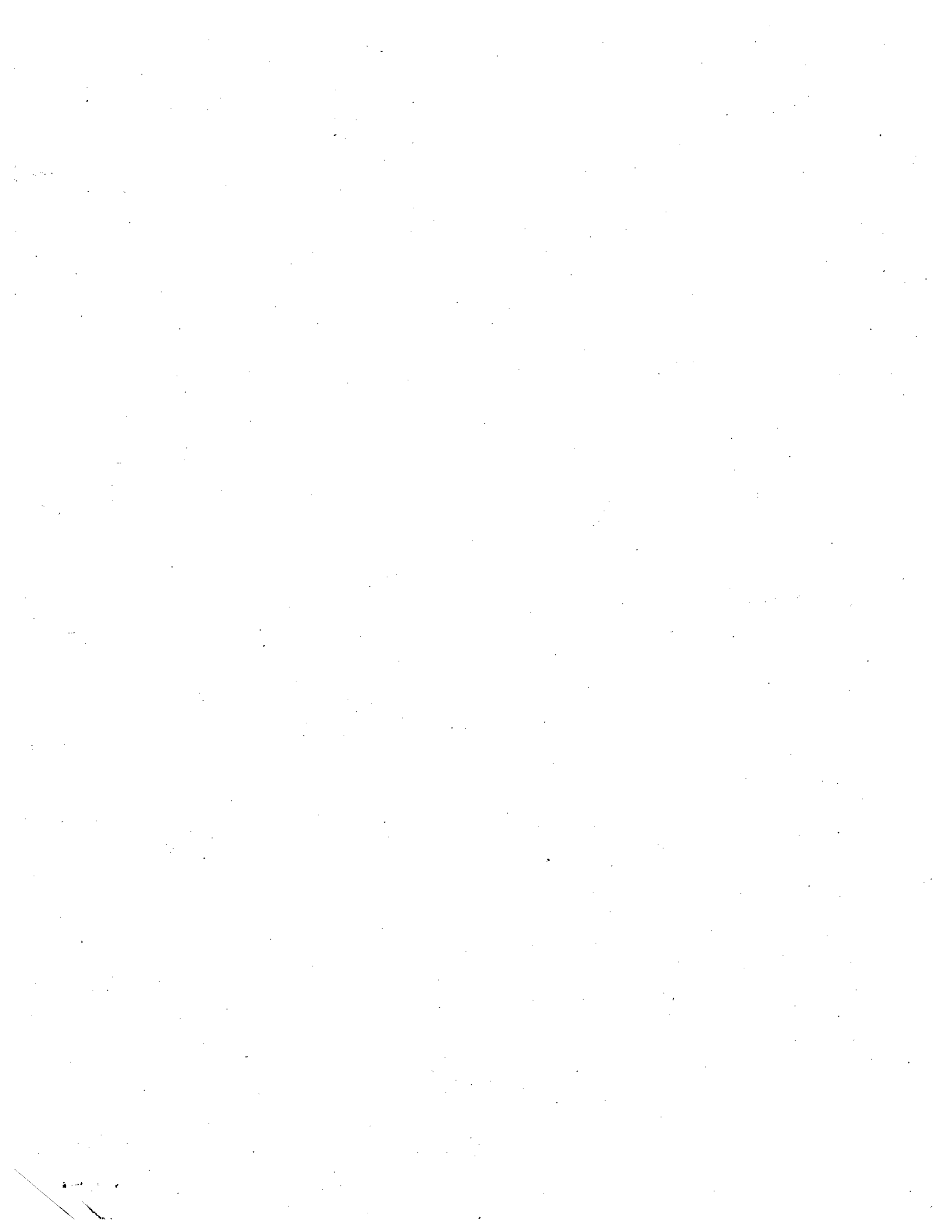
I am requesting that the Department of the State's Attorney be the sub-grantee for paying this prosecutor with Rural Grant funds. I am amenable to finding the best method for the distribution of funds that will minimize the work of your office and WomenSafe once the approval process is completed.

Thank you for your support in this project, I know it will be a success thanks to your help!

Sincerely,

Naomi Smith, MSW
Executive Director





From: "Hartrich, Toni" <Toni.Hartrich@state.vt.us>
To: "nlavery@leg.state.vt.us" <nlavery@leg.state.vt.us>
CC: "Woodruff, Jane" <Jane.Woodruff@state.vt.us>, "Bernardini, Barbara" <Bar...>
Date: 2/26/2009 2:27 PM
Subject: States Attorneys' request for Women's Safe Grant for Domestic Violence Prosecution in Addison County

Nathan-- In answer to your question about the Grant funding temporary position for a DV Prosecutor in Addison County:

This is a temporary part time position and the States Attorneys will be using an existing temporary position # for this new use as the DV prosecutor covered by this grant.
Toni



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Representative William Lippert
From: Nathan Lavery, Fiscal Analyst
Date: February 27, 2009
Subject: JFO #2369

Representative Michael Obuchowski asked that I forward to you a copy of the enclosed request and cover memo. He requests your observations regarding the enclosed item.

cc: Rep. Michael Obuchowski
Stephen Klein



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: February 27, 2009
Subject: Grant Request

Enclosed please find one (1) request which the Joint Fiscal Office has received from the Administration:

JFO #2369 — \$31,799 grant from WomenSafe to States' Attorneys and Sheriffs. These grant funds will be used to partially cover the cost of a temporary domestic violence prosecutor in Addison County. The grant partially funds 1 limited service position; according to Finance & Management, this is a new use for an exiting temporary position (see attached email).
[JFO received 2/26/09]

The Joint Fiscal Office has reviewed these submissions and determined that all appropriate forms bearing the necessary approvals are in order.

In accordance with the procedures for processing such requests, we ask you to review the enclosed and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for Joint Fiscal Committee review. Unless we hear from you to the contrary by March 13 we will assume that you agree to consider as final the Governor's acceptance of this request.

cc: James Reardon, Commissioner
Jane Woodruff, Executive Director

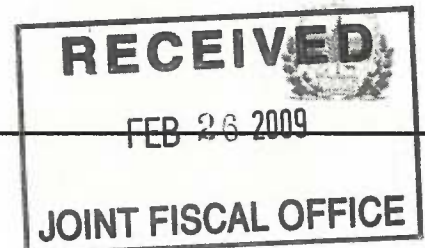
State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
 [fax] 802-828-2428

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		This grant to States Attorneys is for covering the cost of a temporary Domestic Violence Prosecutor in Addison County. Womens' Safe is taking part of the funds it received in a Federal Grant to give a grant to the States Attorneys to cover the cost of this temporary position.			
Date:		1/13/2009			
Department:		States Attorneys and Sheriffs			
Legal Title of Grant:		Womens' Safe Grant for Domestic Violence Prosecution in Addison County			
Federal Catalog #:		n/a			
Grant/Donor Name and Address:		Womens' Safe PO Box 67, Middlebury Vermont 05763			
Grant Period:		From:	To:		
		2/28/2009	1/31/2010		
Grant/Donation		31,799			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$9,600	\$22,199	\$	\$31,799	
Position Information:		# Positions	Explanation/Comments		
		1	This grant is being use d to fund a part-time temporary position for a DV Prosecutor in Addison County. The states attorneys will use a temporary position for which it already has authorization.		
Additional Comments:					
Department of Finance & Management		[Signature]		(Initial)	
Secretary of Administration		[Signature]		(Initial)	
Sent To Joint Fiscal Office		[Signature]		Date	



STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION					
1. Agency:		State's Attorneys and Sheriffs			
2. Department:		State's Attorneys			
3. Program:					
4. Legal Title of Grant:		WomenSafe grant for Domestic Violence Prosecution in Addison County			
5. Federal Catalog #:					
6. Grant/Donor Name and Address: WomenSafe / PO Box 67 / Middlebury, VT. 05763					
7. Grant Period:		From: 2/28/2009	To: 1/31/2010		
8. Purpose of Grant: The purpose of this Grant is to increase the capacity of prosecution in Domestic Violence cases in Addison County. This will facilitate holding perpetrators accountable for their violence and increasing the capacity of the adjudicative process through the funding of a domestic violence, sexual asalt, dating violence, and child sexual abuse dedicated prosecutor.					
9. Impact on existing program if grant is not Accepted: If the grant is not accepted victims of Violent crimes will not have the resources to have their case effectively prosecuted.					
10. BUDGET INFORMATION					
	SFY 1	SFY 2	SFY 3	Comments	
Expenditures:	FY 09	FY 10	FY		
Personal Services	\$9,600	\$22,199	\$		
Operating Expenses	\$	\$	\$		
Grants	\$	\$	\$		
Total	\$	\$	\$		
Revenues:					
State Funds:	\$	\$	\$		
Cash	\$	\$	\$		
In-Kind	\$	\$	\$		
Federal Funds:	\$	\$	\$		
(Direct Costs)	\$	\$	\$		
(Statewide Indirect)	\$	\$	\$		
(Departmental Indirect)	\$	\$	\$		
Other Funds:	\$9,600	\$22,199	\$		
Grant (source WomenSafe)	\$	\$	\$		
Total	\$9,600	\$22,199	\$		
Appropriation No:	2130100001	Amount:	\$31,799		
			\$		
			\$		
			\$		
			\$		

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

		\$
		\$
	Total	\$31,799

PERSONAL SERVICE INFORMATION

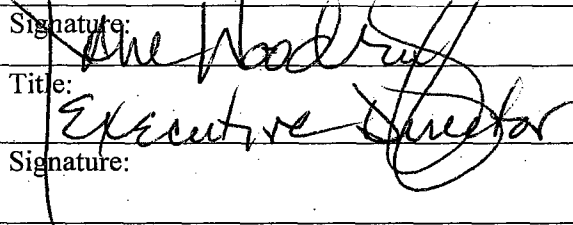
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

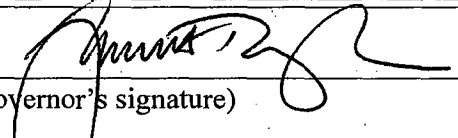
12. Limited Service Position Information:	# Positions	Title
	1	Temp part-time prosecutor
Total Positions	1	

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

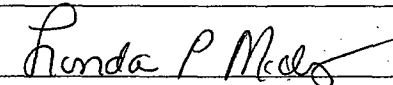
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 1/8/2009
	Title: Executive Director	
	Signature:	Date:
	Title:	

14. ACTION BY GOVERNOR

<input checked="" type="checkbox"/>	Check One Box: Accepted	 (Governor's signature)	Date: 2/3/09
<input type="checkbox"/>	Rejected		Date:

15. SECRETARY OF ADMINISTRATION

<input type="checkbox"/>	Check One Box: Request to JFO	 (Secretary's signature or designee)	Date: 2/2/09
<input type="checkbox"/>	Information to JFO		Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
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End Form AA-1

WomenSafe, Inc.
PO Box 67
Middlebury, VT 05753

January 5, 2009

Jane Woodruff
Barbara Bernadini
Office of the Executive Director
Department of the State's Attorney
12 Baldwin Street
Montpelier, VT 05633-6401

Re: Rural Grant funded ½ time prosecutor

Dear Jane and Barbara:

Thank you for your assistance in figuring out a way that Addison County could safely remunerate our Rural Grant Prosecutor. WomenSafe wrote this grant on behalf of our domestic violence task force (The Addison County Council Against Domestic and Sexual Violence [Council]) that includes funding for this Council, WomenSafe, and the State's Attorney Office. The grant comes from the Federal Office on Violence Against Women (OVW), and is entitled the Domestic Violence, Sexual Assault, Dating Violence, and Child Sexual Abuse Rural Grant (Rural Grant). The goals of the grant as approved by OVW are three-fold:

- 1) To increase **the** capacity of advocacy services and outreach, education provided by WomenSafe,
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 - c. Grant, once accepted by the Administration and the Joint Fiscal Committee, will run from the acceptance date through approximately January 31, 2010.

I am requesting that the Department of the State's Attorney be the sub-grantee for paying this prosecutor with Rural Grant funds. I am amenable to finding the best method for the distribution of funds that will minimize the work of your office and WomenSafe once the approval process is completed.

Thank you for your support in this project, I know it will be a success thanks to your help!

Sincerely,



Naomi Smith, MSW
Executive Director

From: "Hartrich, Toni" <Toni.Hartrich@state.vt.us>
To: "nlavery@leg.state.vt.us" <nlavery@leg.state.vt.us>
CC: "Woodruff, Jane" <Jane.Woodruff@state.vt.us>, "Bernardini, Barbara" <Bar...>
Date: 2/26/2009 2:27 PM
Subject: States Attorneys' request for Women's Safe Grant for Domestic Violence Prosecution in Addison County

Nathan-- In answer to your question about the Grant funding temporary position for a DV Prosecutor in Addison County:

This is a temporary part time position and the States Attorneys will be using an existing temporary position # for this new use as the DV prosecutor covered by this grant.
Toni

INFORMATION NOTICE

The following item was recently received by the Joint Fiscal Committee:

JFO #2369 — \$31,799 grant from WomenSafe to States' Attorneys and Sheriffs. These grant funds will be used to partially cover the cost of a temporary domestic violence prosecutor in Addison County.

[JFO received 2/26/09]

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:		State's Attorneys and Sheriffs		
2. Department:		State's Attorneys		
3. Program:				
4. Legal Title of Grant:		WomenSafe grant for Domestic Violence Prosecution in Addison County		
5. Federal Catalog #:				
6. Grant/Donor Name and Address: WomenSafe / PO Box 67 / Middlebury, VT. 05763				
7. Grant Period:		From: 2/28/2009	To: 1/31/2010	
8. Purpose of Grant: The purpose of this Grant is to increase the capacity of prosecution in Domestic Violence cases in Addison County. This will facilitate holding perpetrators accountable for their violence and increasing the capacity of the adjudicative process through the funding of a domestic violence, sexual asault, dating violence, and child sexual abuse dedicated prosecutor.				
9. Impact on existing program if grant is not Accepted: If the grant is not accepted victims of Violent crimes will not have the resources to have their case effectively prosecuted.				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 09	FY 10	FY	
Personal Services	\$9,600	\$22,199	\$	
Operating Expenses	\$	\$	\$	
Grants	\$	\$	\$	
Total	\$	\$	\$	
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(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$9,600	\$22,199	\$	
Grant (source WomenSafe)	\$	\$	\$	
Total	\$9,600	\$22,199	\$	
Appropriation No:	2130100001	Amount:	\$31,799	
			\$	
			\$	
			\$	
			\$	

REC'D JAN 09 2009
Page 1 of 2

STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

		\$
		\$
	Total	\$31,799

PERSONAL SERVICE INFORMATION

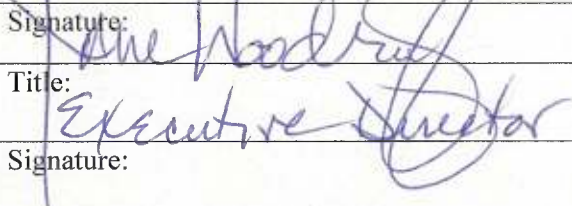
11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

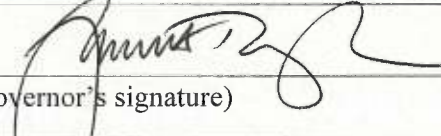
12. Limited Service Position Information:	# Positions	Title
	1	Temp part-time prosecutor
Total Positions	1	

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

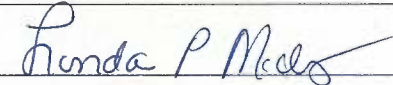
13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: 	Date: 1/8/2009
	Title: Executive Director	
	Signature:	Date:
	Title:	

14. ACTION BY GOVERNOR

<input checked="" type="checkbox"/> Check One Box: Accepted	 (Governor's signature)	2/3/09
<input type="checkbox"/> Rejected		Date:

15. SECRETARY OF ADMINISTRATION

<input type="checkbox"/> Check One Box: Request to JFO	 (Secretary's signature or designee)	2/3/09
<input type="checkbox"/> Information to JFO		Date:

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

<input type="checkbox"/> Request Memo	<input type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)
<input type="checkbox"/> Notice of Award	<input type="checkbox"/> Request for Extension (if applicable)
<input type="checkbox"/> Grant Agreement	<input type="checkbox"/> Form AA-1PN attached (if applicable)
<input type="checkbox"/> Grant Budget	

End Form AA-1