



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**MEMORANDUM**

To: Joint Fiscal Committee members  
From: Sorsha Anderson, Senior Staff Associate  
Date: January 24, 2025  
Subject: LSP Request – JFO #3239

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration. ***This item is being held for the Joint Fiscal Committee meeting scheduled for January 31, 2025.***

**JFO #3239:** One (1) limited-service position, Environmental Scientist IV, to the Agency of Natural Resources, Department of Environmental Conservation. The position will be dedicated to both reactive and proactive landslide work, needed due to the increasing occurrence of intense storms. This position is funded through a memorandum of agreement between the Department of Public Safety and the Agency of Natural Resources. The original source of the funds are FEMA awards to the Department of Public Safety. The position is funded through 8/31/2026. *[Received 12/19/2024]*

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson, [sanderson@leg.state.vt.us](mailto:sanderson@leg.state.vt.us)) if you have questions before the meeting.

#3239

STATE OF VERMONT  
Joint Fiscal Committee Review  
Limited Service - Grant Funded  
Position Request Form

This form is to be used by agencies and departments when additional grant funded positions are being requested. Review and approval by the Department of Human Resources must be obtained prior to review by the Department of Finance and Management. The Department of Finance will forward requests to the Joint Fiscal Office for JFC review. A Request for Classification Review Form (RFR) and an updated organizational chart showing to whom the new position(s) would report must be attached to this form. Please attach additional pages as necessary to provide enough detail.

Agency/Department: Agency of Natural Resources / Department of Environmental Conservation Date: October 24, 2024

Name and Phone (of the person completing this request): Ben Dejong, 802-461-5235

Request is for:

- ☒ Positions funded and attached to a new grant.  
☐ Positions funded and attached to an existing grant approved by JFO # \_\_\_\_\_

1. Name of Granting Agency, Title of Grant, Grant Funding Detail (attach grant documents):

Vermont Department of Public Safety, HMGP Landslide Assessment Support (DPS\_VEM-DEC\_GEO-MOA-24)

2. List below titles, number of positions in each title, program area, and limited service end date (information should be based on grant award and should match information provided on the RFR) position(s) will be established only after JFC final approval:

Title* of Position(s) Requested	# of Positions	Division/Program	Grant Funding Period/Anticipated End Date
Environmental Scientist IV	(1)	Geology	9/1/2024 - 8/31/2026

\*Final determination of title and pay grade to be made by the Department of Human Resources Classification Division upon submission and review of Request for Classification Review.

3. Justification for this request as an essential grant program need:

Please see attached memo outlining the justification for this position request.

I certify that this information is correct and that necessary funding, space and equipment for the above position(s) are available (required by 32 VSA Sec. 5(b)).

Julie Moore Julie Moore, ANR Secretary 11/5/24  
Signature of Agency or Department Head Date  
David Fuller 12/2/2024

Approved/Denied by Department of Human Resources Date  
Adam Greshin Digitally signed by Adam Greshin  
Date: 2024.12.03 12:08:34 -05'00'

Approved/Denied by Finance and Management Date  
Sarah Clark 12/5/2024 | 9:00:45 EST

Approved/Denied by Secretary of Administration Date  
[Signature] 12/14/24

Approved/Denied by Governor (required as amended by 2019 Leg. Session) Date

Comments:



**State of Vermont  
Department of Human Resources**

120 State Street, 5<sup>th</sup> Floor  
Montpelier, VT 05620-2505  
humanresources.vermont.gov

[phone] 802-461-9903  
[fax] 802-828-3409

*Agency of Administration*

**MEMORANDUM**

**TO:** Nicolas Kramer, Budget Analyst, Department of Finance and Management  
**FROM:** David Fuller, Deputy Director of Classification and Position Management  
**DATE:** 12/2/2024  
**SUBJECT:** ANR-DEC Limited Service Positions Request

I have reviewed the attached documentation submitted by ANR-DEC for one Environmental Scientist IV. Per the Department submission this new position will be funded through a MOA between ANR-DEC and DPS using existing funding provided to the State of Vermont by FEMA (see attached). The new position request is for 1/1/2025-12/31/2026. Please contact me if further information is needed regarding the existing FEMA funding.

Please let me know if you have any questions.

**Agency of Natural Resources  
Department of Environmental Conservation**

**Commissioner's Office  
1 National Life Drive, Davis 3  
Montpelier, VT 05620-3520  
802-828-1556**

**MEMORANDUM**

To: Sarah Clark, Interim Secretary, Agency of Administration

Through: Nick Kramer, Budget & Management Analyst, Dept. of Finance & Management, AoA

Through: David Fuller, Deputy Director for Classification, Dept. of Human Resource, AoA

Through: Jason Batchelder, Commissioner, Dept. of Environmental Conservation

From: Julie S. Moore, Secretary, Agency of Natural Resources

Date: October 23, 2024

Subject: Request to establish Limited-Service position for landslide response efforts

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This memo requests establishment of one limited-service position (LSP) within the Vermont Geological Survey (VGS) of the VT Department of Environmental Conservation (DEC), to be dedicated to both reactive and proactive landslide work that continues to significantly strain the VGS in the wake of intense storms from 2023-2024. The reactive work that the Vermont Geological Survey performs includes landslide hazard evaluations and preparation of technical reports required with buyout applications. The proactive work includes landslide susceptibility modeling and mapping that supports the State Hazard Mitigation Plan and its end users, including regional planning commissions.

The VGS has been engaged in assessing and inventorying landslide hazards in the state for many years, and we have performed landslide inventories for 5 out of the 14 counties in the State. We also created a "Report a Landslide" web tool that allows citizens to report landslide observations and view locations over 3,000 landslides identified and mapped around the State. But the magnitude of Vermont's vulnerability to landslide hazards was not made fully clear until the aftermath of the July 2023 storm, when dozens of landslides were initiated by heavy precipitation and soil saturation. From the July 2023 and 2024 storms alone, the VGS has responded to over 130 landslide-related concerns, in addition to the "normal" slope instability issues that come to us outside of out-sized storms. The sheer volume of these requests and the travel distances required to respond to them around the state significantly constrain the capacity of our 3-person geological survey, and we critically need a hazards point-person to coordinate these efforts.

Provided in the following package is the requested need, identified funding source, and justification for use of the JFO position process along with the completed individual DHR "Request for Review" documents outlining what landslide work this staff member will do in Vermont.

***Requested Need:***

Title of Position	Division	Grant Funding Period/Anticipated
Environmental Scientist IV	Geology (DEC)	1/1/2025 - 12/31/2025

***Source of Funds:***

This proposed position is to be supported by FEMA funding via Vermont Emergency Management (VEM) – see the attached fully executed Memorandum of Agreement between our two agencies. We additionally plan to fund the landslide modeling and prediction work performed by this staff member with a FEMA Building Resilient Infrastructure and Communities grant that is anticipated to come into effect in early 2025.

***Justification for use of JFO process:***

The reason that this specific position request was not included in the DEC's SFY24 budget was that we could not have predicted yet another landslide-inducing, high-intensity storm that for the second consecutive year fully consumed our staff time for weeks-to-months. The July 2023 storm fundamentally altered the landscape in a north-south corridor along the Green Mountains, and the July 2024 storm did the same in a west-east corridor through central and northern Vermont; many of landslides reported to us come in well after the initial storms because the landscape continues to evolve in response to storm-induced changes. We anticipate the large volume of landslide-related work to continue, as it has since July 2023, and require a staff member to coordinate landslide assessments, liaise between Vermont Emergency Management and municipalities and homeowners, and support on proactive landslide susceptibility modeling and mapping efforts.

We were generally able to keep pace with our landslide response work in Summer 2024 by bringing on a seasonal employee who specialized on Vermont's landslides for her Masters research at UVM. This staff member has not only learned our methods and approaches to landslide response but also brought a wealth of additional knowledge and capabilities to the VGS. By securing an LSP, we hope that she applies and accepts the position so that we can avoid losing what has become a key member of our team at a time when we need her most.

Should you have any questions or require any additional information, please do not hesitate to contact us. Thank you for your support in this regard.

**Attachments**

Cc: Tracy LaFrance, Financial Director IV, DEC  
 Kim McKee Administration and Innovation Division Director, DEC  
 Kim Greenwood, Chief Operating Officer, ANR  
 Steve Gomez, Chief Financial Officer, ANR  
 Ben Dejong, State Geologist, DEC

RFR Form C  
October 2003

**VERMONT DEPARTMENT OF PERSONNEL**  
**Request for Classification Action**  
**New or Vacant Positions**  
**Existing Job Class/Titles ONLY**  
**Position Description Form C**

- **This form is to be used by management to request the allocation of a new position, or reallocation of a vacant position, to an EXISTING class title.**
- Employee requests must be submitted on the separate "Position Description Form A."
- Requests for full classification, to determine the appropriate pay grade for any job class must be submitted on "Position Description Form A."
- This form was designed in Microsoft Word to download and complete on your computer. This is a form-protected document, so information can only be entered in the shaded  areas of the form.
- To move from field to field use your mouse, the arrow keys or press Tab. Each form field has a limited number of characters. Use your mouse or the spacebar to mark and unmark a checkbox.
- Where additional space is needed to respond to a question, you will need to attach a separate page, and number the responses to correspond with the numbers of the questions on the form. Please contact your Personnel Officer if you have difficulty completing the form.
- All sections of this form are required to be completed unless otherwise stated.
- The form must be complete, including required attachments and signatures or it will be returned to the department's personnel office.

**Request for Classification Action  
New or Vacant Positions  
EXISTING Job Class/Title ONLY  
Position Description Form C/Notice of Action  
For Department of Personnel Use Only**

Notice of Action # _____		Date Received (Stamp) _____
Action Taken: _____		
New Job Title _____		
Current Class Code _____	New Class Code _____	
Current Pay Grade _____	New Pay Grade _____	
Current Mgt Level _____ B/U _____ OT Cat. _____ EEO Cat. _____ FLSA _____		
New Mgt Level _____ B/U _____ OT Cat. _____ EEO Cat. _____ FLSA _____		
Classification Analyst _____		Date _____
Comments: _____		Effective Date: _____
Willis Rating/Components: _____		Date Processed: _____
Knowledge & Skills: _____ Mental Demands: _____ Accountability: _____ Working Conditions: _____ Total: _____		

**Position Information:**

Incumbent: **Vacant or New Position**

Position Number: 660XXX Current Job/Class Title: Environmental Scientist IV

Agency/Department/Unit: ANR-DEC-GEO GUC: 06140

Pay Group: 66ENV17 Work Station: Montpelier Zip Code: 05620

Position Type: ☐ Permanent ☒ Limited Service (end date ) 8/31/2026

Funding Source: ☐ Core ☐ Sponsored ☐ Partnership. For Partnership positions provide the funding breakdown (% General Fund, % Federal, etc.) MOA with VEM

Supervisor's Name, Title and Phone Number: Ben DeJong, State Geologist, 802-461-5235

**Check the type of request (new or vacant position) and complete the appropriate section.**

☒ **New Position(s):**

a. **REQUIRED:** Allocation requested: Existing Class Code  Existing Job/Class Title:

b. Position authorized by:

☒ Joint Fiscal Office – JFO # Seeking JFO/JFC Approval Approval Date:



- ☐ Legislature – Provide statutory citation (e.g. Act XX, Section XXX(x), XXXX session) ☐
- ☐ Other (explain) -- Provide statutory citation if appropriate. ☐

☐ **Vacant Position:**

- a. Position Number:
- b. Date position became vacant:
- c. Current Job/Class Code:  Current Job/Class Title:
- d. REQUIRED: Requested (existing) Job/Class Code:  Requested (existing) Job/Class Title:
- e. Are there any other changes to this position; for example: change of supervisor, GUC, work station? Yes ☐ No ☐ If Yes, please provide detailed information:

**For All Requests:**

1. List the anticipated job duties and expectations; include all major job duties: This staff member will function as our geologic hazards coordinator, which will include both reactive/response and proactive job duties. Our response work includes detailed field work to either document a failed slope or characterize an incipient failure, and then extensive follow-up tasks including technical report preparation (for FEMA buyout applications) and communications with landowners, municipalities and Vermont Emergency Management (the State Emergency Operations Center). Our proactive landslide work involves inventorying landslides around the state and then using that inventory to better understand hazards around the state, and ultimately to model for landslide susceptibility. Just 5 out of our 14 counties have been properly inventoried, and most of those inventories were finished prior to acquisition of high-resolution LiDAR topography, which allows us to discriminate landslides with far more accuracy, and so we actually need to reconsider the entire state for a robust inventory. A comprehensive inventory will help with our proactively landslide susceptibility modeling, which supports forecasting and planning for more resilient infrastructure and development. This staff member will not only perform these tasks but also coordinate activities across our academic, state, private, and federal partners.

2. Provide a brief justification/explanation of this request: The Vermont Geological Survey has long been responsible for landslide response efforts, but the volume and magnitude of this response has increased far beyond our 3-staff capacity in recent years due to high-intensity storms that have significantly impacted Vermont. Response has required 100% of our person power the past two summers, and we are now significantly behind in many other commitments that had to be set aside. In the last 18 months alone, we have responded to nearly 150 landslide concerns, most of which required site visits and follow-up reporting. By securing a coordinator, we will be able to keep up with this demand in a timely fashion, coordinate with partners and the public far more effectively, and take on a more proactive stance in support of predictive landslide modeling and forecasting.

3. If the position will be supervisory, please list the names and titles of all classified employees reporting to this position (this information should be identified on the organizational chart as well).

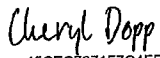
**Personnel Administrator's Section:**



4. If the requested class title is part of a job series or career ladder, will the position be recruited at different levels? Yes ☐ No ☒
5. The name and title of the person who completed this form: Ben DeJong, State Geologist
6. Who should be contacted if there are questions about this position (provide name and phone number): Ben DeJong - 802-461-5235
7. How many other positions are allocated to the requested class title in the department: Only this one
8. Will this change (new position added/change to vacant position) affect other positions within the organization? (For example, will this have an impact on the supervisor's management level designation; will duties be shifted within the unit requiring review of other positions; or are there other issues relevant to the classification process.) ☐ No

**Attachments:**

- ☒ Organizational charts are **required** and must indicate where the position reports.
- ☐ Class specification (optional).
- ☐ For new positions, include copies of the language authorizing the position, or any other information that would help us better understand the program, the need for the position, etc.
- ☐ Other supporting documentation such as memos regarding department reorganization, or further explanation regarding the need to reallocate a vacancy (if appropriate).

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Personnel Administrator's Signature (required)\*

10/25/2024

Date



Supervisor's Signature (required)\*

10/23/2024

Date

Signed by:  
  
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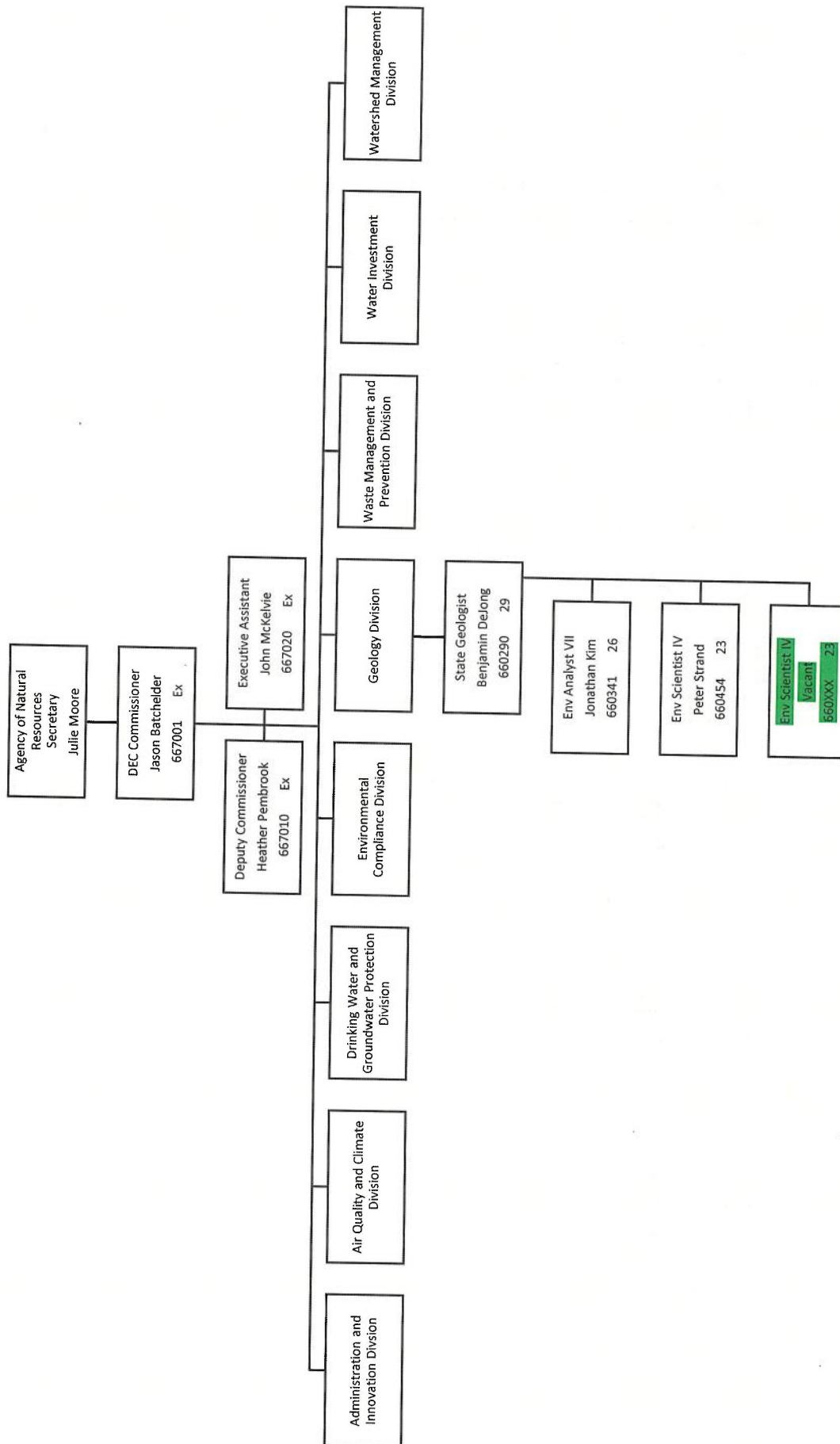
Appointing Authority or Authorized Representative Signature (required)\*

10/24/2024

Date

\* Note: Attach additional information or comments if appropriate.

**Proposed Department of Environmental Conservation  
Commissioner's Office & Geology Division**





**MEMORANDUM OF AGREEMENT BETWEEN THE VERMONT  
DEPARTMENT OF ENVIRONMENTAL CONSERVATION AND  
THE VERMONT DEPARTMENT OF PUBLIC SAFETY**

This Memorandum of Agreement sets forth the agreement between the parties, Vermont Department of Environmental Conservation (DEC) and Vermont Department of Public Safety (DPS) (collectively referred to as “the Parties”).

**I. PURPOSE:**

The purpose of this Memorandum of Agreement (MOA) is to provide reimbursement to DEC for performing landslide assessments and related work in support of Hazard Mitigation Grant Program (HMPG) project development and review.

**II. AGREEMENT:**

The parties agree to the following:

- a. DEC will transition a temporary staff member who has worked singularly on landslide assessment work to a limited-service position (LSP) for ongoing landslide assessments, reporting, and mapping tasks associated with specific funding rounds of HMGP on behalf of DPS at the direction of the State Hazard Mitigation Officer or their designee.
- b. DEC will provide a means for existing Geology staff member to code regular or overtime hours to ongoing landslide assessment work specifically related to sub-application development for submission under an HMGP funding round, beyond emergency protective measures.
- c. DPS will reimburse DEC under HMPG Recipient Management Costs for all costs incurred while doing eligible work funded, including fringe, salary, indirect and personnel associated allocations.

**III. EFFECTIVE DATE: MODIFICATION**

This Memorandum of Agreement shall be effective on September 1, 2024 and shall conclude on or before August 31, 2026. This Memorandum of Agreement may be amended or modified at any time by mutual written agreement of both parties.

DPS\_VEM-DEC\_GEO-MOA-24

**IV. PROJECT CONTACTS**

DPS-VEM Contact

Stephanie Smith  
State Hazard Mitigation Officer  
802-989-6793  
[Stephanie.a.smith@vermnt.gov](mailto:Stephanie.a.smith@vermnt.gov)

DPS Fiscal Contact

Kristine Seipel  
Financial Manager I  
802-904-3469  
[kristine.seipel@vermont.gov](mailto:kristine.seipel@vermont.gov)

DEC-GEO Contact

Ben DeJong  
State Geologist  
802-461-5235  
[Benjamin.Dejong@vermont.gov](mailto:Benjamin.Dejong@vermont.gov)

DEC Fiscal Contact

Mercedes Piñón  
Financial Manager III  
802-490-6222  
[Mercedes.Pinon@vermont.gov](mailto:Mercedes.Pinon@vermont.gov)

**V. INVOICES/ REQUESTS FOR PAYMENTS**

DEC shall provide an invoice to DPS quarterly, including a detailed activity log, which will include VTHR and Vision backup. If the end date is extended, an additional invoice deadline shall be agreed upon by the parties. Upon receipt of such invoice, DPS shall make payment in the invoiced amount to DEC within thirty (30) days.

**VI. CANCELLATION**

This agreement may be suspended or cancelled by either party by giving written notification at least thirty (30) days in advance. In the event Federal funds become unavailable or reduced, Public Safety may suspend or cancel this Agreement immediately, and shall have no obligation to pay Environmental Conservation from State revenues.


**WE, THE UNDERSIGNED PARTIES, AGREE TO BE BOUND BY THIS AGREEMENT.**

**STATE OF VERMONT**

**Dept. of Environmental Conservation**

**By:**

Signed by:



5546EA1F221A478...

**Jason Batchelder, Commissioner**

**Date:** 10/16/2024

**STATE OF VERMONT**

**Dept. of Public Safety**

**By:**

Signed by:



6F59BECD42D84F2...

**Jennifer Morrison, Commissioner**

**Date:** 10/16/2024

## Sorsha Anderson

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**From:** Prior, Sarah <Sarah.Prior@vermont.gov>  
**Sent:** Tuesday, November 12, 2024 3:41 PM  
**To:** Aronowitz, Jason  
**Cc:** Austin, Melissa; Hallenbeck, Richard; Rose, Ben; Canarecci, Kim; Seipel, Kristine; Prior, Sarah  
**Subject:** Public Safety AA-1: Public Assistance DR-4810  
**Attachments:** DPS Public Assistance DR-4810 Grant Acceptance AA-1 11.12.24.pdf

Hi Jason,

Attached you will find a request for Grant Acceptance for the FEMA Public Assistance Grant Program DR-4810 for the July 9-11, 2024, Severe Storm and Flooding.

Please let us know if you have any questions or need further documentation.

If you would not mind confirming receipt of this request, that would be greatly appreciated.

Thank you!

Sarah

Sarah Prior, Financial Administrator III  
Vermont Department of Public Safety  
45 State Drive  
Waterbury, VT 05671  
Phone: (802)585-4104



## Sorsha Anderson

---

**From:** Seipel, Kristine <Kristine.Seipel@vermont.gov>  
**Sent:** Monday, January 6, 2025 12:51 PM  
**To:** Fuller, David; Sorsha Anderson  
**Cc:** Canarecci, Kim; Pentkowski, Ron  
**Subject:** RE: Question on MOU  
**Attachments:** DPS VEM-DEC Rivers MOA-24 FINAL 11-18-24.pdf

Good Afternoon,

My understanding is the MOA between DPS (VEM) and DEC, is being funding through the management costs we receive from FEMA. I believe it's more than just the July 2024 flooding. The MOU indicates, DR-4720 (which was for the July 2023 flooding and the AA-1 has already been approved for) and subsequently-declared disasters. If that is the case, we would be using multiple sources of management costs from FEMA. I have attached a copy of the MOA if it is helpful.

When we complete the AA-1s for newly declared disasters, we always aim to max our management costs based on what we are eligible for.

Ben Rose was the main lead from VEM who worked with DEC on this MOU. He retired a few weeks.

I have copied Kim Canarecci and Ron Pentkowski, if you need any further clarification from the VEM team.

Much appreciated,

Kristine

Kristine Seipel, Financial Manager I  
Vermont Department of Public Safety  
45 State Drive | Waterbury, VT 05671-1300  
802-904-3469 - cell  
[kristine.seipel@vermont.gov](mailto:kristine.seipel@vermont.gov)



**From:** Fuller, David <David.Fuller@vermont.gov>  
**Sent:** Monday, January 6, 2025 12:14 PM  
**To:** Sorsha Anderson <sanderson@leg.state.vt.us>  
**Cc:** Seipel, Kristine <Kristine.Seipel@vermont.gov>  
**Subject:** RE: Question on MOU

Hi Sorsha,

I'm happy to research further. Kristine, please let us know if you have the answers to Sorsha's questions below. Thanks.

David Fuller, MBA, SPHR  
State of Vermont – Department of Human Resources  
Deputy Director of Classification and Position Management  
Department of Human Resources



120 State Street  
Montpelier, VT 05620-2505  
(802) 461-9903

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**From:** Sorsha Anderson <[Sanderson@leg.state.vt.us](mailto:Sanderson@leg.state.vt.us)>  
**Sent:** Monday, January 6, 2025 11:58 AM  
**To:** Fuller, David <[David.Fuller@vermont.gov](mailto:David.Fuller@vermont.gov)>  
**Cc:** Seipel, Kristine <[Kristine.Seipel@vermont.gov](mailto:Kristine.Seipel@vermont.gov)>  
**Subject:** Question on MOU

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Hi David,

Happy New Year! Hope you are well. Also copying Kristine Seipel from DPS here.

I have a question about the funding stream for the attached LSP request. In the attachment, you indicate the funds for the MOU are available via existing funding. However, later in the packet, FEMA funds for July 2024 are specifically mentioned and the LSP form also notes this position is attached to a new grant.

I just received 2 grants from the Department of Public Service for the July 2024 floods. They won't be approved until the JFC committee regroups at the end of Jan, beginning of Feb.

Can you share your understanding of how this position is being funded with the pending approval of the July 2024 FEMA funds? I am just trying to understand the funding threads for this LSP position before JFC reforms.

For reference, I am also attaching the 2 AA-1s from DPS on the July floods. None of the attached have been approved as of yet.

Thanks for your help.



Sorsha Anderson |  
Senior Staff Associate | Assistant – House Ways and Means  
Legislative Joint Fiscal Office | Vermont General Assembly  
One Baldwin Street | Montpelier, VT 05633  
802.828.5622 | <https://ljfo.vermont.gov/>





**MEMORANDUM OF AGREEMENT BETWEEN THE VERMONT  
DEPARTMENT OF ENVIRONMENTAL CONSERVATION AND  
THE VERMONT DEPARTMENT OF PUBLIC SAFETY**

**RE: River Management Engineers**

This Memorandum of Agreement sets forth an agreement between the parties, Vermont Department of Environmental Conservation (DEC) and Vermont Department of Public Safety (DPS) (collectively referred to as "the Parties").

**I. PROJECT PURPOSE:**

The purpose of this project is to provide reimbursement to DEC for work performed by River Management Engineers related to review and formulation of Public Assistance projects.

**II. AGREEMENT:**

The parties agree to the following:

- a. DEC will hire a temporary River Management Engineer for ongoing Public Assistance project support to work on projects related to DR4720 and subsequently-declared disasters.
- b. DEC will provide a means for existing River Management Engineers to code overtime to ongoing Public Assistance project support, beyond emergency protective measures.
- c. DPS will reimburse DEC for eligible work (including salary, fringe, and indirect costs) under Public Assistance Category Z (Management Costs) for work associated with specific disasters.

**III. EFFECTIVE DATE: MODIFICATION**

This Memorandum of Agreement shall be effective upon execution and shall remain in effect until terminated in writing by either party. This Memorandum of Agreement may be amended or modified at any time by mutual written agreement of both parties.

#### IV. PROJECT CONTACTS (or designees)

##### DPS-VEM Contact

Ben Rose  
Alternate State Coordinating Officer  
802-585-4719  
[Ben.Rose@vermont.gov](mailto:Ben.Rose@vermont.gov)

##### DPS Fiscal Contact

Kristine Seipel  
Financial Manager I  
802-904-3469  
[kristine.seipel@vermont.gov](mailto:kristine.seipel@vermont.gov)

##### DEC-Rivers Contact

Rob Evans  
Program Manager  
802-490-6152  
[Rob.Evans@vermont.gov](mailto:Rob.Evans@vermont.gov)

##### DEC Fiscal Contact


Mercedes Piñón  
Financial Manager III  
802-490-6222  
[Mercedes.Pinon@vermont.gov](mailto:Mercedes.Pinon@vermont.gov)


#### V. INVOICES/ REQUESTS FOR PAYMENTS

DEC shall provide invoices to DPS on a quarterly basis, with personnel costs itemized by specific disaster number, which will include VTHR and Vision backup and activity log.

#### VI. CANCELLATION

This agreement may be suspended or cancelled by either party by giving written notification at least thirty (30) days in advance. In the event Federal funds become unavailable or reduced, Public Safety may suspend or cancel this Agreement immediately, and shall have no obligation to pay Environmental Conservation from State revenues.

Initial  
 11/15/2024

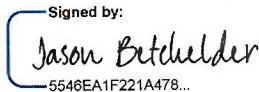
DS  
 11/15/2024

**WE, THE UNDERSIGNED PARTIES, AGREE TO BE BOUND BY THIS AGREEMENT.**

**STATE OF VERMONT**

**Dept. of Environmental Conservation**

**By:**

Signed by:  
  
5546EA1F221A478...

**Jason Batchelder, Commissioner**

**Date:** 11/15/2024

**STATE OF VERMONT**

**Dept. of Public Safety**

**By:**

Signed by:  
  
6F59BECD42D84F2...

**Jennifer Morrison, Commissioner**

**Date:** 11/18/2024