



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Sorsha Anderson, Senior Staff Associate
Date: January 27, 2025
Subject: Grant Request – JFO #3243

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration. ***This item is being held for the Joint Fiscal Committee meeting scheduled for January 31, 2025.***

JFO #3243: \$905,000.00 to the Vermont Agency of Natural Resources, Department of Forests, Parks and Recreation from the United States Forest Service.

Two Forest Legacy Program grants:

1. Moose River Grant of \$410,000.00 to protect 327-acre parcel in the Vermont portion of the [Silvio O.Conte National Fish and Wildlife Refuge](#), no state match; and
2. The Roxbury State Forest addition grant of \$495,000.00 to acquire 348-acres in the Roxbury Township to protect public access to the State Forest and support ecological and flood resiliency. The Roxbury tract requires a 25% State match which will be covered by Department funds. *[Received 1/24/2025]*

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson, sanderson@leg.state.vt.us) if you have questions before the meeting.

**State of Vermont**

Department of Finance & Management
109 State Street, Pavilion Building
Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376
[fax] 802-828-2428

STATE OF VERMONT FINANCE & MANAGEMENT GRANT REVIEW FORM

Grant Summary:		To support two Forest Legacy Program high-priority land conservation projects selected for funding through a nationally competitive process.			
Date:		11/21/2024			
Department:		Forests, Parks & Recreation			
Legal Title of Grant:		Inflation Reduction Act Vermont Forest Legacy Project Grants Moose River (Grant # DG-11094200-355) Roxbury State Forest Addition (Grant #DG-11094200-356)			
Federal Catalog #:		10.734			
Grant/Donor Name and Address:		United States Forest Service, Region 9 626 E. Wisconsin Ave Milwaukee, WI, 52302			
Grant Period:	From:	8/1/2024	To:	7/31/2028	
Grant/Donation		\$905,000			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$226,250	\$678,750	\$	\$905,000	Combined totals
Position Information:		# Positions	Explanation/Comments		
Additional Comments:		\$410k Moose River grant 100% FF. 75% FF award of \$495k for Roxbury SF addition to be matched by 25% \$165k-value bargain sale related to the acquisition.			
Department of Finance & Management		Adam Greshin Digitally signed by Adam Greshin Date: 2024.11.25 11:25:38 -0400		(Initial)	
Secretary of Administration		Sarah Clark 04AB632CD55C738...		(Initial)	
Sent To Joint Fiscal Office		Anna Reinold		Date	
		APPROVED By Anna Reinold at 4:18 pm, Jan 24, 2025			





State of Vermont
Department of Forests, Parks & Recreation
1 National Life Drive, Davis 2
Montpelier, VT 05620-3801
www.vtfpr.org

Agency of Natural Resources
[phone] 802-522-0730
[fax] 802-828-1399

To: Philip B. Scott, Governor and Vermont Joint Fiscal Committee
From: Danielle Fitzko, Commissioner
Through: Ansley Bloomer, Director of Finance and Administration
Date: 11/20/24
Subject: AA-1 Request for Grant Acceptance for ALN Number 10.734

The Department of Forests, Parks and Recreation (FPR) seeks the approval of one (1) Request for Grant Acceptance (AA-1) form for two (2) Federal Grant Awards.

Details of the awards:

#1

ALN: 10.734

Federal Agency: Agency of Agriculture, United States Forest Service (USFS)

Program Title: Forest Legacy: Inflation Reduction Act, Vermont Forest Legacy Project Grant: Moose River

Total Award: \$410,000

#2

ALN: 10.734

Federal Agency: Agency of Agriculture, United States Forest Service (USFS)

Program Title: Forest Legacy: Inflation Reduction Act, Vermont Forest Legacy Project Grant: Roxbury State Forest Addition

Total Award: \$495,000

These two Forest Legacy Program (FLP) grants will be used for high-priority land conservation projects that have been selected for funding through a nationally competitive process. The funds will be administered in the same manner as previous projects funded under the standard FLP funding. This funding is through the Inflation Reduction Act whereas the standard program funding is through Land and Water Conservation Fund. Match will come from the sale of the Roxbury State Forest property (of which a separate AA-1 will be completed).

No new limited service positions will be requested under this grant.

Please don't hesitate to reach out with questions. We greatly appreciate your consideration.

Enclosed for above mentioned award:

AA-1 Form and Required Documentation

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:		Agency of Natural Resources		
2. Department:		Forests, Parks & Recreation		
3. Program:		Forest Legacy		
4. Legal Title of Grant:		2 Grant Awards - INFLATION REDUCTION ACT VERMONT FOREST LEGACY PROJECT GRANT: Moose River (Grant# 24-DG-11094200-355) and Roxbury State Forest Addition (Grant #24-DG-11094200-356)		
5. Federal Catalog #:		10.734		
6. Grant/Donor Name and Address: USDA, FOREST SERVICE EASTERN REGION, STATE PRIVATE AND TRIBAL FORESTRY (Region 9) 626 E Wisconsin Ave Milwaukee WI, 53202				
7. Grant Period:		From:	8/1/2024	To: 7/31/2029
8. Purpose of Grant: These two Forest Legacy Program (FLP) grants will be used for high-priority land conservation projects that have been selected for funding through a nationally competitive process. The funds will be administered in the same manner as previous projects funded under the standard FLP funding. This funding is through the Inflation Reduction Act whereas the standard program funding is through Land and Water Conservation Fund. No new limited service positions will be requested under this grant.				
9. Impact on existing program if grant is not Accepted: If these grants are not approved, the state will not be able to complete the proposed purchase of land as an addition to the Roxbury State Forest, the purchase of land as an addition to the Victory State Forest, and the acquisition of a working forest conservation easement adjacent to Victory State Forest. Notes: For the Moose River grant, total grant award of \$410,000, match is waived. For the Roxbury State Forest grant, federal grant award of \$495,000 with \$165,000 in match (match will be bargain sale from landowner) for a total grant amount of \$660,000. 25% expenses expected in FY25; 75% expenses in FY26; These are 5 year grants. Grants expected to close in FY27 (early).				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 25	FY 26	FY 27	
Personal Services	\$	\$	\$	No Indirect
Operating Expenses	\$	\$	\$	
Grants	\$267,500	\$802,500	\$0	
Total	\$267,500	\$802,500	\$0	
Revenues:				
State Funds:	\$41,250	\$123,750	\$	33% match
Cash	\$	\$	\$	
In-Kind	\$41,250	\$123,750	\$	
Federal Funds:	\$226,250	\$678,750	\$	
(Direct Costs)	\$226,250	\$678,750	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	
Total	\$267,500	\$802,500	\$	

Appropriation No:		Amount:	\$
	6130020000		\$267,500
			\$
			\$
			\$
			\$
			\$
		Total	\$267,500

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? ☐ Yes ☒ No
If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: ☒ Is presently available. ☐ Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-IPN (if applicable):

Signature

DocuSigned by:

Ansel Bloomer

Date: 12/20/2024

Title:

Director of Finance and Administration

Signature

DocuSigned by:

Danielle Fitzko

Date: 11/21/2024

Title:

Commissioner, Department of Forests, Parks and Recreation

14. SECRETARY OF ADMINISTRATION

SC

☐

Approved:

(Secretary or designee signature)

DocuSigned by:

Sarah Clark

Date: 12/5/2024 | 8:34:

04AB832CD55C438...

15. ACTION BY GOVERNOR☒

Check One Box:

Accepted

(Governor's signature)

☐

Rejected

Date:

1/24/25

16. DOCUMENTATION REQUIRED

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Required GRANT Documentation	
<input checked="" type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input checked="" type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input checked="" type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input type="checkbox"/> Form AA-1PN attached (if applicable)
End Form AA-1	
(*) The term “grant” refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).	




From: [FS-Eastern Region S&PF Grants](#)
To: [Streeter, Nicole](#)
Cc: [Buczak, Kirston - FS, WI](#); [Sudhoff, Kate](#); [Bloomer, Ansley](#); [Luce, Dani](#); [Farrar, Valerie - FS, WI](#)
Subject: FW: [External Email]State of Vermont, Forest Legacy (IRA) Application, Moose River Tract GRANT #24-DG-11094200-355
Date: Friday, August 16, 2024 10:30:42 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[424D_Assurances_Signed.pdf](#)

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good morning,

Your application appears to be complete at this time. This action is being assigned to Valerie Farrar, the Grants Management Specialist (GMS) who will be reviewing your application and drafting the award letter. If you have any questions, please reach out to the assigned GMS. If there are further actions required, the GMS will be in touch. Thank you!



James "Scott" Irwin
Support Grants Management Specialist
Forest Service
Eastern Region, State, Private and Tribal Forestry
p: 414-323-5605
james.irwin@usda.gov
626 East Wisconsin Ave
Milwaukee, WI 53202
www.fs.usda.gov
  
Caring for the land and serving people

From: Streeter, Nicole <Nicole.Streeter@vermont.gov>
Sent: Thursday, August 15, 2024 4:58 PM
To: Irwin, James - FS, AL <James.Irwin@usda.gov>
Cc: Buczak, Kirston - FS, WI <Kirston.Buczak@usda.gov>; Kate Sudhoff <kate.sudhoff@vermont.gov>; Ansley Bloomer <Ansley.Bloomer@vermont.gov>; Luce, Dani <Dani.Luce@vermont.gov>
Subject: RE: [External Email]State of Vermont, Forest Legacy (IRA) Application, Moose River Tract GRANT #24-DG-11094200-355

Good Afternoon,

Please see the attached 424D. Thank you!

Very Respectfully,
Nikki Streeter



Nicole Streeter | Grants Finance Manager (she/her)

Vermont Agency of Natural Resources | Department of Forests, Parks and Recreation

1 National Life Dr, Davis Bldg. | Montpelier, VT 05620

(802)249-3406 Cell

<https://fpr.vermont.gov/>

Public Records Statement: Written communications to and from state officials regarding state business are considered public records and may be subject to public scrutiny.

Vermonters, businesses, and communities impacted by the July 2024 flood should report damage to [Vermont 211](#). Find resources, guidance and referral information at [vermont.gov/Flood](#). [Volunteer to help](#) or [donate to the Vermont Flood Response and Recovery Fund](#) to support all those impacted.

From: Irwin, James - FS, AL <James.Irwin@usda.gov>

Sent: Thursday, August 15, 2024 4:47 PM

To: Streeter, Nicole <Nicole.Streeter@vermont.gov>

Cc: Buczak, Kirston - FS, WI <Kirston.Buczak@usda.gov>; Sudhoff, Kate

<Kate.Sudhoff@vermont.gov>; Bloomer, Ansley <Ansley.Bloomer@vermont.gov>; Luce, Dani

<Dani.Luce@vermont.gov>

Subject: FW: [External Email]State of Vermont, Forest Legacy (IRA) Application, Moose River Tract GRANT #24-DG-11094200-355

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good afternoon,

Time is running out on FY24 funding! As a reminder, we are still in need of the SF424D (see attached) before we can move ahead in the award process. The sooner we receive the completed form, the greater the likelihood it will be able to be fully-executed and have its obligation completely processed through our systems prior to year-end (fiscal year 2024 ends on 09/30). Please submit to me at james.irwin@usda.gov as soon as possible, referencing the above award number, and let me know if you have any questions. Thank you!



James "Scott" Irwin

Support Grants Management Specialist

Forest Service

Eastern Region, State, Private and Tribal Forestry

p: 414-323-5605

james.irwin@usda.gov

626 East Wisconsin Ave

Milwaukee, WI 53202

www.fs.usda.gov



Caring for the land and serving people

From: Irwin, James - FS, AL
Sent: Friday, August 9, 2024 9:57 AM
To: Nikki Street <Nicole.streeter@vermont.gov>
Cc: Buczak, Kirston - FS, WI <Kirston.Buczak@usda.gov>; Kate Sudhoff <kate.sudhoff@vermont.gov>;
Ansley Bloomer <Ansley.Bloomer@vermont.gov>; Luce, Dani <Dani.Luce@vermont.gov>
Subject: FW: [External Email]State of Vermont, Forest Legacy (IRA) Application, Moose River Tract
GRANT #24-DG-11094200-355

Good morning,

As a reminder, we are still in need of the SF424D (see attached) before we can move ahead in the award process. Please submit to me at james.irwin@usda.gov as soon as possible, referencing the above award number, and let me know if you have any questions. Thank you!



James "Scott" Irwin
Support Grants Management Specialist
Forest Service
Eastern Region, State, Private and Tribal Forestry
p: 414-323-5605
james.irwin@usda.gov

626 East Wisconsin Ave
Milwaukee, WI 53202
www.fs.usda.gov



Caring for the land and serving people

From: Irwin, James - FS, AL
Sent: Wednesday, July 31, 2024 3:52 PM
To: Nikki Street <Nicole.streeter@vermont.gov>
Cc: Buczak, Kirston - FS, WI <Kirston.Buczak@usda.gov>; Kate Sudhoff <kate.sudhoff@vermont.gov>;
Ansley Bloomer <Ansley.Bloomer@vermont.gov>; Luce, Dani <Dani.Luce@vermont.gov>
Subject: FW: [External Email]State of Vermont, Forest Legacy (IRA) Application, Moose River Tract
GRANT #24-DG-11094200-355

Hello,

Eastern Region State, Private & Tribal Forestry Office of Grants and Agreements has received the application package for *FOREST LEGACY PROGRAM PROJECT ACQUISITION GRANT-*

Moose River. This proposal has been assigned award #24-DG-11094200-355. I've done a preliminary review of the application, and it appears to be incomplete. Please submit the following to me at james.irwin@usda.gov as soon as possible, referencing the above award number:

- SF424D (see attached)

The application will not be reviewed until it is fully complete. Please let me know if you have any questions or concerns on the missing items. Thank you!



James "Scott" Irwin
Support Grants Management Specialist
Forest Service
Eastern Region, State, Private and Tribal Forestry

p: 414-323-5605
james.irwin@usda.gov
626 East Wisconsin Ave
Milwaukee, WI 53202
www.fs.usda.gov



Caring for the land and serving people

From: Streeter, Nicole <Nicole.Streeter@vermont.gov>

Sent: Tuesday, July 30, 2024 6:52 AM

To: FS-Eastern Region S&PF Grants <SM.FS.R9SPFgrants@usda.gov>

Cc: Buczak, Kirston - FS, WI <Kirston.Buczak@usda.gov>; Kate Sudhoff <kate.sudhoff@vermont.gov>;
Ansley Bloomer <Ansley.Bloomer@vermont.gov>; Luce, Dani <Dani.Luce@vermont.gov>

Subject: [External Email]State of Vermont, Forest Legacy (IRA) Application, Moose River Tract

[External Email]

If this message comes from an **unexpected sender** or references a **vague/unexpected topic**;
Use caution before clicking links or opening attachments.
Please send any concerns or suspicious messages to: Spam.Abuse@usda.gov

Good Morning,

Please see the attached application for Forest Legacy Acquisition (IRA)- Moose River Tract, from the State of Vermont. Thank you!

Very Respectfully,
Nikki Streeter



Nicole Streeter |Grants Finance Manager (she/her)

Vermont Agency of Natural Resources | Department of Forests, Parks and Recreation
1 National Life Dr, Davis Bldg. | Montpelier, VT 05620

(802)249-3406 Cell

<https://fpr.vermont.gov/>

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State of Vermont
Department of Forests, Parks & Recreation

1 National Life Drive, Davis 2
Montpelier, VT 05620-3801
www.fpr.vermont.gov

Agency of Natural Resources

[phone] 802-828-1531
[fax] 802-828-1250

July 16, 2024

Deputy Regional Forester, State, Private, and Tribal Forestry
USDA Forest Service, Eastern Region
State, Private, and Tribal Forestry, Office of Grants and Agreements
626 E. Wisconsin Ave, Milwaukee, WI 53202

Re: Grant application for Vermont's FY24 Forest Legacy Program "Moose River" project

Dear Grants staff,

Vermont Department of Forests, Parks and Recreation (FPR) is submitting the grant application package for FY24 Forest Legacy Program (FLP) grant for the Moose River project. Materials to support the application are enclosed. This project will be funded with FLP IRA funding.

Please note that the 25% non-federal cost-share commitment has been waived for the Moose River project. This is noted in the enclosed grant budget, which has been reviewed and accepted by FLP Region 9 Program Manager, Kirston Buczak.

If you have any questions or need additional information regarding this grant application, please contact me (nicole.streeter@vermont.gov) and Kate Sudhoff, Forest Legacy Program Coordinator (kate.sudhoff@vermont.gov).

Sincerely,

Nikki Streeter
FPR Grants Finance Manager

Cc: Kate Sudhoff, Kirston Buczak



[View Burden Statement](#)OMB Number: 4040-0004
Expiration Date: 11/30/2025**Application for Federal Assistance SF-424***** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:**

07/01/2024

4. Applicant Identifier:**5a. Federal Entity Identifier:****5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:**

Department of Forests, Parks & recreation Vermont

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

03-6000624

*** c. UEI:**

F1SBHQZMKZ3

d. Address:*** Street1:**

One National Life Drive

Street2:

Davis 2

*** City:**

Montpelier

County/Parish:*** State:**

VT: Vermont

Province:*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

05620-3801

e. Organizational Unit:**Department Name:**

Forests, Parks & Recreation

Division Name:

Forestry

f. Name and contact information of person to be contacted on matters involving this application:**Prefix:***** First Name:**

Nicole

Middle Name:*** Last Name:**

Streeter

Suffix:**Title:**

Grants Finance Manager

Organizational Affiliation:

State of Vermont; Forests, Parks & Recreation

*** Telephone Number:**

802-249-3406

Fax Number:*** Email:**

nicole.streeter@vermont.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

USDA Forest Service

11. Catalog of Federal Domestic Assistance Number:

10.676

CFDA Title:

Forest Legacy

* 12. Funding Opportunity Number:

x

* Title:

FOREST LEGACY PROGRAM PROJECT ACQUISITION GRANT

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Statewide

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

FOREST LEGACY PROGRAM PROJECT ACQUISITION GRANT- Moose River

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant VT-all

* b. Program/Project VT-all

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 08/01/2024

* b. End Date: 07/31/2029

18. Estimated Funding (\$):

* a. Federal	410,000.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	410,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Danielle

Middle Name:

* Last Name: Fitzko

Suffix:

* Title: Commissioner of Forest, Parks & Recreation

* Telephone Number: 802-598-9992 Fax Number:

* Email: danielle.fitzko@vermont.gov

* Signature of Authorized Representative:

DocuSigned by:

Danielle Fitzko

* Date Signed: 7/29/2024

Docusign Envelope ID: FA76286E-9459-4A4F-BBE6-C749CC8DB218

View Burden Statement

OMB Number: 4040-0008
Expiration Date: 02/28/2025

BUDGET INFORMATION - Construction Programs			
NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.			
COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
2. Land, structures, rights-of-way, appraisals, etc.	\$ <input type="text" value="410,000.00"/>	\$ <input type="text"/>	\$ <input type="text" value="410,000.00"/>
3. Relocation expenses and payments	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
4. Architectural and engineering fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
5. Other architectural and engineering fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
6. Project inspection fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
7. Site work	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
8. Demolition and removal	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
9. Construction	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
10. Equipment	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
11. Miscellaneous	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
12. SUBTOTAL (sum of lines 1-11)	\$ <input type="text" value="410,000.00"/>	\$ <input type="text"/>	\$ <input type="text" value="410,000.00"/>
13. Contingencies	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
14. SUBTOTAL	\$ <input type="text" value="410,000.00"/>	\$ <input type="text"/>	\$ <input type="text" value="410,000.00"/>
15. Project (program) income	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ <input type="text" value="410,000.00"/>	\$ <input type="text"/>	\$ <input type="text" value="410,000.00"/>
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X <input type="text" value="100"/> % Enter the resulting Federal share.			\$ <input type="text" value="410,000.00"/>

**STATE OF VERMONT
FOREST LEGACY PROGRAM
PROJECT ACQUISITION GRANT NARRATIVE**

1. LEAD CONTACTS: State Forest Legacy Program Contact: Kate Sudhoff - kate.sudhoff@vermont.gov; State financial activity Contact: Nicole Streeter - nicole.streeter@vermont.gov

2. BACKGROUND. The Cooperative Forestry Assistance Act (CFAA) of 1978, as amended, (16 U.S.C. 2103c et. seq.) provides authority for the U.S. Secretary of Agriculture to provide financial, technical, educational, and related assistance to States, communities and private forest landowners. Section 1217 of Title XII of the Food, Agriculture, Conservation and Trade Act of 1990 (P.L. 101-624:104 stat. 3359), also referred to as the 1990 Farm Bill, amended the CFAA and allows the Secretary to establish the Forest Legacy Program (FLP) to protect environmentally important forests areas that are threatened by conversion to non forest uses. This authority continues indefinitely. Through the 1996 Farm Bill (Federal Agricultural Improvement and Reform Act of 1996; Public Law 104-127; Title III - conservation; Subtitle G - Forestry; Section 374, Optional Grants for Forest Legacy Program), the Secretary is authorized, at the request of a participating State, to make a grant to the State to carry out the FLP in the State, including the acquisition by the State of lands and interests in lands. Forest Legacy Program delivery is guided by the Forest Legacy Program Implementation Guidelines (May 2017).

3. PURPOSE: The Forest Legacy Program identifies and protects environmentally important private forest lands that are threatened by conversion to nonforest uses. Within this program, a State grant option exists. The State of Vermont wishes to exercise the State Option and is requesting a grant for the acquisition of lands or interests in lands located within our single Forest Legacy Area. The Project will protect a 327-acre property as a 196-acre FEE acquisition by the State as an addition to Victory State Forest and a 131-acre CONSERVATION EASEMENT acquisition by the State of Vermont. This will prevent the conversion of this highly developable parcel to non-forest use, will secure public access for recreation in perpetuity, and will protect documented state-threatened Eastern Pearlshell, found in the Moose River on this property. The property also has habitat for federally-threatened Canada lynx, state-endangered American marten, and globally-vulnerable wood turtle. This project is in the Silvio O. Conte National Fish and Wildlife Refuge boundary and will expand a 29,400-acre block of conserved land in a focal area for climate resiliency and the Connecticut River Watershed. Frontage on the Moose River with Class III rapids benefits whitewater enthusiasts and anglers. The Project will benefit the Disadvantaged Community of Concord, VT, through adding to protected lands that are vital to the working lands and recreation economy of Vermont, bringing jobs to rural communities. The State of Vermont wishes to purchase a fee simple and conservation easement in the parcel of land in furtherance of the Vermont FLP. This tract is found in a Forest Legacy Area that the State identified and subsequently was authorized by the Secretary of Agriculture as having significant public values, values of both national and state significance. Specifically, the public values being protected by this project are: Public access and recreational opportunities such as hunting, fishing, and kayaking; wildlife habitat and natural community protections; flood resiliency and water quality protection; scenic value protection along the entrance to Victory State Forest; and protection of important forestland from fragmentation and conversion.

The Federal role is to promote forest conservation through collaborating with the State of Vermont in protecting important forests that are threatened with development through a cost-share partnership. This acquisition contributes to the national State and Private Forestry Priority to "Conserve and Manage Working Forest Landscapes for Multiple Values and Uses." The acquisition will protect the area from

development and retain the land in traditional forestry use for both community and environmental values.

As a requirement of the Forest Legacy Program, any recorded or unrecorded encumbrances including but not limited to agreements, leases and licenses and any other factors that affect the quality of title must be submitted for review. Quality of title must be reviewed by the State and the Forest Service in determining program eligibility and considered during the appraisal process.

4. SCOPE OF WORK: The State will option the tract or tracts of the project that is a key element in the Forest Legacy land protection strategy. The project includes one tracts that encompass 327 acres in Concord Township. The transfer of lands or interests in lands to the State of Vermont will occur by August, 2025.

5. METHODOLOGY:

- a. The State of Vermont will use funds under this grant award for
 - 1) The acquisition of lands or interests in lands within the State, title to which will be held in the name of the State of Vermont. Said lands or interests in lands shall be administered by State agencies and their assigns;
 - 2) Real estate transaction costs for projects and donations, including but not limited to appraisals -- including review (excluding appraisals for donations), land survey, closing costs (document preparation and recording fees), baseline information establishment, title opinion, title insurance, conservation easement negotiation and drafting.
- b. The State of Vermont will ensure that in acquiring the lands or interests in lands that the most recent versions of the Forest Legacy Implementation Guidelines and the conditions of the Grant Award Letter Attachment C: Forest Legacy Program Award Provisions are followed, as well as specific Vermont FLP requirements.

6. TIMETABLE

The specific tasks of this project are tentatively scheduled to occur as follows:

Item to be completed	Tentative date of completion
1) Document whether the extinguishment of mineral rights is necessary to protect the forest values, or whether reserved areas may be part of the lands or interests in lands that are acquired through the FLP.	8/2024
2) Conservation easement is negotiated with the landowner, reviewed and finalized	12/2024
3) An appraisal is completed in compliance with Federal appraisal standards and the following conditions: <ul style="list-style-type: none">i) Appraiser and Review Appraiser who meet the qualifications outlined in the Forest Legacy Program Implementation Guidelines (May 2017) are identified;ii) The Review Appraiser will partner with the State (and NGO) to prepare project specific appraisal instructions;iii) Appraisal review assures conformance with Federal appraisal standards;	5/2025
4) Title abstract and report completed and Title Insurance is secured for property	8/2024
5) Provide documentation to the landowner stating the following:	7/2025

- i) the market value as determined by an independent appraisal completed in compliance with Uniform Appraisal Standards for Federal Land Acquisitions
- ii) that the sale of the property is voluntary;
- iii) that the property will not be purchased if amicable negotiations do not result in an agreed upon price;

6) Survey in compliance with acquiring entity standards completed	12/2024
7) Multi-Resource Management Plan complete and approved by the State	7/2025
8) Baseline documentation completed	7/2025
9) Closing – Payment to Landowner and recording of conservation easement	8/2025
10) State publicly acknowledges the USDA Forest Service Forest Legacy Program as a source of funds for the project(s)	9/2025
11) Monitoring plan for conservation easements is completed and approved by the State	8/2025
12) Update Forest Legacy Information system with the closing figures	9/2025

7. ACCOMPLISHMENT AND REPORTING

- a. Upon completion of this Forest Legacy project, the State of Vermont agrees to publicly acknowledge (through news articles, posting of Forest Legacy signs on the land, and/or include in publications) the USDA Forest Service and specifically the Forest Legacy Program as the/a source of funding for this/these project(s).
- b. The State of Vermont agrees to provide a monitoring plan that shows how the State or its assigns will monitor and manage lands for conformance to Forest Legacy purposes and the conservation easement to which they are subject, periodically, not less than annually and in accordance with the Forest Legacy Program Implementation Guidelines (May 2017). Federal FLP funds cannot fund monitoring, management, or enforcement activities.

8. BUDGET INFORMATION

Acquisition of lands or interests in lands

Tract Name	Area (acres)	Total Value of Rights to be Acquired	Non Federal Cost Share	Forest Legacy Grant Request
Moose River CE	131	\$65,000.00	(Waived)	\$265,000.00
Moose River Fee	196	\$200,000.00		
TOTAL	327	\$265,000.00	\$0.00	\$265,000.00

Acquisition Activity related to this grant	Non Federal Cost Share	Forest Legacy Grant Request
Negotiations		\$20,000.00
Title		\$15,000.00
Appraisal		\$20,000.00
Survey		\$50,000.00
Forest Stewardship Plan		\$5,000.00
Closing Cost		\$5,000.00
Legal Fees		\$15,000.00
Baseline Information		\$15,000.00
SELECT ACTIVITY		
SELECT ACTIVITY		
SELECT ACTIVITY		
TOTAL	\$0.00	\$145,000.00

Note: Cost-share waiver approved on 5/14/24 for the 25% non-federal grant match obligation.



USDA Forest Service

OMB 0596-0217
FS-1500-22**FINANCIAL CAPABILITY QUESTIONNAIRE**

FISCAL YEAR:

Adequate accounting systems should meet the following criteria as outlined in the Office of Management and Budget's (OMB) Circular of Uniform Administrative Requirements, Cost Principles, and Audit Requirements found in 2 CFR Part 200, as implemented by USDA regulations 2 CFR Part 400.

- (1) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (2) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (3) The accounting system should provide accurate and current financial reporting information.
- (4) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

APPLICANT ORGANIZATIONAL INFORMATION

1. Name of Organization and Address:

Vermont Dept. of Forests, Parks and Recreation
1 National Life Dr., Davis 2
Montpelier, VT 05601

2. Authorized Representative's Name and Title: Ansley Bloomer

Director of Finance and Adminis

3. Phone: 802-5.22-0.730

ext.

4. Fax: - -

5. Email: Ansley.Bloomer@vermont.gov

6. Year Established:
19557. Employer Identification Number (EIN):
03-60006248. DUNS Number:
UEI:-F1S.BHQZMKZ3

9. Type of Organization: State Government

10. Approximate Number of Employees:

Full Time (Paid): 129

Full Time (Volunteer): 0

Part Time (Paid): 400

Part Time (Volunteer): 0

FEDERAL AUDIT DATA11. Have you been audited by a Federal agency?: ☐ Yes ☐ No

If yes, please indicate the type:

☐ OMB A-133 Single Audit (required of institutions that annually expend over \$750,000 in federal funds)

☐ Incurred Cost ☐ Accounting System ☐ Timekeeping

12. Date of Last Federal Audit/Review (m/d/yyyy):

Audit Agency/Firm:

If findings are reported, explain:

FINANCIAL STATEMENT AUDIT DATA

13. Date of Last Financial Statement Audit: 06/30/2023

Fiscal Period Audited: FY2023

Audit Firm: CLA (CliftonLarsonAllen LLP) & SOV Department of Finance & Management

Auditor's Opinion on Financial Statement:

☐ Unqualified Opinion
☐ Qualified, Disclaimer
or Adverse Opinions

If other than unqualified, state reason:



USDA Forest Service

OMB 0596-0217

FS-1500-22

If you have not had an audit completed in the last two years, please submit a copy of your most recent tax forms (990 for non-profits). If you do not have a current tax form, please explain:

ACCOUNTING SYSTEM

14. Has any Government Agency rendered an official written opinion concerning the adequacy of the accounting system for the collection, identification and allocation of costs under Federal contracts/grants?

☐ Yes ☒ No

15. If yes, provide name and address of Agency performing review:

Attach a copy of the latest review and any subsequent correspondence, clearance documents, etc.

16. Which of the following best describes your accounting system:

☐ Manual ☐ Automated ☒ Combination

17. Does the accounting system identify the receipt and expenditure of program funds separately for each grant?

☒ Yes ☐ No ☐ Not Sure

18. Does the accounting system provide for the recording of expenditures for each grant/contract by budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

19. Does the accounting system provide for the recording of cost sharing or match for each grant? Can you ensure that documentation is available to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure

20. Are time distribution records maintained for each employee that specifically identify effort charged to a particular grant or cost objective?

☒ Yes ☐ No ☐ Not Sure

21. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available for a grant?

☒ Yes ☐ No ☐ Not Sure

22. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available for a budget cost category (e.g. Personnel, Travel, etc.)?

☒ Yes ☐ No ☐ Not Sure

23. Is your organization generally familiar with the existing regulation and guidelines containing the Cost Principles and procedures for the determination and allowance of costs in connection with Federal grants?

☒ Yes ☐ No ☐ Not Sure

FUNDS MANAGEMENT

24. Is a separate bank account maintained for Federal grant funds?

☒ Yes ☐ No

25. If a separate bank account is not maintained, can the Federal grant funds and related expenses be readily identified?

☐ Yes ☐ No

PROPERTY STANDARDS, PROCUREMENT STANDARDS, AND TRAVEL POLICIES

PROPERTY STANDARDS


26. Does your property management system(s) provide for maintaining: (1) a description of the equipment; (2) an identification number; (3) source of the property, including the award number; (4) where title vests; (5) acquisition date; (6) federal share of property cost; (7) location and condition of the property; (8) acquisition cost; & (9) ultimate disposition information?

☒ Yes ☐ No ☐ Not Sure



USDA Forest Service

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27. Does your property management system(s) provide for a physical inventory and reconciliation of property at least every two years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
28. Does your property management system(s) provide controls to insure safeguards against loss, damage or theft of the property?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
PROCUREMENT STANDARDS	
29. Does your organization maintain written procurement procedures which (1) avoid unnecessary purchases; (2) provide an analysis of lease and purchase alternatives; and (3) provide a process for soliciting goods and services?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
30. Does your procurement system provide for the conduct to ensure selection on a competitive basis and documentation of cost or price analysis for each procurement action?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
31. Does your procurement system include provisions for checking the "Excluded Parties List" system for suspended or debarred sub-grantees and contractors, prior to award? www.sam.gov	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
TRAVEL POLICY	
32. Does your organization maintain a standard travel policy or, if no policy exists, does your organization adhere to rates and amounts established under 5 U.S.C. 5701-11, ("Travel and Subsistence Expenses; Mileage Allowances"), and policies under the Federal Acquisition Regulations at 48 CFR 31.205- 46(a)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
SUBRECIPIENT MANAGEMENT	
33. (For Pass-through entities only). Does your organization have controls in place to monitor activities of subrecipients, as necessary, to ensure that Federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of the award and that performance goals are achieved.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
INDIRECT COSTS	
34. My organization has an established indirect cost rate	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
35. If my organization chooses to charge indirect costs to the Federal award or use indirect costs as a match, you understand that you must prepare an indirect cost rate proposal and submit it to your cognizant Federal agency for approval. Alternatively, you may use a de minimus rate of 10% of modified total direct costs (MTDC).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
STANDARDS FOR FINANCIAL MANAGEMENT SYSTEMS AND APPLICANT CERTIFICATION	
I certify that the above information is complete and correct to the best of my knowledge.	
Signature: 	
Name: Ansley Bloomer	
Title: Director of Finance and Administration	



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OMB 0596-0217
FS-1500-22

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



USDA Forest Service

OMB 0596-0217

FS-1500-22B

FINANCIAL CAPABILITY CHECKLIST STATE GOVERNMENT AGENCIES

Fiscal Year: 2024

Adequate accounting systems and internal policies should meet the following criteria as outlined in the most current version of the Office of Management and Budget's (OMB) Circular of Uniform Administrative Requirements, Cost Principles, and Audit Requirements found in 2 CFR Part 200, as implemented by USDA regulations 2 CFR Part 400.

- (A) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (B) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (C) The accounting system should provide accurate and current financial reporting information.
- (D) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, validate the accuracy and reliability of accounting data, promote operational efficiency, and ensure adherence to prescribed management policies.

PURPOSE: This Checklist is to assist your state agency in understanding the minimum requirements necessary to accept, manage, and spend Federal funds. If you have questions regarding any of the items in this checklist, please contact your Forest Service Grants & Agreements Specialist or Program Manager.

INSTRUCTIONS

A State Government Agency representative will review and complete the form, certifying in the last section that they have read and understand items listed in this document. The completed form will be returned to the designated U.S. Forest Service Grants & Agreements Specialist or Program Manager.

STANDARDS FOR FINANCIAL MANAGEMENT SYSTEMS

- ☒ 1. Responsible parties for my agency are familiar with the OMB Uniform Administrative Requirements and the Cost Principles, as they apply to Federal grants.
- ☒ 2. My agency understands that it must expend and account for award funds in accordance with State laws and procedures for expending and accounting for its own funds. Fiscal control and accounting procedures of the State, as well as its subgrantees and cost-type contractors, must be sufficient to:
 - 1) Permit preparation of reports required by this part and the statutes authorizing the award, and
 - 2) Permit the tracing of funds to a level of expenditures adequate to establish that such funds have not been used in violation of the restrictions and prohibitions of applicable statutes.
- ☒ 3. State agency funds used for match are subject to the same requirements as Federal grant funds. Costs used for match must be allowable under the Cost Principles, recorded accurately, and not used to match any other Federal award.
- ☒ 4. Time distribution records are maintained for each employee that accurately reflects work performed for grant funded activities or used as match. These charges are recorded and maintained in accordance with the Cost Principles.
- ☒ 5. A negotiated indirect cost rate agreement (NICRA) or cost allocation plan must be federally approved and in effect in order for indirect costs to be allowable for reimbursement or match.
- ☒ 6. Funds specifically budgeted for one project or program may not be used to support another project or program without prior written approval of the awarding agency.

SUBGRANTS

- ☒ 7. My agency is aware that it is required to ensure that a subrecipient's financial system meets the standards described in the Uniform Administrative Requirements. Financial records must adequately identify the source and application of funds provided for Federally funded activities. Applicable OMB Cost Principles, agency program regulations, and the terms of grant and subgrant documents will be followed in determining the reasonableness, allowability, and allocability of costs. Accounting records must be supported by source documentation such as cancelled checks, paid bills, payrolls, time and attendance records, contract and subgrant award documents, etc.



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- ☒ 8. My agency is aware that subrecipients must be monitored for financial operations (records, systems, and procedures), performance, and conformance to regulations.
- ☒ 9. My agency is aware that we must not award or permit any subsequent sub-award to any party that is debarred or suspended from participation in Federal assistance programs. The "Excluded Parties List" system for suspended or debarred subrecipients and contractors is at www.sam.gov.

OTHER CONSIDERATIONS

- ☒ 10. **Travel:** My agency has a written travel policy which is consistent for both internal travel and approved travel costs under the Federal award. If no policy exists, then my agency adheres to the Federal Travel Regulations (FTR).
- ☒ 11. **Personnel:** My agency has written personnel policies and procedures that provide for reasonable and consistent treatment of personnel costs, such as fringe benefits and pension plans.
- ☒ 12. **Record Retention:** My agency retains all grant related records in accordance with the timeframes identified in the Uniform Administrative Requirements. In general, all grant related records must be maintained for 3 years from the date the final expenditure report is submitted.
- ☒ 13. **Procurement:** My agency has written procurement policies and procedures. The same policies and procedures are followed whether the procurements are with Federal grant funds or other non-Federal funds
- ☒ 14. **Audit:** My agency is aware of 2 CFR Part 400, Single Audit, which requires audit of any entity that expends more than \$750,000 in federal funds in a fiscal year. My agency understands that their particular grant funded programs may not be audited, but any audit findings must be considered during a financial review.
- ☒ 15. **Debarment/Suspension:** My agency has internal policy to check the "Excluded Parties List" system for suspended or debarred sub-grantees and contractors, prior to award at <https://www.sam.gov/>.

ACKNOWLEDGEMENT

I acknowledge that my State Agency has received this document and understands the financial management standards necessary to manage Federal awards and subawards. At any time in reviewing this document, in pre-award negotiations, during the post-award meeting, or at any time subsequent, if my agency has questions regarding the content presented in this checklist or related to the award, I understand that I may bring this to the attention of the Forest Service for clarification and that the Forest Service is available to assist my organization.

Completed by: <i>Ansley Bloomer</i>	Title: Director of Finance and Administration
Print Name: Ansley Bloomer	Date: 12/28/2023

State Agency Name: Vermont Department of Forests, Parks and Recreation, Agency of Natural Resources

Burden Statement

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USDA Forest Service

OMB 0596-0217
FS-1500-22B




From: [FS-Eastern Region S&PF Grants](#)
To: [Streeter, Nicole](#)
Cc: [Buczak, Kirston - FS, WI](#); [Sudhoff, Kate](#); [Bloomer, Ansley](#); [Luce, Dani](#); [Berry, Penny - FS, NY](#)
Subject: FW: [External Email]State of Vermont, Forest Legacy (IRA) Application, Roxbury tract GRANT #24-DG-11094200-356
Date: Tuesday, August 6, 2024 2:28:04 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[Vermont_Legacy_Roxbury_Application_Package_Signed.pdf](#)

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Hello,

Your application appears to be complete at this time. This action is being assigned to Penny Berry, the Grants Management Specialist (GMS) who will be reviewing your application and drafting the award letter. If you have any questions, please reach out to the assigned GMS. If there are further actions required, the GMS will be in touch. Thank you!



James "Scott" Irwin
Support Grants Management Specialist
Forest Service
Eastern Region, State, Private and Tribal Forestry
p: 414-323-5605
james.irwin@usda.gov
626 East Wisconsin Ave
Milwaukee, WI 53202
www.fs.usda.gov
  

Caring for the land and serving people

From: Streeter, Nicole <Nicole.Streeter@vermont.gov>
Sent: Tuesday, August 6, 2024 12:58 PM
To: Irwin, James - FS, AL <James.Irwin@usda.gov>
Cc: Buczak, Kirston - FS, WI <Kirston.Buczak@usda.gov>; Kate Sudhoff <kate.sudhoff@vermont.gov>; Ansley Bloomer <Ansley.Bloomer@vermont.gov>; Luce, Dani <Dani.Luce@vermont.gov>
Subject: RE: [External Email]State of Vermont, Forest Legacy (IRA) Application, Roxbury tract GRANT #24-DG-11094200-356

Good Afternoon James,

Please see the updated Forest Legacy-Roxbury application package. Thank you!

Very Respectfully,
Nikki Streeter



Nicole Streeter | Grants Finance Manager (she/her)

Vermont Agency of Natural Resources | Department of Forests, Parks and Recreation

1 National Life Dr, Davis Bldg. | Montpelier, VT 05620

(802)249-3406 Cell

<https://fpr.vermont.gov/>

Public Records Statement: Written communications to and from state officials regarding state business are considered public records and may be subject to public scrutiny.

Vermonters, businesses, and communities impacted by the July 2024 flood should report damage to [Vermont 211](#). Find resources, guidance and referral information at [vermont.gov/Flood](#). [Volunteer to help](#) or [donate to the Vermont Flood Response and Recovery Fund](#) to support all those impacted.

From: FS-Eastern Region S&PF Grants <SM.FS.R9SPFgrants@usda.gov>

Sent: Wednesday, July 31, 2024 4:40 PM

To: Streeter, Nicole <Nicole.Streeter@vermont.gov>

Cc: Buczak, Kirston - FS, WI <Kirston.Buczak@usda.gov>; Sudhoff, Kate

<Kate.Sudhoff@vermont.gov>; Bloomer, Ansley <Ansley.Bloomer@vermont.gov>; Luce, Dani

<Dani.Luce@vermont.gov>

Subject: FW: [External Email]State of Vermont, Forest Legacy (IRA) Application, Roxbury tract GRANT #24-DG-11094200-356

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hello,

Eastern Region State, Private & Tribal Forestry Office of Grants and Agreements has received the application package for *Roxbury State Forest Expansion project- Roxbury Forest*. This proposal has been assigned award #24-DG-11094200-356. I've done a preliminary review of the application, and it appears to be incomplete. Please submit the following to me at james.irwin@usda.gov as soon as possible, referencing the above award number:

- SF424D (see attached)

The application will not be reviewed until it is fully complete. Please let me know if you have any questions or concerns on the missing items. Thank you!



James "Scott" Irwin
Support Grants Management Specialist

Forest Service
Eastern Region, State, Private and Tribal
Forestry

p: 414-323-5605
james.irwin@usda.gov
626 East Wisconsin Ave
Milwaukee, WI 53202
www.fs.usda.gov
  

Caring for the land and serving people

From: Streeter, Nicole <Nicole.Streeter@vermont.gov>
Sent: Tuesday, July 30, 2024 6:50 AM
To: FS-Eastern Region S&PF Grants <SM.FS.R9SPFgrants@usda.gov>
Cc: Buczak, Kirston - FS, WI <Kirston.Buczak@usda.gov>; Kate Sudhoff <kate.sudhoff@vermont.gov>;
Ansley Bloomer <Ansley.Bloomer@vermont.gov>; Luce, Dani <Dani.Luce@vermont.gov>
Subject: [External Email]State of Vermont, Forest Legacy (IRA) Application, Roxbury tract

[External Email]

If this message comes from an **unexpected sender** or references a **vague/unexpected topic**;
Use caution before clicking links or opening attachments.
Please send any concerns or suspicious messages to: Spam.Abuse@usda.gov

Good Morning,

Please see the attached application package for the Forest Legacy Acquisition (IRA)-Roxbury tract from the State of Vermont. Thank you!

Very Respectfully,
Nikki Streeter



Nicole Streeter | Grants Finance Manager (she/her)
Vermont Agency of Natural Resources | Department of Forests, Parks and Recreation
1 National Life Dr, Davis Bldg. | Montpelier, VT 05620
(802)249-3406 Cell
<https://fpr.vermont.gov/>

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State of Vermont
Department of Forests, Parks & Recreation

1 National Life Drive, Davis 2
Montpelier, VT 05620-3801
www.fpr.vermont.gov

Agency of Natural Resources

[phone] 802-828-1531
[fax] 802-828-1250

July 16, 2024

Deputy Regional Forester, State, Private, and Tribal Forestry
USDA Forest Service, Eastern Region
State, Private, and Tribal Forestry, Office of Grants and Agreements
626 E. Wisconsin Ave, Milwaukee, WI 53202

Re: Grant application for Vermont's FY24 Forest Legacy Program "Roxbury State Forest Expansion" project

Dear Grants staff,

Vermont Department of Forests, Parks and Recreation (FPR) is submitting the grant application package for the FY24 Forest Legacy Program (FLP) grant for the Roxbury State Forest Expansion project. Materials to support the application are enclosed. This project will be funded with FLP IRA funding.

The grant narrative and budget have been reviewed and accepted by FLP Region 9 Program Manager, Kirston Buczak.

If you have any questions or need additional information regarding this grant application, please contact me (nicole.streeter@vermont.gov) and Kate Sudhoff, Forest Legacy Program Coordinator (kate.sudhoff@vermont.gov).

Sincerely,

Nikki Streeter
FPR Grants Finance Manager

Cc: Kate Sudhoff, Kirston Buczak



**STATE OF VERMONT
FOREST LEGACY PROGRAM
PROJECT ACQUISITION GRANT NARRATIVE**

1. LEAD CONTACTS: State Forest Legacy Program Contact: Kate Sudhoff - kate.sudhoff@vermont.gov; State financial activity Contact: Nichole Streeter - nicole.streeter@vermont.gov

2. BACKGROUND. The Cooperative Forestry Assistance Act (CFAA) of 1978, as amended, (16 U.S.C. 2103c et. seq.) provides authority for the U.S. Secretary of Agriculture to provide financial, technical, educational, and related assistance to States, communities and private forest landowners. Section 1217 of Title XII of the Food, Agriculture, Conservation and Trade Act of 1990 (P.L. 101-624:104 stat. 3359), also referred to as the 1990 Farm Bill, amended the CFAA and allows the Secretary to establish the Forest Legacy Program (FLP) to protect environmentally important forests areas that are threatened by conversion to non forest uses. This authority continues indefinitely. Through the 1996 Farm Bill (Federal Agricultural Improvement and Reform Act of 1996; Public Law 104-127; Title III - conservation; Subtitle G - Forestry; Section 374, Optional Grants for Forest Legacy Program), the Secretary is authorized, at the request of a participating State, to make a grant to the State to carry out the FLP in the State, including the acquisition by the State of lands and interests in lands. Forest Legacy Program delivery is guided by the Forest Legacy Program Implementation Guidelines (May 2017).

3. PURPOSE: The Forest Legacy Program identifies and protects environmentally important private forest lands that are threatened by conversion to nonforest uses. Within this program, a State grant option exists. The State of Vermont wishes to exercise the State Option and is requesting a grant for the acquisition of lands or interests in lands located within our single Forest Legacy Area. The Project will expand the 5,509-acre Roxbury State Forest (RSF); strengthen RSF's connectivity to the USFS's Green Mountain National Forest (GMNF); and further protect a 3,554-acre block of contiguous forestland. Successful completion of the Roxbury State Forest Expansion Project will secure public access for outdoor recreation, support ecological and flood resiliency priorities by protecting high-elevation (above 2,700 feet) Montane Spruce-Fir habitat, critical for species vulnerable to climate change such as moose and Bicknell's Thrush, and will protect 2,500 feet of forested headwater streams. The State of Vermont wishes to purchase a fee simple interest in the parcel of land in furtherance of the Vermont FLP. This tract is found in a Forest Legacy Area that the State identified and subsequently was authorized by the Secretary of Agriculture as having significant public values, values of both national and state significance. Specifically, the public values being protected by this project are: Public access and recreational opportunities, wildlife habitat and natural community protections, flood resiliency and water quality protection, scenic value protection in the viewshed of GMNF's popular Blueberry Lake recreational site, and protection of important forestland from fragmentation and conversion.

The Federal role is to promote forest conservation through collaborating with the State of Vermont in protecting important forests that are threatened with development through a cost-share partnership. This acquisition contributes to the national State and Private Forestry Priority to "Conserve and Manage Working Forest Landscapes for Multiple Values and Uses." The acquisition will protect the area from development and retain the land in traditional forestry use for both community and environmental values.

As a requirement of the Forest Legacy Program, any recorded or unrecorded encumbrances including but not limited to agreements, leases and licenses and any other factors that affect the quality of title

must be submitted for review. Quality of title must be reviewed by the State and the Forest Service in determining program eligibility and considered during the appraisal process.

4. SCOPE OF WORK: The State will option the tract or tracts of the project that is a key element in the Forest Legacy land protection strategy. The project includes one tracts that encompass 348 acres in Roxbury Township. The transfer of lands or interests in lands to the State of Vermont will occur by August, 2025.

5. METHODOLOGY:

- a. The State of Vermont will use funds under this grant award for
 - 1) The acquisition of lands or interests in lands within the State, title to which will be held in the name of the State of Vermont. Said lands or interests in lands shall be administered by State agencies and their assigns;
 - 2) Real estate transaction costs for projects and donations, including but not limited to appraisals -- including review (excluding appraisals for donations), land survey, closing costs (document preparation and recording fees), baseline information establishment, title opinion, title insurance, conservation easement negotiation and drafting.
- b. The State of Vermont will ensure that in acquiring the lands or interests in lands that the most recent versions of the Forest Legacy Implementation Guidelines and the conditions of the Grant Award Letter Attachment C: Forest Legacy Program Award Provisions are followed, as well as specific Vermont FLP requirements.

6. TIMETABLE

The specific tasks of this project are tentatively scheduled to occur as follows:

Item to be completed	Tentative date of completion
1) Document whether the extinguishment of mineral rights is necessary to protect the forest values, or whether reserved areas may be part of the lands or interests in lands that are acquired through the FLP.	8/2024
2) Conservation easement is negotiated with the landowner, reviewed and finalized	N/A
3) An appraisal is completed in compliance with Federal appraisal standards and the following conditions: <ul style="list-style-type: none">i) Appraiser and Review Appraiser who meet the qualifications outlined in the Forest Legacy Program Implementation Guidelines (May 2017) are identified;ii) The Review Appraiser will partner with the State (and NGO) to prepare project specific appraisal instructions;iii) Appraisal review assures conformance with Federal appraisal standards;	6/2025 (constrained by summer access only)
4) Title abstract and report completed and Title Insurance is secured for property	8/2024
5) Provide documentation to the landowner stating the following: <ul style="list-style-type: none">i) the market value as determined by an independent appraisal completed in compliance with Uniform Appraisal Standards for Federal Land Acquisitionsii) that the sale of the property is voluntary;	7/2025

iii) that the property will not be purchased if amicable negotiations do not result in an agreed upon price;

- | | |
|---|---------|
| 6) Survey in compliance with acquiring entity standards completed | 10/2024 |
| 7) Multi-Resource Management Plan complete and approved by the State | 8/2025 |
| 8) Baseline documentation completed | N/A |
| 9) Closing – Payment to Landowner and recording of conservation easement | 8/2025 |
| 10) State publicly acknowledges the USDA Forest Service Forest Legacy Program as a source of funds for the project(s) | 9/2025 |
| 11) Monitoring plan for conservation easements is completed and approved by the State | 8/2025 |
| 12) Update Forest Legacy Information system with the closing figures | 9/2025 |

7. ACCOMPLISHMENT AND REPORTING

- a. Upon completion of this Forest Legacy project, the State of Vermont agrees to publicly acknowledge (through news articles, posting of Forest Legacy signs on the land, and/or include in publications) the USDA Forest Service and specifically the Forest Legacy Program as the/a source of funding for this/these project(s).
- b. The State of Vermont agrees to provide a monitoring plan that shows how the State or its assigns will monitor and manage lands for conformance to Forest Legacy purposes and the conservation easement to which they are subject, periodically, not less than annually and in accordance with the Forest Legacy Program Implementation Guidelines (May 2017). Federal FLP funds cannot fund monitoring, management, or enforcement activities.

8. BUDGET INFORMATION

Acquisition of lands or interests in lands

Tract Name	Area (acres)	Total Value of Rights to be Acquired	Non Federal Cost Share	Forest Legacy Grant Request
Rice Mountain	348	\$540,000.00	\$165,000.00	\$375,000.00
TOTAL	348	\$540,000.00	\$165,000.00	\$375,000.00

Acquisition Activity related to this grant	Non Federal Cost Share	Forest Legacy Grant Request
Negotiations		\$25,000.00
Title		\$15,000.00
Appraisal		\$15,000.00
Survey		\$40,000.00
Forest Stewardship Plan		\$5,000.00
Closing Cost		\$5,000.00
Legal Fees		\$15,000.00
SELECT ACTIVITY		
SELECT ACTIVITY		
SELECT ACTIVITY		
SELECT ACTIVITY		
TOTAL	\$0.00	\$120,000.00

[View Burden Statement](#)

OMB Number: 4040-0004

Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

07/01/2024

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Department of Forests, Parks & recreation Vermont

* b. Employer/Taxpayer Identification Number (EIN/TIN):

03-6000624

* c. UEI:

F1SBHQZMKZ3

d. Address:

* Street1:

One National Life Drive

Street2:

Davis 2

* City:

Montpelier

County/Parish:

* State:

VT: Vermont

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

05620-3801

e. Organizational Unit:

Department Name:

Forests, Parks & Recreation

Division Name:

Forests

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Nicole

Middle Name:

* Last Name:

Streeter

Suffix:

Title:

Grants Finance Manager

Organizational Affiliation:

State of Vermont; Forests, Parks & Recreation

* Telephone Number:

802-249-3406

Fax Number:

* Email:

nicole.streeter@vermont.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

USDA Forest Service

11. Catalog of Federal Domestic Assistance Number:

10.676

CFDA Title:

Forest Legacy

* 12. Funding Opportunity Number:

x

* Title:

FOREST LEGACY PROGRAM PROJECT ACQUISITION GRANT

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Statewide

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Roxbury State Forest Expansion project- Roxbury Forest

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant VT-all

* b. Program/Project VT-all

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 08/01/2024

* b. End Date: 07/31/2029

18. Estimated Funding (\$):

* a. Federal	495,000.00
* b. Applicant	165,000.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	660,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Danielle

Middle Name:

* Last Name: Fitzko

Suffix:

* Title: Commissioner of Forest, Parks & Recreation

* Telephone Number: 802-598-9992 Fax Number:

* Email: danielle.fitzko@vermont.gov

* Signature of Authorized Representative:

DocuSigned by:
Danielle Fitzko

* Date Signed: 8/6/2024

Docusign Envelope ID: FA76286E-9459-4A4F-BBE6-C749CC8DB218

View Burden Statement

OMB Number: 4040-0008
Expiration Date: 02/28/2025

BUDGET INFORMATION - Construction Programs			
NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.			
COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
2. Land, structures, rights-of-way, appraisals, etc.	\$ <input type="text" value="660,000.00"/>	\$ <input type="text"/>	\$ <input type="text" value="660,000.00"/>
3. Relocation expenses and payments	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
4. Architectural and engineering fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
5. Other architectural and engineering fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
6. Project inspection fees	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
7. Site work	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
8. Demolition and removal	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
9. Construction	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
10. Equipment	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
11. Miscellaneous	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
12. SUBTOTAL (sum of lines 1-11)	\$ <input type="text" value="660,000.00"/>	\$ <input type="text"/>	\$ <input type="text" value="660,000.00"/>
13. Contingencies	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
14. SUBTOTAL	\$ <input type="text" value="660,000.00"/>	\$ <input type="text"/>	\$ <input type="text" value="660,000.00"/>
15. Project (program) income	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ <input type="text" value="660,000.00"/>	\$ <input type="text"/>	\$ <input type="text" value="660,000.00"/>
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X <input type="text" value="75"/> % Enter the resulting Federal share.			\$ <input type="text" value="495,000.00"/>

View Burden Statement

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009

Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

SF-424D (Rev. 7-97) Back