

ONE BALDWIN STREET
MONTPELIER, VT 05633-5701

PHONE: (802) 828-2295
FAX: (802) 828-2483
WEBSITE: www.leg.state.vt.us/jfo/



STATE OF VERMONT
LEGISLATIVE JOINT FISCAL OFFICE

MEMORANDUM

TO: Joint Fiscal Committee Members

FROM: Maria Belliveau, Associate Fiscal Officer *MB*

DATE: October 15, 2015

SUBJECT: JFO #2790 – Request from the Office of the Attorney General

The Office of the Attorney General has requested that Senator Kitchel agree to utilizing the expedited approval process for a \$235,000 grant from the Department of Justice for operation of the Vermont Internet Crimes Against Children Task Force Program. Senator Kitchel has agreed to expedite this request. The Department of Justice requires that the grant be accepted within 45 days, which began on September 21, 2015. Prior grant funding for the task force was administered by the Burlington Police Department which ended effective September 30, 2015. This Department of Justice grant is the only current funding available for this task force program. In order to avoid having the program run out of funds to operate, the Attorney general would like to have this grant move forward under the expedited process.

Please review the attached materials and notify the Joint Fiscal Office (Maria Belliveau at (802) 828-5971; mbelliveau@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless you respond to the contrary by October 22, 2015 it will be assumed that you agree to consider as final the Governor's acceptance of this grant.

WILLIAM H. SORRELL
ATTORNEY GENERAL

SUSANNE R. YOUNG
DEPUTY ATTORNEY GENERAL

WILLIAM E. GRIFFIN
CHIEF ASST. ATTORNEY
GENERAL



TEL: (802) 828-3171
FAX: (802) 828-2154
TTY: (802) 828-3665
CIVIL RIGHTS: (802) 828-3657
WEBPAGE: www.atg.state.vt.us

STATE OF VERMONT
OFFICE OF THE ATTORNEY GENERAL
109 STATE STREET
MONTPELIER
05609-1001

Memo

TO: Jane Kitchel, Chair of the Joint Fiscal Committee

FROM: Matthew Raymond, Vermont Internet Crimes Taskforce Commander 

DATE: October 14, 2015

RE: Grant acceptance request: JFO-2790 - Request for expedited review

The Office of the Attorney General (AGO) has been awarded a \$235,000 grant from the Department of Justice, Office of Justice Programs – Office of Juvenile Justice and Delinquency Prevention for operation of the Vermont Internet Crimes Against Children (ICAC) Task Force Program. This program is a collaboration of state and local law enforcement to investigate and prosecute the sexual exploitation of children over the internet. The ICAC program receives cases from the National Center for Missing and Exploited Children which involve the report of children being sexual exploited and abused. These cases require an advanced level of technical expertise to investigate, which is possessed by the ICAC officers. These cases also need to be investigated quickly and effectively to avoid the further victimization of the children involved and to prevent future victims. The only funding for the Vermont ICAC program is the \$235,000 grant from the Department of Justice, Office of Justice Programs. The prior grant which was administered by the Burlington Police Department ended effective September 30, 2015. Until this grant is approved there is no funding source and operational effectiveness is greatly affected.

The grant from the Department of Justice, Office of Justice Programs also requires acceptance within a 45 day period which began on September 21, 2015.

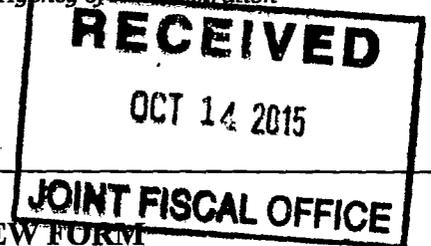
JFO # 2790



State of Vermont
Department of Finance & Management
109 State Street, Pavilion Building
Montpelier, VT 05620-0401

[phone] 802-828-2376
[fax] 802-828-2428

Agency of Administration



STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM

| | | | | | |
|--|--------------|--|--|----------------------|-----------------|
| Grant Summary: | | The purpose of this grant is to maintain the VT ICAC Task Force for preventing, interdicting, investigating, and prosecuting online crimes against children. The funds will be used for investigative operations, equipment, and training for all entities involved with ICAC including the AGO, Vermont State Police, and local police departments. | | | |
| Date: | | 10/7/2015 | | | |
| Department: | | Office of the Attorney General, Criminal Justice Division | | | |
| Legal Title of Grant: | | FY15 Internet Crimes Against Children Task Force Program: Vermont | | | |
| Federal Catalog #: | | 16.543 | | | |
| Grant/Donor Name and Address: | | Department of Justice, Office of Juvenile Justice and Delinquency Program, 810 Seventh Stree NW, Washington, DC 20531 | | | |
| Grant Period: | | From: 10/1/2015 | | To: 9/30/2016 | |
| Grant/Donation | | \$235,000.00 | | | |
| | SFY 1 | SFY 2 | SFY 3 | Total | Comments |
| Grant Amount: | \$156,665 | \$78,335 | \$ | \$235,000 | |
| Position Information: | | # Positions | Explanation/Comments | | |
| | | 0 | | | |
| Additional Comments: | | | | | |
| Has Vantage budget detail been reviewed and reconciled? | | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | HC (Analyst Initial) | |
| Department of Finance & Management | | | | BZF | (Initial) |
| Secretary of Administration | | | | MC | (Initial) |
| Sent To Joint Fiscal Office | | | | | Date |

WILLIAM H. SORRELL
ATTORNEY GENERAL

SUSANNE R. YOUNG
DEPUTY ATTORNEY GENERAL

WILLIAM E. GRIFFIN
CHIEF ASST. ATTORNEY GENERAL



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www.ago.vermont.gov

STATE OF VERMONT
OFFICE OF THE ATTORNEY GENERAL
109 STATE STREET
MONTPELIER, VT
05609-1001

MEMORANDUM

DATE: September 23, 2015
TO: Justin Johnson, Secretary of Administration
FROM: Diane Ford, Financial Administrator
SUBJECT: Grant Acceptance – VT Internet Crimes Against Children (ICAC) Task Force Program

The Office of the Attorney General (AGO) has been awarded a \$235,000 grant from the Department of Justice, Office of Justice Programs – Office of Juvenile Justice and Delinquency Prevention for operation of the Vermont Internet Crimes Against Children (ICAC) Task Force Program. This program is a collaboration of area law enforcement to investigate and prosecute the sexual exploitation of children over the internet, the trafficking of child pornography through peer-to-peer file sharing networks and the manufacture of child pornography and related crimes. Matthew Raymond, AGO Criminal Investigator will serve as the VT ICAC Task Force Commander and Program Director.

The grant award will support overtime costs for Task Force members and operating costs specific to and necessary for operation of the Program as detailed in the attached grant request and award documents. We are requesting approval to accept these grant funds.

If you have any questions concerning this grant or the VT ICAC Program, please contact John Treadwell, Criminal Division Chief at 828-0280 or at John.Treadwell@vermont.gov, or Matthew Raymond, AGO Criminal Investigator at 828-5522 or at Matthew.Raymond@vermont.gov.

Thank you for your consideration.

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

| BASIC GRANT INFORMATION | | | | |
|---|--|-----------------|--------------|-----------------|
| 1. Agency: | | | | |
| 2. Department: | Vermont Office of the Attorney General - Criminal Justice Division | | | |
| 3. Program: | Vermont Internet Crimes Against Children Task Force (VT ICAC) | | | |
| 4. Legal Title of Grant: | FY15 Internet Crimes Against Children Task Force Program: Vermont | | | |
| 5. Federal Catalog #: | 16.543 - Missing Children's Assistance | | | |
| 6. Grant/Donor Name and Address: | | | | |
| Department of Justice Office of Juvenile Justice and Delinquency Program 810 Seventh Street NW. Washington, DC 20531 | | | | |
| 7. Grant Period: | From: | 10/1/2015 | To: | 9/30/2016 |
| 8. Purpose of Grant: | | | | |
| To maintain the VT ICAC Task Force for preventing, interdicting, investigating, and prosecuting online crimes against children. The VT ICAC Task Force is comprised of members from the Vermont Office of the Attorney General, the Vermont State Police, and various local police departments. The grant money is used to fund investigative operations, equipment, and training for all involved departments. | | | | |
| 9. Impact on existing program if grant is not Accepted: | | | | |
| The VT ICAC Task Force program would cease to exist as there are no other funds currently allocated or available. | | | | |
| 10. BUDGET INFORMATION | | | | |
| | SFY 1 | SFY 2 | SFY 3 | Comments |
| Expenditures: | FY 16 | FY 17 | FY | |
| Personal Services | \$74,350 | \$37,180 | \$0 | |
| Operating Expenses | \$82,315 | \$41,155 | \$0 | |
| Grants | \$0 | \$0 | \$0 | |
| Total | \$156,665 | \$78,335 | \$0 | |
| Revenues: | | | | |
| State Funds: | \$0 | \$0 | \$0 | |
| Cash | \$0 | \$0 | \$0 | |
| In-Kind | \$0 | \$0 | \$0 | |
| Federal Funds: | \$156,665 | \$78,335 | \$0 | |
| (Direct Costs) | \$0 | \$0 | \$0 | |
| (Statewide Indirect) | \$0 | \$0 | \$0 | |
| (Departmental Indirect) | \$0 | \$0 | \$0 | |
| Other Funds: | \$0 | \$0 | \$0 | |
| Grant (source) | \$ | \$ | \$0 | |
| Total | \$156,665 | \$78,335 | \$0 | |
| Appropriation No: | 21000010000 | Amount: | \$235,000 | |
| | | Total | \$235,000 | |
| Has current fiscal year budget detail been entered into Vantage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | |

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

PERSONAL SERVICE CONTRACTS

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: N/A Agreed by: _____ (initial)

| 12. Limited Service Position Information: | # Positions | Title |
|---|-------------|-------|
| | 0 | N/A |
| | | |
| | | |
| Total Positions | 0 | |

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORITY AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: *[Signature]* Date: *9/23/15*
 Title: *Deputy Attorney General*
 Signature: _____ Date: _____
 Title: _____

14. SECRETARY OF ADMINISTRATION

Approved: *[Signature]* (Secretary or designee signature) Date: *10/4/15*

15. ACTION BY GOVERNOR

Check One Box: Accepted *[Signature]* (Governor's signature) Date: *10/12/15*
 Rejected

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

- | | |
|---|--|
| <input checked="" type="checkbox"/> Request Memo | <input type="checkbox"/> Notice of Donation (if any) |
| <input type="checkbox"/> Dept. project approval (if applicable) | <input checked="" type="checkbox"/> Grant (Project) Timeline (if applicable) |
| <input checked="" type="checkbox"/> Notice of Award | <input type="checkbox"/> Request for Extension (if applicable) |
| <input checked="" type="checkbox"/> Grant Agreement | <input type="checkbox"/> Form AA-1PN attached (if applicable) |
| <input checked="" type="checkbox"/> Grant Budget | |

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).



Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 21, 2015

Ms. Diane Ford
Vermont Office of Attorney General
109 State Street
Montpelier, VT 05609-1001

Dear Ms. Ford:

On behalf of Attorney General Loretta Lynch, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 15 Internet Crimes Against Children Task Force Program: Vermont in the amount of \$235,000 for Vermont Office of Attorney General.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Jacqueline O'Reilly, Program Manager at (202) 514-5024; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Karol Virginia Mason
Assistant Attorney General

Enclosures



OFFICE FOR CIVIL RIGHTS

Office of Justice Programs

Department of Justice

810 7th Street, NW
Washington, DC 20531

Tel: (202) 307-0690
TTY: (202) 307-2027
E-mail: askOCR@usdoj.gov
Website: www.ojp.usdoj.gov/ocr

September 21, 2015

Ms. Diane Ford
Vermont Office of Attorney General
109 State Street
Montpelier, VT 05609-1001

Dear Ms. Ford:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

Ensuring Access to Federally Assisted Programs

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at <http://ojp.gov/about/ocr/vawafaqs.htm>.

Enforcing Civil Rights Laws

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The DOJ regulation, *Equal Treatment for Faith-Based Organizations*, 28 C.F.R. pt. 38, requires State Administering Agencies (SAAs) to treat faith-based organizations the same as any other applicant or recipient. The regulation prohibits SAAs from making awards or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the DOJ to fund inherently (or explicitly) religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must hold them separately from the program funded by the DOJ, and recipients cannot compel beneficiaries to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see the OCR's website at http://www.ojp.usdoj.gov/about/ocr/equal_fbo.htm.

SAAs and faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 42 U.S.C. § 3789d(c); the Victims of Crime Act of 1984, as amended, 42 U.S.C. § 10604(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. § 5672(b); and VAWA, Pub. L. No. 113-4, sec. 3(b)(4), 127 Stat. 54, 61-62 (to be codified at 42 U.S.C. § 13925(b)(13)) contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.

Using Arrest and Conviction Records in Making Employment Decisions

The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at http://www.ojp.usdoj.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf. Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOs) (see below).

Complying with the Safe Streets Act

An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEO (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(c), .205(c)(5)).

Meeting the EEOP Requirement

If your organization has less than fifty employees or receives an award of less than \$25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEOP requirement. To claim the exemption, your organization must complete and submit Section A of the Certification Form, which is available online at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and receives an award of \$25,000 or more, but less than \$500,000, and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form), but it does not have to submit the report to the OCR for review. Instead, your organization has to maintain the Utilization Report on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and has received an award for \$500,000 or more and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEOP Short Form) and submit it to the OCR for review within sixty days from the date of this letter. For assistance in developing a Utilization Report, please consult the OCR's website at <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>. In addition, your organization has to complete Section C of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

To comply with the EEOP requirements, you may request technical assistance from an EEOP specialist at the OCR by telephone at (202) 307-0690, by TTY at (202) 307-2027, or by e-mail at EEOSubmission@usdoj.gov.

Meeting the Requirement to Submit Findings of Discrimination

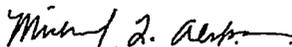
If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due-process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to the OCR.

Ensuring the Compliance of Subrecipients

SAAAs must have standard assurances to notify subrecipients of their civil rights obligations, written procedures to address discrimination complaints filed against subrecipients, methods to monitor subrecipients' compliance with civil rights requirements, and a program to train subrecipients on applicable civil rights laws. In addition, SAAAs must submit to the OCR every three years written Methods of Administration (MOA) that summarize the policies and procedures that they have implemented to ensure the civil rights compliance of subrecipients. For more information on the MOA requirement, see http://www.ojp.usdoj.gov/funding/other_requirements.htm.

If the OCR can assist you in any way in fulfilling your organization's civil rights responsibilities as a recipient of federal financial assistance, please contact us.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice
Office of Justice Programs
Office of the Chief Financial Officer

Washington, D.C. 20531

September 21, 2015

Ms. Diane Ford
Vermont Office of Attorney General
109 State Street
Montpelier, VT 05609 - 1001

Reference Grant Number: 2015-MC-FX-K040

Dear Ms. Ford:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

| Category | Budget |
|-------------------------|-----------|
| Personnel | \$30,636 |
| Fringe Benefits | \$0 |
| Travel | \$34,540 |
| Equipment | \$19,742 |
| Supplies | \$32,380 |
| Construction | \$0 |
| Contractual | \$80,894 |
| Other | \$36,808 |
| Total Direct Cost | \$235,000 |
| Indirect Cost | \$0 |
| Total Project Cost | \$235,000 |
| Federal Funds Approved: | \$235,000 |
| Non-Federal Share: | \$0 |
| Program Income: | \$0 |

1. Match is not required for this grant program.
2. All individual consultant fees in excess of \$650 per 8 hour day or \$81.25/ hour require prior approval of OJP.
3. The line item labeled "Contractual" may include contracts, subawards, or consultants.

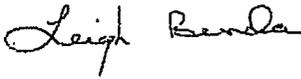
If you have questions regarding this award, please contact:

- Program Questions, Jacqueline O'Reilly, Program Manager at (202) 514-5024

- Financial Questions, the Office of Chief Financial Officer, Customer Service Center(CSC)
at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,



Leigh Benda
Chief Financial Officer



Department of Justice
Office of Justice Programs
**Office of Juvenile Justice and
Delinquency Prevention**

Cooperative Agreement

PAGE 1 OF 9

| | | | |
|---|----------------------------|--|----------------------|
| 1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Vermont Office of Attorney General 109 State Street Montpelier, VT 05609-1001 | | 4. AWARD NUMBER: 2015-MC-FX-K040 | |
| | | 5. PROJECT PERIOD: FROM 10/01/2015 TO 09/30/2016 BUDGET PERIOD: FROM 10/01/2015 TO 09/30/2016 | |
| | | 6. AWARD DATE 09/21/2015 | 7. ACTION Initial |
| 2a. GRANTEE IRS/VENDOR NO. 036000263 | 8. SUPPLEMENT NUMBER 00 | | |
| 2b. GRANTEE DUNS NO. 809550338 | 9. PREVIOUS AWARD AMOUNT | | \$ 0 |
| 3. PROJECT TITLE Vermont Internet Crimes Against Children Task Force Program | | 10. AMOUNT OF THIS AWARD \$ 235,000 | |
| | | 11. TOTAL AWARD \$ 235,000 | |
| 12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S). | | | |
| 13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY15(OJJD ICAC Task Force VT) Pub. L. No. 113-235; 128 Stat. 2130, 2195 | | | |
| 14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.543 - Missing Children's Assistance | | | |
| 15. METHOD OF PAYMENT GPRS | | | |
| AGENCY APPROVAL | | GRANTEE ACCEPTANCE | |
| 16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Karol Virginia Mason Assistant Attorney General | | 18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Diane Ford Financial Administrator | |
| 17. SIGNATURE OF APPROVING OFFICIAL <i>Karol V. Mason</i> | | 19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL | 19A. DATE |
| AGENCY USE ONLY | | | |
| 20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X F MC 70 00 00 235000 | | 21. PMCTGT0201 | |



Department of Justice
Office of Justice Programs
**Office of Juvenile Justice and
Delinquency Prevention**

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

PAGE 2 OF 9

PROJECT NUMBER 2015-MC-FX-K040

AWARD DATE 09/21/2015

SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this 2015 award from the Office of Justice Programs (OJP). For this 2015 award, the Part 200 Uniform Requirements, which were first adopted by DOJ on December 26, 2014, supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

If this 2015 award supplements funds previously awarded by OJP under the same award number, the Part 200 Uniform Requirements apply with respect to all award funds (whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2015 award.

Potential availability of grace period for procurement standards: Under the Part 200 Uniform Requirements, a time-limited grace period may be available under certain circumstances to allow for transition from policies and procedures that complied with previous standards for procurements under federal awards to policies and procedures that comply with the new standards (that is, to those at 2 C.F.R. 200.317 through 200.326).

For more information on the Part 200 Uniform Requirements, including information regarding the potentially-available grace period described above, see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide").
3. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302) that is approved by the Office for Civil Rights is a violation of the Standard Assurances executed by the recipient, and may result in suspension of funding until such time as the recipient is in compliance, or termination of the award.
4. The recipient understands and agrees that OJP may withhold award funds, or may impose other related requirements, if the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.
5. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
6. The recipient and any subrecipients must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by - mail: Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530 e-mail: ojg.hotline@usdoj.gov hotline: (contact information in English and Spanish): (800) 869-4499 or hotline fax: (202) 616-9881 Additional information is available from the DOJ OIG website at www.usdoj.gov/oig



Department of Justice
Office of Justice Programs
Office of Juvenile Justice and
Delinquency Prevention

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Cooperative Agreement

PROJECT NUMBER
2015-MC-FX-K040

PAGE 1 OF 1

This project is supported under FY15(OJJD ICAC Task Force VT) Pub. L. No. 113-235; 128 Stat. 2130, 2195

1. STAFF CONTACT (Name & telephone number)

Jacqueline O'Reilly
(202) 514-5024

2. PROJECT DIRECTOR (Name, address & telephone number)

Matthew Raymond
Detective
Vermont Office of Attorney General
109 State Street
Montpelier, VT 05609
(802) 828-5522

3a. TITLE OF THE PROGRAM

OJJD FY 15 Internet Crimes Against Children Task Force Program: Vermont

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Vermont Internet Crimes Against Children Task Force Program

5. NAME & ADDRESS OF GRANTEE

Vermont Office of Attorney General
109 State Street
Montpelier, VT 05609-1001

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2015 TO: 09/30/2016

8. BUDGET PERIOD

FROM: 10/01/2015 TO: 09/30/2016

9. AMOUNT OF AWARD

\$ 235,000

10. DATE OF AWARD

09/21/2015

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The National Internet Crimes Against Children (ICAC) Task Force Program as established by the PROTECT Our Children Act of 2008 consists of State and local law enforcement task forces dedicated to developing effective responses to online enticement of children by sexual predators, child exploitation, and child obscenity and pornography cases. Each State and local task force that is part of the national program shall: 1) consist of State and local investigators, prosecutors, forensic specialists, and education specialists who are dedicated to addressing the goals of the task force; 2) engage in proactive investigations, forensic examinations, and effective prosecutions of Internet crimes against children; 3) provide forensic, preventive, and investigative assistance to parents, educators, prosecutors, law enforcement, and others concerned with Internet crimes against children; 4) develop multijurisdictional, multiagency partnerships and responses to Internet crimes against children offenses through ongoing informational, administrative, and technological support to other State and local law enforcement agencies, as a means for such agencies to acquire the necessary knowledge, personnel, and specialized equipment to investigate and prosecute such offenses; 5) participate in nationally coordinated investigations in any case in which the Attorney General determines such participation to be necessary, as permitted by the available resource of such

task force; 6) establish or adopt investigative and prosecution standards consistent with established norms, to which such task force shall comply; 7) investigate, and seek prosecution on tips related to Internet crimes against children, including tips from Operation Fairplay, the National Internet Crimes Against Children Data System, the National Center for Missing and Exploited Children's CyberTipline, ICAC task forces, and other Federal, State, and local agencies, with priority being given to investigate leads that indicate the possibility of identifying or rescuing child victims, including investigative leads that indicate a likelihood of seriousness of offense or dangerousness to the community; 8) develop procedures for handling seized evidence for ICAC task force lead agencies and affiliate agencies; 9) maintain reports required by OJJDP and other reports and records as determined by the Attorney General; and, 10) seek to comply with national standards regarding the investigation and prosecution of Internet crimes against children, as set forth by the Attorney General, to the extent such standards are consistent with the law of the State where the task force is located.

The Vermont Office of the Attorney General (VT AG) will maintain and expand the VT ICAC Task Force and improve the Task Force's effectiveness in preventing, interdicting, investigating, and prosecuting online crimes against children. Grant funds will support travel and registration costs for VT ICAC members to attend digital forensics training, prosecutor training, and basic ICAC investigation training such as Undercover Chat, Investigative Techniques, On-Scene Investigations and Online Ads. Three local and state law enforcement affiliate agencies will receive funds to support overtime costs for ICAC investigators and forensic examiners and the VT AG will continue to subgrant funds to Prevent Child Abuse Vermont (PCAVT) to provide community education in schools throughout the state. The VT AG will also continue to contract with a mental health professional to support the Vermont ICAC officer wellness program. Grant funds will also cover other investigative and operational costs such as internet and cell phone service, software licenses, network storage, and operational gear.

NCA/CF

OJJDP FY 2015 Internet Crimes Against Children Task Force Program: Vermont

PROJECT ABSTRACT

Between 1998 and 2007, the Northern New England Internet Crimes Against Children Task Force served as a consortium of Maine, New Hampshire, and Vermont. This was one of the original ten Internet Crimes Against Children Task Forces in the country. In 2008, Vermont became independent of the Northern New England Task Force and was awarded stand-alone funding, thus becoming the Vermont Internet Crimes Against Children Task Force (VT-ICAC). The Burlington Police Department was integrally involved in the Internet Crimes Against Children Task Force from its inception and was the lead agency for VT-ICAC from 2008 to present.

The Vermont Office of Attorney General has a long history of fulfilling its duty and historically provided prosecutive support to the Vermont Office of Attorney General. The Vermont Office of Attorney General has been the lead agency for VT-ICAC cases. The Vermont Office of Attorney General began managing all cyber-crimes in the state and conducting statewide proactive and reactive investigations.

The Burlington Police Department, a key law enforcement partner of the VT-ICAC Advisory Board, transitioned from a local agency to a statewide agency to coordinate Vermont Operations for VT-ICAC. The Vermont Office of Attorney General has unanimously supported the Burlington Police Department as the new lead agency for VT-ICAC.

ICAC is a critical and will continue to assist us in our endeavor to prevent, investigate, and prosecute those who exploit children using computers and the internet as a means of facilitation. This will be accomplished through the training, maintaining and equipping VT-ICAC investigators and forensic examiners, enabling them to investigate cyber-crimes and conduct proactive investigations and to conduct high quality examinations and analysis of digital evidence. This will also enable us to continue to educate and work closely with our federal/state prosecutors to ensure swift and certain punishment of convicted offenders and to expand our current program of educational outreach to our community regarding the art of Internet and Online Safety.

The Vermont ICAC will continue to serve the State for Vermont resident population of 626,562 through partnerships with federal, state, and local law enforcement, prosecutors, educational institutions and public outreach organizations.

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**OJJDP FY 2015 Internet Crimes Against Children
Task Force Program: Vermont**

Initial Grant Application

PROGRAM NARRATIVE



**Detective Matthew Raymond
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A. PROJECT ABSTRACT

Between 1998 and 2007, the Northern New England Internet Crimes Against Children Task Force served the states of Maine, New Hampshire, and Vermont. This was one of the original ten Internet Crimes Against Children Task Forces in the country. In 2008, Vermont became independent of the Northern New England Task Force and was awarded stand-alone funding, thus becoming the Vermont Internet Crimes Against Children Task Force (VT-ICAC). The Burlington Police Department was integrally involved in the Internet Crimes Against Children Task Force from its inception and has been the lead agency for the VT-ICAC grant from 2008 to present.

The Vermont Office of Attorney General has been an affiliate agency and historically provided prosecutorial and legal support to the VT-ICAC. Beginning in 2012 the Vermont Office of Attorney General provided the first full time investigators dedicated to the VT-ICAC cases. With these positions the Vermont Office of Attorney General began managing all cyber-tips for the State of Vermont, conducting statewide proactive and reactive investigations, and assisting the Burlington Police Department with managing VT-ICAC.

The Burlington Police Department, key law enforcement partners, and the VT-ICAC Advisory Board decided to transition from a local agency to a statewide agency to coordinate Vermont Operations for VT-ICAC. The Vermont Office of Attorney General was unanimously supported to take on this role as the new lead agency for VT-ICAC.

ICAC grant funding for the VT-ICAC is critical and will continue to assist us in our endeavors to prevent, interdict, investigate, and prosecute those who exploit our children using computers and the internet as a means of facilitation. This will be accomplished through the

training, maintaining and equipping VT-ICAC investigators and forensic examiners enabling them to investigate offenses and conduct proactive investigations and to conduct high quality examinations and reduce the backlog of current cases (respectively). Funding will also enable us to continue to educate and work closely with our federal/state prosecutors to ensure swift and certain punishment of apprehended offenders and to expand our current program of educational outreach to our community teaching the art of internet and online safety.

The VT-ICAC will continue to serve the entire State of Vermont resident population of 626,562 through partnerships with federal, state, and local law enforcement, prosecutors, educational institutions and public outreach organizations.

B. STATEMENT OF THE PROBLEM

During the past few years the VT-ICAC has observed substantial growth in the areas of investigation, forensic examination, technical assistance, training provided to local, state and federal law enforcement and our overall community outreach/educational efforts. The efforts and successes of the VT-ICAC have been due in large part to the funding of overall operations via the ICAC grant. The grant has been utilized to purchase updated equipment, fund training and related expenses, enabled the expansion of our education and outreach programs and has continued to fund part-time forensic examiners and reimburse struggling affiliate agencies for law enforcement investigators to further our efforts, goals and overall mission.

The proliferation of digital technology and access to the internet in Vermont has been a boon to businesses and individuals, however, we continue to encounter an alarming number of wrongdoers who seek to leverage this technology as a means to a more devious end; the exploitation of our children. While having instant access to millions of children and being afforded anonymity and a veil of secrecy, child predators continue to use the internet and

computers as their primary means of selecting and enticing potential victims across the nation and in Vermont.

Youth and the internet: The scope and scale of the problem of computer and internet facilitated child sexual exploitation seems to grow with each passing year. A national study in 2010 found that 93 percent of teens (ages 12-17) had accessed the internet.¹ Then in 2011, we observed these overall numbers increase to where 95% of all teens ages 12-17 had been online and 80% of those online teens were users of social media sites.² A similar study found that teens also utilized various locations to access the internet including their home (89%), school (77%) and someone else's house (71%).³ Now in 2015 it is found that 92% of teens report going online daily. This includes about 34% of teens reporting that they are online almost constantly.⁴

The way our teenage population is utilizing computers and the internet to communicate with others also continues to change. In the past number of years, we have also observed an explosion in the overall popularity and availability of social networking sites. Research has shown 71% of teens use more than one social networking site. Facebook, Snapchat, Instagram, Twitter and Tumblr are found to be the most popular, however, messaging apps like Kik and WhatsApp have now caught on.

Broadband: In the past number of years Vermont has seen substantial growth in the availability of high speed internet access resulting in an overall increase in the availability of various types of high-speed internet access, such as broadband cable, digital subscriber line (DSL), satellite, and 3G/4G/LTE cellular access. Estimates in 2007 indicated that between 85% to 90% of Vermonters had access to at least one mass-market broadband service⁶ furthered via Recovery Act funding (RUS and NTIA).⁷ In the 2011 "Vermont Telecommunications Plan:

Broadband,” the Vermont Department of Public Service set forth among others, the following goals for 2013: Universal availability of mass-market broadband...universal adoption and use of broadband at home and work and speeds/pricing for residential broadband.⁸ As of 2014 broadband service is available at 99% of all locations in Vermont.⁹ Vermont has also observed a substantial increase in the availability of seemingly ubiquitous and free internet access via Wi-Fi “hot spots”.

Devices: Access to new mobile/on demand devices provides a gateway to the online world and it is common knowledge that our nation's youth have unprecedented access to cutting edge devices. This increase in the use of mobile technologies has moved the immediate threat from our children's homes, schools and libraries to their pockets, book bags and on their hips via cellular phones and other internet-ready mobile devices, the latest battlefield in the war against online child exploitation.

A saturation of portable electronic devices in the United States has increased the above problem. A 2013 study conducted by CIPA, The Wireless Association, an International Association for the Wireless Telecommunications Industry, revealed that there are 335.65 million active portable devices which include smartphones and tablets.¹⁰ Nearly three-quarters of teens have or have access to a smartphone and 30% have access to a basic phone, while just 12% of teens 13 to 17 say they have no cell phone of any type.¹¹ These phones and other mobile devices like tablets have become the primary driver of teen internet use.

The use of these devices has spawned an increase in various forms of online communication. Texting has undergone a change in the past several years with the advent of smartphone-based messaging apps that have added features and changed the cost, message length and other structures around sending short messages. Fully 91% of teen cell owners use

text messaging — either directly through their mobile phones or through an app or a website and the number of text messages sent or received by cell phone owning teens ages 13 to 17 (directly through phone or on apps on the phone) on a typical day is 30.¹²

These technologies advances have allowed and enticed our youth to engage in increasingly alarming risk-taking behaviors such as the taking and sending of explicit self-images and sexualized text messages (known as sexting). Recent research by the University of Southern California found that 20% of teens have received a sext. In another study 21% of teen girls and 18% of teen boys have sent nude or semi-nude images of themselves to someone online.¹³ One of the most dangerous aspect of sexting is when teens sext with a person they met online, believing that person to be a teen of their own age when in reality they are being exploited by an adult. Recent cases investigated by VI-ICAC have illustrated this point. The creation and dissemination of self-produced images of this nature represents a total of 14% of all of the known images that constitute child exploitation as identified by the National Center for Missing and Exploited Children (NCMEC).¹⁴

Location of Youth: Perhaps one of the most concerning aspects of our youth's integration of mobile technologies is the ability to transmit their exact location via the use of GPS enabled devices. The 2011 PEW study cited above found that 6% of all American teens use cell phone-based location applications that combined with mobile devices enable youth to "check in" to a location or share their location with "friends," thus providing their "friends" with instant access to their exact location.¹⁵ This type of location feature is important to note as the average number of "friends" per Facebook user was found to be 338.¹⁶

Threats and Offenses: The presence of contraband/child pornography and its ready availability via the internet poses additional problems for investigators across Vermont and the

nation. Research indicates that the presence of these images that continue to flourish in the online realm continues to rise. In 2011 the National Center for Missing and Exploited Children (NCMEC) received a total of 318,822 CyberTips reporting some type of child sexual exploitation, the most predominant of which were child pornography and online enticement. In 2015, from just January 1 to March 3, NCMEC has already processed a staggering 1,052,354 CyberTips.¹⁷ The amount of CyberTips continues to climb drastically each year.

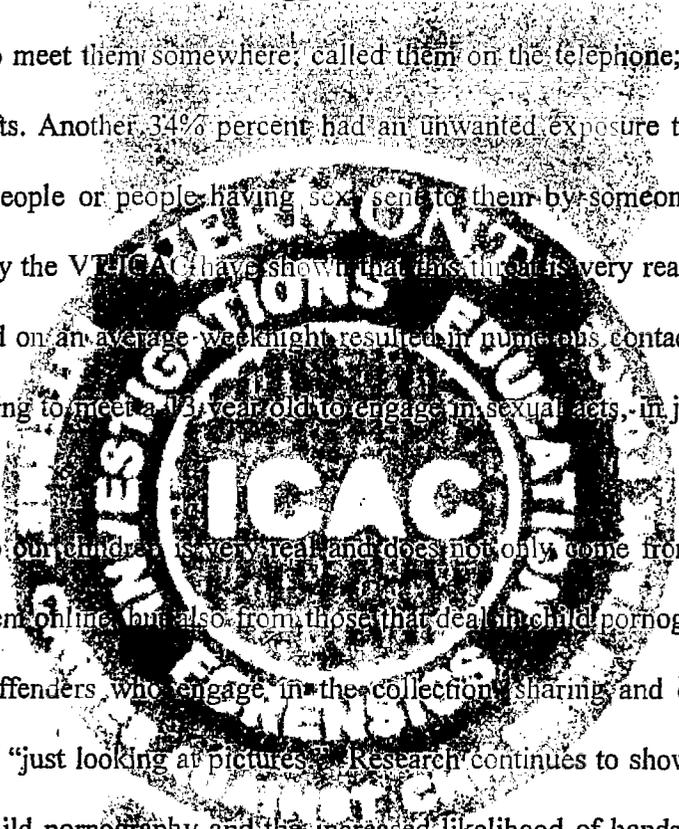
Additionally, offenders continue to utilize new and various venues to exchange, collect and distribute images of child sexual exploitation. Recently, growing concerns are incidents of "sextortion". Sextortion is a relatively new form of online sexual exploitation in which non-physical forms of coercion are utilized, such as blackmail, to acquire sexual content (photos/videos) of the child and/or engage in sex with the child. For instance predators pretend to be teens on social media and gaming sites. They befriend young people, gain their trust and entice them to send lewd photos of themselves. Then they use the photos to extort more and more illicit images and/or meet for sex. Sextortion most commonly is occurring on messaging apps but is also occurring on social networking sites and gaming sites.

Offenders continue to use Peer-to-Peer (P2P) file sharing networks to exchange, collect and distribute images of child sexual exploitation. The law enforcement programs created to identify those who share images via these networks have identified millions of different IP addresses offering to share files containing child pornography. A 2012 study showed that the proportion of all CP possession and distribution related arrests involving offenders who used P2P networks has increased from 4% of all such arrests in 2000 to 61% in 2009.¹⁸ Law enforcement developed programs have been the driving reason behind the large increase in arrests, but despite these efforts there are still numerous people participating in this trade. A recent P2P report

created for Vermont indicated an average of 104 unique users a month trading child exploitation material.¹⁹

Online enticement, the use of the internet to entice, invite, or persuade a child to meet for sexual acts, continues to be a threat to our nation's youth. Research has shown that 4% percent of all 10 to 17 year olds online received an aggressive sexual solicitation from someone they met online who asked to meet them somewhere; called them on the telephone; or sent them offline mail, money, or gifts. Another 34% percent had an unwanted exposure to sexual material ie. pictures of naked people or people having sex sent to them by someone they met online.²⁰ Recent operations by the VTICAC have shown that this threat is very real for Vermont youth. Posting an online ad on an average weeknight resulted in numerous contacts and three persons arrested for attempting to meet a 13 year old to engage in sexual acts, in just a mere couple of hours.

The threat to our children is very real and does not only come from the predators who attempt to entice them online, but also from those that deal in child pornography. Research has shown that those offenders who engage in the collection, sharing and distribution of child pornography are not "just looking at pictures." Research continues to show the nexus between the possession of child pornography and the increased likelihood of hands on offenses against live child victims. In the 2005 study, "Child Pornography Possessors Arrested in Internet-Related Crimes" researchers found that 40% of arrested possessors were "dual offenders," who sexually victimized children and possessed child pornography and 15% were dual offenders who attempted to sexually victimize children by soliciting undercover investigators who posed online as minors; 55% of arrested offenders posed an immediate risk to children.²¹ Similar findings were also noted in "The Butner Study Redux" (2008) in which researchers Hernandez and



Michael Bourke examined 155 males incarcerated for child pornography offenses, 26% of whom had known histories of hands-on offenses. By end of treatment, however, 85% admitted that had at least one hands on offense with a total of 1,777 previously undetected victims (average of 13.56 victims per offender), a 2,369% increase!²²

These findings can perhaps best be summarized by the Ministers' Declaration - The Risk to Children Posed by Child Pornography Offenders, G-8 Justice and Home Affairs Ministers in 2009 in which the select group of experts from around the world held, "*There is sufficient evidence of a relationship between possession of child pornography and the commission of contact offenses against children to make this a cause of acute concern.*"²³

Unlike the time period prior to the proliferation of this technology when potential child victims were required to be in front a computer for an offender to have access, this new technology has afforded offenders access to our nation's children on the fly. Simply put, computer-facilitated child exploitation has become epidemic over the past decade and this epidemic is thus far without a cure. To the contrary, the result of the combination of offenders trading in images of child sexual exploitation, preying on potential child victims and our youth accessing the dark reaches of the internet via the countless available devices/networks has been an area of substantial growth.

The increasingly complex arena of computer/digital forensics and the presentation of digital and electronic evidence in court continue to pose ongoing challenges for law enforcement from the patrol officer to the specialized detective and digital forensic specialist. Being able to accurately identify potential sources of evidence, effectively collect and process the evidence and to later present the evidence in a cogent and defensible manner to the judiciary and/or juries is the cornerstone of effective investigation and prosecution. Although the VT-ICAC has been able

to increase the overall number of personnel and investigative/forensic capacity via ICAC grant funding, this increase has also shed light on the capabilities and availability of the VT-ICAC and caused a simultaneous increase in the number of law enforcement agencies requesting technical, investigative and digital forensic assistance. As a result, despite the increase in capacity, the need for specialized ICAC related services has also increased and VT-ICAC continues to wage the battle against forensic backlogs and difficult investigative triage.

As a direct result of the early funding funneled to Vermont through the national ICAC program, today there are specially trained internet/computer crimes investigators and specially trained computer/digital evidence forensic specialists in Vermont. Additionally, VT-ICAC has been able to train numerous Vermont law enforcement officers to effectively investigate low-level internet/computer offenses and conduct the effective and defensible seizure of electronic evidence. While caseloads continue to rise, VT-ICAC continues to meet the challenges posed by the increasing number and complexity of cases by effectively utilizing the resources allocated to Vermont through the national Internet Crimes Against Children project.

It is clear that the VT-ICAC has had a considerable impact on Vermont youth and offenders alike, however, our successes can and will only continue with the support of the Department of Justice and the national ICAC program. The continued funding of the VT-ICAC via the Internet Crimes Against Children Task Force Program Grant with the Vermont Office of Attorney General as the new lead agency will enable the VT-ICAC to fund and support our task force members in furtherance of our goals and overall mission.

C. GOALS OBJECTIVES AND PERFORMANCE MEASURES:

GOAL: Maintaining and expanding the State and regional ICAC task forces in order to prevent, interdict, investigate, and prosecute technology-facilitated child exploitation and internet crimes against children.

Objectives:

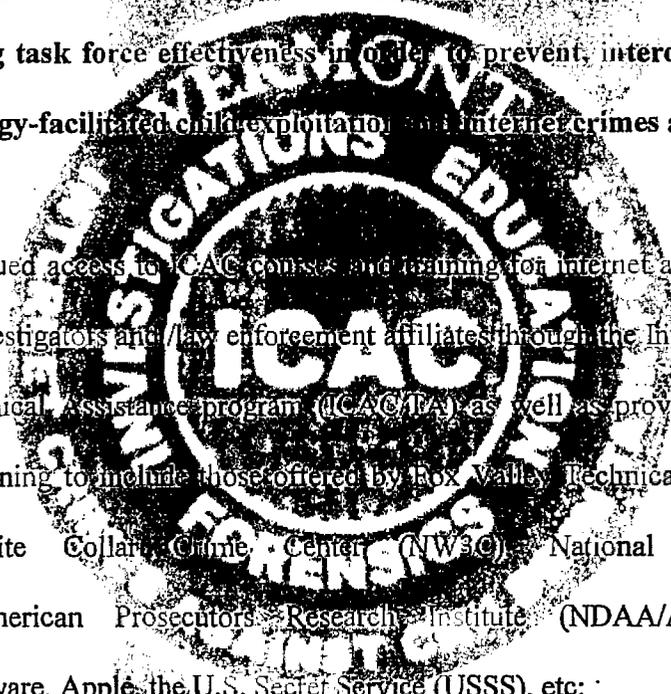
- Maintain the current contingent of forensic examiners and support forensic operations and forensic investigative support throughout the State of Vermont through the reimbursement of overtime/expenses incurred by local/state agencies and increase the number of the forensic examiners in the state;
- Maintain the current contingent of ICAC trained investigators, investigative operations, and investigative support throughout the State of Vermont and increase the overall number of trained investigators throughout the State of Vermont via VT-ICAC training programs;
- Provide continued access to ICAC courses and training for internet and computer forensic examiners, investigators and law enforcement affiliates through the Internet Crimes Against Children/Technical Assistance program (ICAC/TA) as well as provide for attendance at specialized training to include those offered by Fox Valley Technical College, SEARCH, National White Collar Crime Center (NW3C), National District Attorneys Association/American Prosecutors Research Institute (NDAA/APRI), AccessData, Guidance Software, Apple, the U.S. Secret Service (USSS), etc;
- Add additional Vermont affiliate agencies to the VT-ICAC to include fellow law enforcement agencies, prosecutorial offices and civilian organizations;

- Maintain our current partnerships with Federal law enforcement entities to include the Federal Bureau of Investigation (FBI), Homeland Security Investigations (HSI), United States Secret Service (USSS), U.S. Postal Inspection Service (USPIS), etc;
- Maintain and expand proactive investigative efforts to include participation in national peer to peer initiatives and local peer to peer operations across Vermont;
- Continue to work closely with the United States Attorney's Office, District of Vermont and continue participation in the Project Safe Childhood (PSC) initiative.

GOAL: Improving task force effectiveness in order to prevent, interdict, investigate, and prosecute technology-facilitated child exploitation and internet crimes against children:

Objectives:

- Provide continued access to ICAC courses and training for internet and computer forensic examiners, investigators and law enforcement affiliates through the Internet Crimes Against Children/Technical Assistance program (ICAC/TAP) as well as provide for attendance at specialized training to include those offered by Rox Valley Technical College, SEARCH, National White Collar Crime Center (NW3C), National District Attorneys Association/American Prosecutors Research Institute (NDAA/APRI), AccessData, Guidance Software, Apple, the U.S. Secret Service (USSS), etc;
- Add additional Vermont affiliate agencies to the VT-ICAC to include fellow law enforcement agencies, prosecutorial offices and civilian organizations;
- Maintain our current partnerships with Federal law enforcement entities to include the Federal Bureau of Investigation (FBI), Homeland Security Investigations (HSI), United States Secret Service (USSS), U.S. Postal Inspection Service (USPIS), etc;

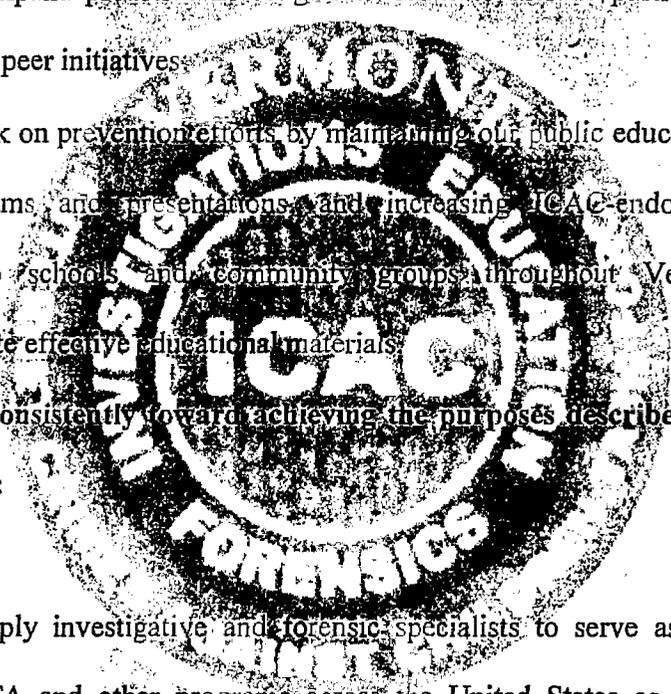


- Continue to identify and train dedicated ICAC prosecutors in various counties as well as through our federal partners at the U.S. Attorney's Office (USAO) and provide funded training opportunities and equipment to ensure the successful prosecution of offenders on both the state and federal level;
- Continue to work closely with the United States Attorney's Office, District of Vermont and continue participation in the Project Safe Childhood (PSC) initiative;
- Maintain and expand proactive investigative efforts to include participation in local and national peer to peer initiatives;
- Continue to work on prevention efforts by maintaining our public education and community outreach programs and presentations and increasing ICAC-endorsed programs and presentations to schools and community groups throughout Vermont as well as create/disseminate effective educational materials.

GOAL: Working consistently toward achieving the purposes described in Section 103 of the PROTECT Act:

Objectives:

- Continue to supply investigative and forensic specialists to serve as instructors for the national ICAC/TA and other programs across the United States as well as continue to develop and present trainings for law enforcement/prosecutors throughout the State of Vermont to continue to increase the overall number of trained investigators throughout the United States and Vermont;
- Provide access to out of state introductory and advanced trainings for forensic examiners and investigators as well as seek out cost-effective training programs to be hosted in Vermont by investigative specialists from Vermont;

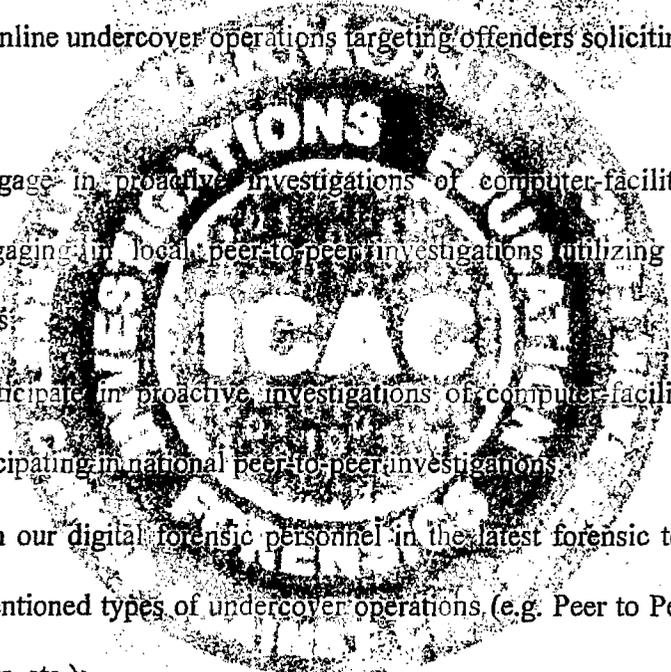


- Continue and expand partnership/affiliation with the Vermont Department of Corrections to further offender supervision program to proactively monitor previously convicted offenders' use of technology/internet to include training and equipment support;
- Continue to engage in reactive and proactive investigations of computer-facilitated crimes against children and remain the point of contact and support resource for any internet related child sexual exploitation offense as identified by non-VT-ICAC affiliated agencies;
- Continue to be the clearinghouse for any/all CyberTIPS with nexus to Vermont including review of tips and appropriate investigation/dissemination/closure/tracking of same;
- Increase our overall capacity as a multi-agency regional task force through the solicitation and addition of affiliate agencies, forensic examiners and investigators to the VT-ICAC;
- Continue involvement in local Peer-to-Peer operations as well as participate national Peer-to-Peer initiatives utilizing various software;
- Continue to work closely with the United States Attorney's Office, District of Vermont and continue participation in the Project Safe Childhood (PSC) initiative;
- Continue to be the Vermont point of contact for any national investigations having a Vermont component to further the effectiveness of nationwide responses to investigations;
- Continue to work with Prevent Child Abuse Vermont (PCAVT) to provide assistance to parents and educators by maintaining our public education and community outreach programs and presentations, and increasing ICAC-endorsed programs and presentations to schools and community groups throughout Vermont as well as create/disseminate effective educational materials;
- Work with PCAVT to increase public awareness via education and community outreach programs and presentations to children, parents, educators, community groups, etc.

- Work towards an overall increase in the total number of technology facilitated crimes against children investigated/offenders arrested and increase the successful prosecution of these offenses in Vermont via the above efforts.

GOAL: Engaging in proactive investigations, forensic examinations, and effective prosecutions of internet crimes against children:

Objectives:

- 
- Continue to engage in proactive investigations of computer-facilitated crimes against children by engaging in online undercover operations targeting offenders soliciting children for sexual exploitation;
 - Continue to engage in proactive investigations of computer-facilitated crimes against children by engaging in local peer-to-peer investigations utilizing numerous available software/methods;
 - Continue to participate in proactive investigations of computer-facilitated crimes against children by participating in national peer-to-peer investigations;
 - Continue to train our digital forensic personnel in the latest forensic techniques associated with the aforementioned types of undercover operations (e.g. Peer to Peer/search for related evidence, artifacts, etc.);
 - Continue to train VT-ICAC personnel, personnel from affiliate agencies and local/state/federal law enforcement officers in the proper execution of search warrants, effective interviewing of offenders/witnesses and the effective and defensible seizure/transport/securing of electronic/digital evidence;
 - Continue to add affiliate agencies and provide training and resources to investigators from those agencies to be able to more adequately provide investigative support across Vermont;

- Continue to identify local ICAC prosecutors in Vermont and train them to successfully prosecute computer facilitated crimes against children
- Continue to work closely with the United States Attorney's Office, District of Vermont and continue participation in the Project Safe Childhood (PSC) initiative.

GOAL: Providing forensic, preventive, and investigative assistance to parents, educators, prosecutors, law enforcement, and other concerned with internet crimes against children:

Objectives:

- Continue to provide investigative and forensic specialists across Vermont for the purposes of providing investigative/digital forensic support;
- Continue to provide assistance to all law enforcement across Vermont in the drafting of legal documentation;
- Continue to provide assistance to all law enforcement across Vermont in the identification and collection of digital/electronic evidence, etc.;
- Continue to provide forensic examination support to all of Vermont law enforcement to include federal, state and local law enforcement as well as School Resource Officers (SROs) via engaging in effective and defensible forensic examinations of digital evidence;
- Provide support for prosecutors before, during and after trial with the preparation of cases, the handling and presentation of digital evidence, and the use of technological resources in the courtroom during hearings and trial;
- Provide assistance to parents and educators by maintaining our public education and community outreach programs and presentations, and increasing ICAC-endorsed programs and presentations to schools and community groups throughout Vermont as well as create/disseminate effective educational materials.

GOAL: Developing multijurisdictional, multiagency responses and partnerships to internet crimes against children offenses through ongoing informational, administrative, and technological support to other State and local law enforcement agencies as a means for such agencies to acquire the necessary knowledge, personnel and specialized equipment to investigate and prosecute such offenses:

Objectives:

- Continue to provide investigative and forensic specialists across Vermont for the purposes of providing investigative/digital forensic support;
- Continue to provide assistance to all law enforcement across Vermont in the drafting of legal documentation;
- Continue to provide assistance to all law enforcement across Vermont in the identification and collection of digital/electronic evidence, etc.
- Continue to provide forensic examination support to all of Vermont law enforcement to include federal, state and local law enforcement as well as School Resource Officers (SROs) via engaging in effective and defensible forensic examinations of digital evidence;
- Continue to offer VT-ICAC designed and implemented trainings to law enforcement officers across the State of Vermont to increase the overall effectiveness of Vermont law enforcement to respond to and investigate internet crimes against children offenses without the assistance of the VT-ICAC;
- Continue to serve as an administrative resource in person and via our website to all Vermont law enforcement to provide technical support/technical assistance as needed/requested;
- Continue to add affiliate agencies and provide the funding necessary for training, resources, and specialized equipment to investigators from those agencies to be able to more adequately respond to internet crimes against children offenses in their jurisdictions without having to rely on the VT-ICAC;

- Further our affiliation/partnership with the Vermont Department of Corrections regarding the post conviction/proactive supervision program of ICAC related offenders through training and equipment to be deployed at various probation/parole locations across Vermont.

GOAL: Participating in nationally coordinated investigations in any case in which the Attorney General determines such participation to be necessary, as permitted by the available resources of the task force.

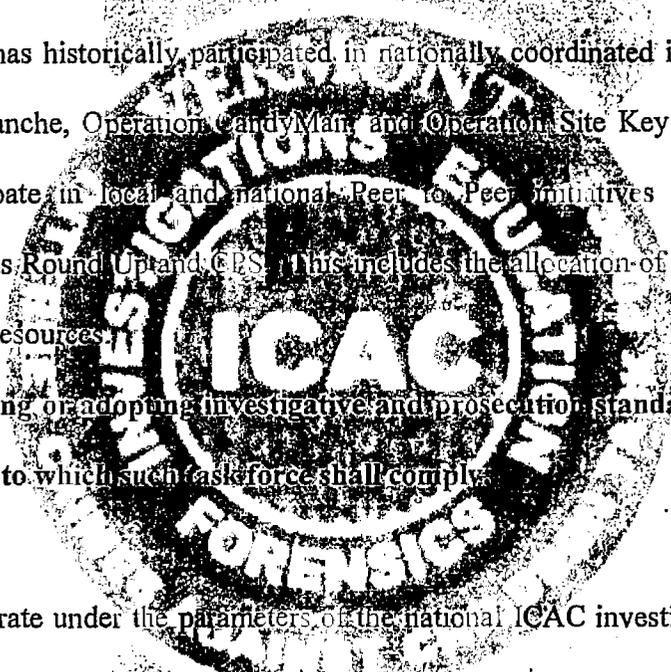
Objectives:

- The VT-ICAC has historically participated in nationally coordinated investigations such as Operation Avalanche, Operation CandyMan, and Operation Site Key and will continue to actively participate in local and national Peer to Peer initiatives via various software programs such as Round Up and CPS. This includes the allocation of support, investigative and/or forensic resources.

GOAL: Establishing or adopting investigative and prosecution standards, consistent with established norms, to which such task force shall comply.

Objectives:

- Continue to operate under the parameters of the national ICAC investigative standards as a minimum standard and continue to draft and adopt independent protocols to further this goal ensuring the maintenance of high/defensible standards;
- Ensure the distribution of "ICAC Operational and Investigative Standards" to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards;



- Ensure the distribution of the VT-ICAC Operational Guidelines and Standard Operating Procedures to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards;
- Ensure that local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation as affiliated with the VT-ICAC read, understand and acknowledge the above guidelines/procedures and standards via written agreement;
- Continue to work at identifying/training specially prosecutors who will serve as the experts in the field and provide guidance and expertise in their jurisdictions as well as across the State of Vermont;
- Continue to develop and expand the VT-ICAC Operational Protocols and Standard Operating Procedures (SOP) ensuring that they remain current and consistent.

GOAL: Investigating tips related to internet crimes against children, and seeking prosecution, as appropriate, with priority to investigative leads that indicate the possibility of identifying or rescuing child victims, including investigative leads that indicate a likelihood of a serious offense or danger to the community.

Objectives:

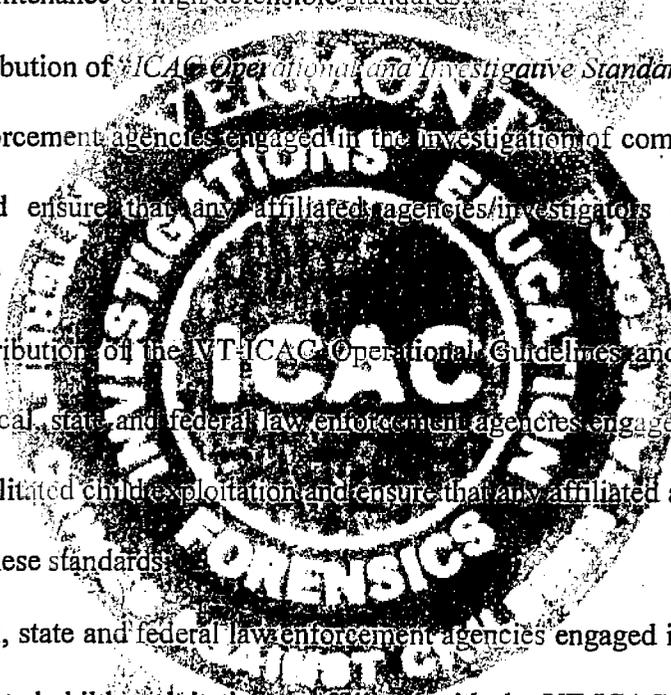
- Continue to serve as the as the Vermont clearinghouse for any and all tips originating via the CyberTip Line at the National Center for Missing and Exploited Children (NCMEC). Serve as the point of contact for any and all investigative lead derived from any other ICAC task forces;
- Obtain additional training in the use of the NCMEC CyberTip Management software/program to better ensure long term tracking of all Vermont CyberTips;

- Ensure the effective dissemination of investigative leads/information for investigation, tracking, and resolution of investigations.

GOAL: Developing procedures for handling seized evidence:

Objectives:

- Continue to operate under the parameters of the national ICAC investigative standards as a minimum standard and continue to draft and adopt independent protocols to further this goal ensuring the maintenance of high/defensible standards.
- Ensure the distribution of *"ICAC Operational and Investigative Standards"* to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards;
- Ensure the distribution of the VT-ICAC Operational Guidelines and Standard Operating Procedures to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards.
- Ensure that local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation as affiliated with the VT-ICAC read, understand and acknowledge the above guidelines/procedures and standards via written agreement;
- Continue to follow established procedures and protocols for the handling of original seized evidence to include standards regarding chain of custody, evidence handling, documentation, storage, and sealing and return of original evidence to the investigative agency;



- Work to ensure the integrity of any original seized evidence by ensuring adherence to current established protocols of the VT-ICAC and of the agencies that provide evidence for examination.

GOAL: Maintaining such reports and records as are required by the Attorney General:

Objectives:

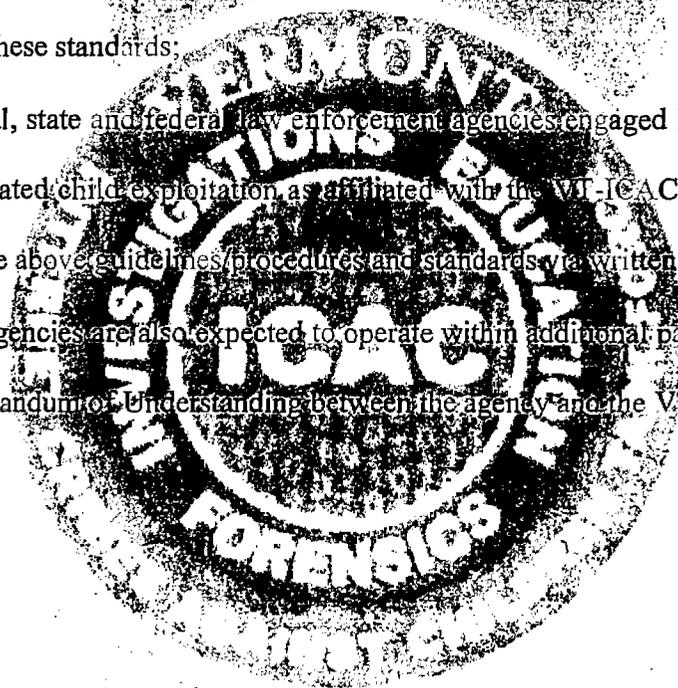
- Continue to adhere to any and all standards of reporting and record keeping as required by the United States Attorney General, the Department of Justice, the Office of Juvenile Justice and Delinquency Prevention and as set forth by National ICAC program;
- Continue to provide monthly, quarterly and semi-annual reports covering both operations and finances as dictated by the ICAC program requirements;
- Ensure the quality and integrity of the data contained in the reports through the development and deployment of innovative statistical collection methods software;
- Continue to track all financial expenditures closely and engage in regular account reconciliation with accountants to ensure adherence to financial guidelines;
- Continue to adhere to any current and any newly established record keeping/and or reporting requirements.

GOAL: Complying with national standards regarding the investigation and prosecution of internet crimes against children, as set forth by the Attorney General, to the extent such standards are consistent with the law of the State where the task force is located:

Objectives:

- Continue to operate under the parameters of the national ICAC investigative standards as a minimum standard and continue to draft and adopt independent protocols to further this goal ensuring the maintenance of high/defensible standards;

- Ensure the distribution of “*ICAC Operational and Investigative Standards*” to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards;
- Ensure the distribution of the VT-ICAC Operational Guidelines and Standard Operating Procedures to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards;
- Ensure that local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation as affiliated with the VT-ICAC read, understand and acknowledge the above guidelines/procedures and standards via written agreement;
- Any affiliated agencies are also expected to operate within additional parameters set forth via a signed Memorandum of Understanding between the agency and the VT-ICAC.



PERFORMANCE MEASURES

In order to assemble the information needed to comply with OJJDP's performance measures reporting requirements, the VT-ICAC will continue to collect the required statistical information and compile the required statistical reports as outlined by the Department of Justice. These reports include, but are not limited to the monthly ICAC Statistical Report, the Affiliate Report and the ICAC Case Tracker Report. Additionally, the VT-ICAC will continue to strive to provide thorough semi-annual progress reports detailing all efforts of the VT-ICAC.

This data provided in the above monthly and yearly reports provide the necessary information specific to the required performance measures necessary to gauge the overall performance of the VT-ICAC. The necessary data collected regarding operational performance includes: Numbers of arrests and outcomes of prosecutions; Overall number of investigators, prosecutors, forensic specialists working with/added to the VT-ICAC; Overall number of investigations, prosecutions, computer forensic examinations conducted technical assistance requests and affiliate agencies who sign the VT-ICAC memorandum of understanding.

The necessary data collected regarding training/outreach performance includes: Overall number of trainings, presentations, public events and public awareness efforts. Additionally, the VT-ICAC gathers additional data specific to our efforts to provide more information as requested by DOJ/OJJDP. The VT-ICAC strives to have the highest level of integrity in our collected statistics by continually reviewing, auditing and confirming statistical submissions and via the development of new and innovative statistical collection/reporting methods.

D. PROJECT/PROGRAM DESIGN AND IMPLEMENTATION

Since its inception, the VT-ICAC has worked closely with federal, state, and local agencies in Vermont and the region to collaboratively investigate computer facilitated child exploitation, provide law enforcement training, and offer public education. The Vermont Internet Crimes Against Children Task Force will continue such operations in a similar manner, only with the Vermont Office of Attorney General as the lead agency. The VT-ICAC will also work to expand operations further into the realm of undercover/proactive investigations and forensics with increased support for all law enforcement agencies throughout Vermont.

The primary operational components of the VT-ICAC would remain unchanged. These primary components include:

- Public Education and Outreach/Law Enforcement Training
- Operational Investigations
- Digital Forensic Support

1) Education and Outreach: Trained investigators, forensic examiners, school resource officers as well as other non-profit organizations, including members of Prevent Child Abuse Vermont (PCAVT), will deliver VT-ICAC-endorsed presentations to parents, youth, school, and community groups. The VT-ICAC will continue to coordinate presentation requests and act as a resource to address specific internet and child safety issues/questions in a timely manner as well as providing educational support when requested. Additionally, we will continue to work with our partner agencies to create and disseminate outreach and educational materials, provide media interviews and create/broadcast public service announcements and other informational internet Safety messages. The VT-ICAC will continue to partner with the USAO Project Safe Childhood initiative and utilize recourses made available via this program to further our outreach efforts.

Law Enforcement Training: This component of our project will focus primarily on the Vermont law enforcement community; however, many of our local task force examiners/investigators also present on a national level for various organizations including HTCIA, SHIFT, Various AG Offices nationally, ICAC/TA, NDAA, etc. We will continue to train law enforcement officers throughout the State of Vermont in specialized investigative techniques and legal requirements unique to internet/computer facilitated child exploitation. We will also continue to promote the adoption of the national ICAC Operational and Investigative Standards throughout Vermont and will mandate the following of these standards by any affiliate agencies as well as promote and mandate that any affiliate agencies/personnel also abide by the VT-ICAC Operational Protocols and Standard Operating Procedures. We will continue to utilize existing, recognized national training programs such as those provided by ICAC/TA, SEARCH, NW3C, NDAA/APRI, etc. and will seek out qualified instructors for additional training of personnel. Additionally, we will utilize VT-ICAC trained personnel within our own task force to provide on-going/in-service training to investigators, prosecutors, and first responding officers throughout Vermont.

2) **Operational Investigations and Forensics:** In addition to the formal and in-service training, extensive effort and funding has been devoted to enhancing the capabilities of the existing multi-jurisdictional investigative teams. The operational component encompasses the activities necessary to support the infrastructure for investigations and forensics under the ICAC umbrella. The Vermont Office of Attorney General will coordinate this component of the project in Vermont with a number of affiliate agencies, providing investigative and forensic assistance to agencies and organizations within Vermont. In Vermont these partners working in tandem with the Vermont State's Attorneys Association and the United States Attorney's Office,

will continue to strive to provide high level investigations, forensic/examination in support of swift/effective prosecutions.

The VT-ICAC will continue its tradition of engaging in active, effective and defensible internet undercover operations in the classic sense as well as continuing our efforts in the area of peer-to-peer operations and enhanced exploitation investigations.

Currently, the Vermont State Police is home to the VT-ICAC regional forensic laboratory which will continue. This computer forensic laboratory consists of an access-controlled room housing six complete forensic workstations and one dedicated cellular telephone/small device examination workstation. This lab houses three full-time law enforcement computer forensic examiners, one full-time civilian computer forensic examiner.

The current design of computer forensic examinations consists of a blend of law enforcement and civilian examiners. The civilian examiner works under the supervision of the Forensic Coordinator at the computer forensic laboratory in tandem with the law enforcement examiners.

VT-ICAC has currently only one local officer trained as a computer forensic examiner who operates on a part time basis. VT-ICAC also uses contract civilian examiners on a part-time basis as needed.

TIMELINE: *See Timeline Attachment*

E. CAPABILITIES/COMPETENCIES/JOB DESCRIPTIONS

To accomplish the key goals and objectives of the VT-ICAC we have designated key staff with specialized experience and expertise to carry out both administrative and investigative tasks. *Key personnel include:*

Commander/Investigative Coordinator – Detective Matthew Raymond will serve as ICAC Commander/Project Director with overall responsibility for project management, budget oversight, day-to-day operational management and compliance with all DOJ reporting requirements. Detective Raymond will also fulfill the role as liaison to the ICAC Task Force Working Groups/Commander Meetings and as such will attend the scheduled meetings to report on and represent the VT-ICAC. Detective Raymond will also facilitate regularly scheduled meetings with investigative resources in Vermont to gain insight on developments of protocols and case law, large scale or high profile investigations, and lead tracking. Detective Raymond will assume primary responsibility for disseminating ICAC leads (Cyber Tips, P2P initiatives, etc.) throughout the State of Vermont and will maintain overall oversight of digital forensic operations, investigations, undercover operations, training and outreach initiatives.

Digital Forensics Coordinator – Detective Peter Garivaltis Detective Garivaltis will serve as the VT-ICAC digital forensics coordinator responsible for the overall coordination of VT-ICAC digital forensic operations/lab management. Detective Garivaltis has been employed with the Vermont State Police for 15 years and has been assigned to the ICAC Task Force for 5 years as a full-time computer forensic examiner. He has received significant training in the areas of digital forensic examination and advanced digital forensic examination and is the lead digital forensic examiner in Vermont.

Chief of VT AGO Criminal Division – John Treadwell is the Chief of the Criminal Division of the Vermont Office of Attorney General. John Treadwell has been a lead prosecutor for ICAC cases in Vermont for over 15 years. John Treadwell has served as a member of the VT-ICAC Executive Board for 15 years and will continue to do so.

(Refer to Resumes of Key Personnel Attachment).

Organizational Capacity: The Vermont Office of Attorney General will serve as primary grantee. The Vermont Attorney General, William H. Sorrell, is the chief law enforcement officer in the state. He is charged with representing the state in all matters in which the state is a party or has an interest. The Vermont Office of Attorney General is dedicated to the protection of the health and safety of all Vermonters. Our mission is to implement and enforce Vermont's laws to improve the quality of life for all Vermonters. The Office is structured around an Executive Department and five major divisions: the Criminal Division, the Human Services Division, the Civil Division, the General Counsel and Administrative Law Division, and the Public Protection Division. In charge of each Division is an Assistant Attorney General designated as the Division Chief who is directly responsible to the Attorney General. The VT-ICAC will be housed in the Criminal Division.

The Criminal Division has statewide jurisdiction and is generally responsible for criminal law enforcement, particularly in the areas of homicides, economic crimes, public corruption, child sexual abuse, drug law enforcement and criminal appeals. Investigation or prosecution may be commenced upon the Office's own initiative or at the request of a State's Attorney or other police or law enforcement offices. The Criminal Division includes the Medicaid Fraud and Residential Abuse Unit ("MCFRAU") and the Appellate Unit. MCFRAU specializes in the detection, investigation and criminal prosecution of health care industry fraud against the state and abuse of patients and residents at various institutions. The Appellate Unit handles criminal appeals arising from cases brought by this Office and by State's Attorneys. The Criminal Division also coordinates with the Public Protection Division and the Special Litigator on the investigation and prosecution of environmental crimes and consumer frauds.

As the primary grantee, the Vermont Office of Attorney General, will have responsibility for overall project oversight, fiscal management, quality control and will maintain a network of Task Force investigators/forensic examiners/affiliates and advocates across the State of Vermont.

Oversight: The VT-ICAC has and will continue to be governed by an Advisory Board that guides the practices, procedures, and general direction for the Task Force. The advisory board consists of a broad Vermont representation of related professions including representatives from Law Enforcement, Prosecution and Education. The ten-member Advisory Board consists of representatives from the following organizations: Burlington Police Department – Chief of Police, Essex Police Department – Lieutenant, Brandon Police Department – Chief of Police, Vermont Sheriff's Department – County Sheriff, Orleans County State's Attorney, Bennington County State's Attorney, Vermont Attorney General's Office – Chief of Criminal Division, Vermont State Police – Lieutenant/Director, St. Albans U.S. Attorney's Office - Assistant United States Attorney, Higher Education – Representative from Vermont higher education.

Detective Matthew Raymond

Friday, May 29, 2015

OJJDP FY 2015 Internet Crimes Against Children Task Force Program: Vermont

PROGRAM NARRATIVE REFERENCES

1. Pew Internet & American Life Project "Social Media and Young Adults: Social media and mobile internet use among teens and young adults" (February 2010).
2. Pew Research Center's Internet & American Life Project. "Teens, Kindness and Cruelty on Social Network Sites How American teens navigate the new world of "digital citizenship" (November 2011).
3. Pew Internet Project "Teen/Parent Survey on Wasting" (September- Nov 2007).
4. Pew Research Center's Internet & American Life Project. "Teens, Social Media & Technology Overview 2015" (April 2015).
5. Ibid
6. Vermont Department of Public Service. "Understanding Broadband Deployment in Vermont" – (February 2007).
7. Office of Economic Stimulus and Recovery – "Agency of Administration: Broadband." (2009).
8. Vermont Department of Public Service. "Vermont Telecommunications Plan 2011: Broadband" (2011)
9. Vermont Department of Public Service. "Vermont Telecommunications Plan 2014: Current State of Voice, Internet Access, and Video Industries" (December 2014)
10. CTIA--The Wireless Association® - "CTIA's Wireless Industry Summary Report, Year-End 2013 Results, 2014" (December 2014).
11. Pew Research Center's Internet & American Life Project, "Teens, Social Media & Technology Overview 2015" (April 2015)
12. Ibid.

13. The National Campaign to Prevent Teen and Unplanned Pregnancy. "Sex and Tech: Results from a Survey of Teens and Young Adults" (2008)
14. National Center for Missing and Exploited Children – "Relationship of Abuser to Child" as presented at the January, 2012 ICAC Commanders Meeting (2012).
15. PEW Internet and American Life Project "Teens and Sexting" (December 2009)
16. Pew Research Center's "6 new facts about Facebook" (February 2014)
17. National Center for Missing and Exploited Children - "CyberTipline Reports 2015*" presented at the April 2015 ICAC Commanders Meeting (2015)
18. Crimes against Children Research Center, University of New Hampshire - "Measuring a year of child pornography trafficking by U.S. computers on a peer-to-peer network" (July 2013)
19. ICACCOPS P2P Report - presented at the January 2015 ICAC Commanders Meeting (2015)
20. Janis Wolak, Kimberly J. Mitchell, and David Finkelhor. "Online Victimization of Youth: Five Years Later" (2006)
21. Janis Wolak, David Finkelhor, and Kimberly J. Mitchell - "Child Pornography Possessors Arrested in Internet-Related Crimes: Findings From the National Juvenile Online Victimization Study" (2005)
22. The 'Butner Study' Redux: A Report of the Incidence of Hands-on Child Victimization by Child Pornography Offenders (2008) Michael L. Bourke and Andres E. Hernandez
23. "The Risk to Children Posed by Child Pornography Offenders" - G-8 Justice and Home Affairs Ministers – (Rome - 30th May, 2009)



BURLINGTON POLICE DEPARTMENT

Antonio B. Pomerleau Building
1 North Avenue
Burlington, Vermont 05401

Michael E. Schirling
Chief of Police

Phone (802) 658-2704
Fax (802) 865-7579

May 12, 2015

Jacqueline O'Reilly
Program Manager - ICAC Task Force Program
Office of Juvenile Justice & Delinquency Prevention (OJJDP)
Washington, DC

Dear Ms. O'Reilly:

Since 1997, the Burlington Police Department (BPD) has been honored to be the Vermont grantee and coordinating agency for the VT Internet Crimes Against Children Task Force (VT-ICAC). As you know, for some time we have been discussing with our key law enforcement partners and our Advisory Board, a transition from a local agency to a statewide agency to coordinate Vermont operations, and as such, we will not be seeking the ICAC Grant for the coming year.

Even though the Burlington Police Department will no longer be the lead agency for VT-ICAC, we fully understand how important the program is to our children, both locally and nationally. With that understanding BPD will continue to play an active role in investigations, training, and education in the important work of the VT-ICAC.

Without hesitation I fully recommend and support the Vermont Office of Attorney General to take on the role as the new lead agency for VT-ICAC. The Vermont Attorney General has been extremely dedicated to the mission of the task force for many years and is willing and prepared to take on this most important role. I have the upmost confidence that they are the right choice to lead VT-ICAC, furthering the growth and professionalism of VT-ICAC.

Thank you for your partnership and all you do to make America's children safe.

Sincerely,

Michael E. Schirling
Chief of Police



U.S. Department of Justice

*United States Attorney
District of Vermont*

*United States Courthouse and Federal Building
Post Office Box 570
Burlington, Vermont, 05401-0570*

*(802) 951-6725
Fax: (802) 951-6540*

May 14, 2015

Jacqueline O'Reilly
Program Manager - ICAC Task Force Program
Office of Juvenile Justice & Delinquency Prevention (OJJDP)
Washington, DC

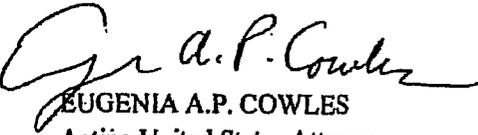
Dear Ms. O'Reilly:

Please accept this letter as an expression of support for the Vermont Office of the Attorney General to take on the role as the new lead agency for the Vermont Internet Crimes Against Children Task Force (VT-ICAC). Since its inception, the VT-ICAC has provided crucial support to federal prosecutions of individuals who exploit children. Its transition from the Burlington Police Department to the Vermont Attorney General's Office has not altered this role.

The U.S. Attorney's Office regularly communicates with the Vermont Attorney General's Office to ensure that prosecutions related to child exploitation are properly directed to state or federal authorities. This cooperation will likely be enhanced by the presence of the VT-ICAC at the Attorney General's Office. We appreciate the fine work both the Vermont Attorney General's Office and the VT-ICAC do each day and look forward to working with both of them in the future.

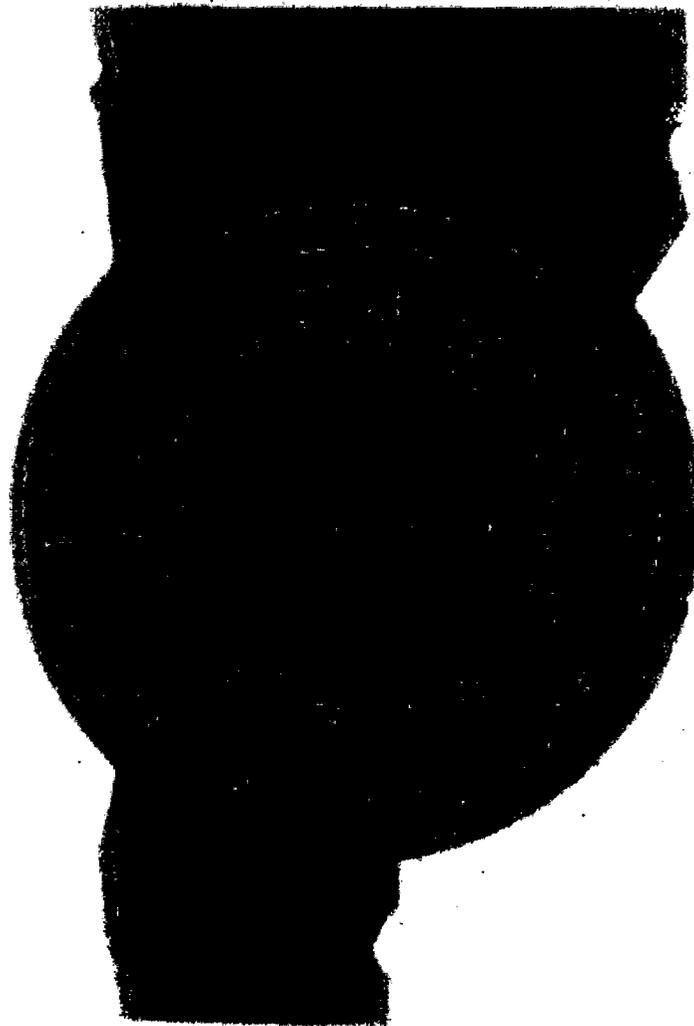
Thank you for your assistance in helping this program continue its good work.

Sincerely,


EUGENIA A.P. COWLES
Acting United States Attorney

**OJJDP FY 2015 Internet Crimes Against Children
Task Force Program: Vermont**

BUDGET NARRATIVE



**Detective Matthew Raymond
Vermont Office of Attorney General
109 State Street
Montpelier, VT 05609
(802) 828-5522
matthew.raymond@state.vt.us**

BUDGET NARRATIVE:

The Internet Crimes Against Children Task Force grant funding will be utilized to support VT-ICAC and is broken down as follows:

Personnel: This portion of the grant funding will be utilized to pay a percentage of the time/salaries of Vermont Office of Attorney General employees associated with VT-ICAC operations to include a very small portion of base salary and some projected overtime. The amounts reimbursed will be based on actual work completed. The base pay for our investigators and supervisor are being provided at no charge to the grant, seeking only to reimburse a portion of the expected overtime. We are estimating a maximum of three hours a week to be reimbursed for our accountant. The total reimbursement allocation is \$30,636.

Fringe Benefits: All fringe benefits will be provided by the Vermont Office of Attorney General and all affiliate agencies. There is no cost to the grant.

Travel – Including travel to trainings, conferences, meetings – This portion of continuation funding will be utilized to send investigators, forensic examiners, prosecutors and the VT-ICAC Commander to relevant ICAC related trainings, conferences and meetings. Specifically, funding has been allocated to send forensic examiners to intermediate/advanced forensics training; investigators to ICAC EVTC courses; VT-ICAC Commander to required meetings (4) throughout the grant cycle; investigators/forensic examiners to internet/cellular telephone examination/investigation courses; VT-ICAC personnel to the ICAC National Conference and to other related conferences; a prosecutor to an ICAC related prosecution training course; and personnel to NW3C training. As the locations of these meetings have yet to be identified, costs associated with travel to these locations has been estimated based on past and current costs associated with travel, per diem, etc. The VT-ICAC plans to continue its history

of seeking cost effective trainings to include those provided by Fox Valley (FVTC), NW3C and United States Secret Service. The VT-ICAC will also look to provide training to our personnel via our own experts and via bringing subject matter experts to Vermont. **The total travel budget is \$34,540.**

Equipment - Including both ongoing, new and replacement costs – This portion of continuation funding will be utilized to purchase new and replacement equipment to maintain the technological status of the VT-ICAC digital forensics/investigations programs, including such things as : network attached storage and hard drives for storage for our forensic lab; additional storage media (external hard drives, thumb drives, etc.) for evidence transfer/storage; replacement laptop for our investigative section; additional digital camera and case and additional evidence kit as we are expanding our capabilities, etc. All expenses/costs associated with this category were established via direct contact with vendors. **The overall Equipment budget is \$19,742.**

SUPPLIES - Including software upgrades/licenses and ongoing expenses – This portion of continuation funding will be utilized to purchase software, general supplies and ongoing expenses associated with daily operations. Supplies include general office supplies (printer toner/ink, paper, labels, tape, pens, markers, etc.), and evidence sealing bags/tape. Costs associated with the above supply expenses were calculated via estimates based on projected future needs and prior expenditures.

This portion of funding will also be utilized to purchase the various investigative/forensic related software and updated software licenses needed to continue investigative and forensic operations to include: Guidance Software (EnCase), Access Data (FTK), Cellebrite (mobile), Magnet Forensics (IEF), X-Ways, Lantern, SnagIt/Camtasia, etc. As most of the above software

is proprietary and established/necessary to continue forensic operations, there are no other sources to purchase the software other than directly from the vendor. All expenses/costs associated with software purchases were established via direct contact with vendors based on the specifications provided by the affected parties. **The overall Supply Budget is \$32,380.**

Construction - There is no construction planned for VT-ICAC by The Vermont Office of Attorney General or the affiliates during this grant cycle. **The overall Construction Budget is \$0.**

Consultants and Contracts to include reimbursements to participating agencies - This portion of funding will be utilized to continue the VT-ICAC practice of reimbursing affiliate agencies (e.g. DPS, SBPD, BPD, etc.) for overtime costs associated with VT-ICAC related efforts. Amount of reimbursements contained in the budget detail worksheet are derived from estimates generated from reimbursements provided during a 12-month (or more) period during the current and prior grant cycles.

This funding will also be utilized to provide partial funding support for one fulltime outreach position to our affiliate Parent Child Abuse Vermont (PCAVT) to continue to provide PCAVT/ICAC developed outreach programs and materials.

This funding will also continue to fund the VT-ICAC mental health professional in the continuation of our innovative mental health program. **The overall Consultants and Contracts Budget is \$80,894.**

OTHER - Including training tuition, conference registration fees and misc. expenses - This portion of funding will be utilized to fund training tuitions/registration fees and costs to send investigators, forensic examiners, prosecutors and the VT-ICAC Commander to relevant, ICAC related trainings, conferences and meetings (as outlined in Travel section above). The

VT-ICAC plans to continue its history of seeking cost effective trainings to include those provided by Fox Valley (FVTC), United States Secret Service (USSS), ICAC/TA, and National White Collar Crime Center (NW3C) when appropriate. All expenses/costs associated with tuitions were established via direct contact with vendors based on the needs of the affected parties

This portion of funding will further be utilized to fund ongoing operational expenses, including: Cellular/data services for the VT-ICAC Commander, Task Force Coordinators and AGO Investigator; High speed cable Internet connections for UC operations at the South Burlington Police Department, estimated to cost \$7500 per month for 12 months, costs associated with an ICAC vehicle previously purchased, along with a lease vehicle used for ICAC investigations.

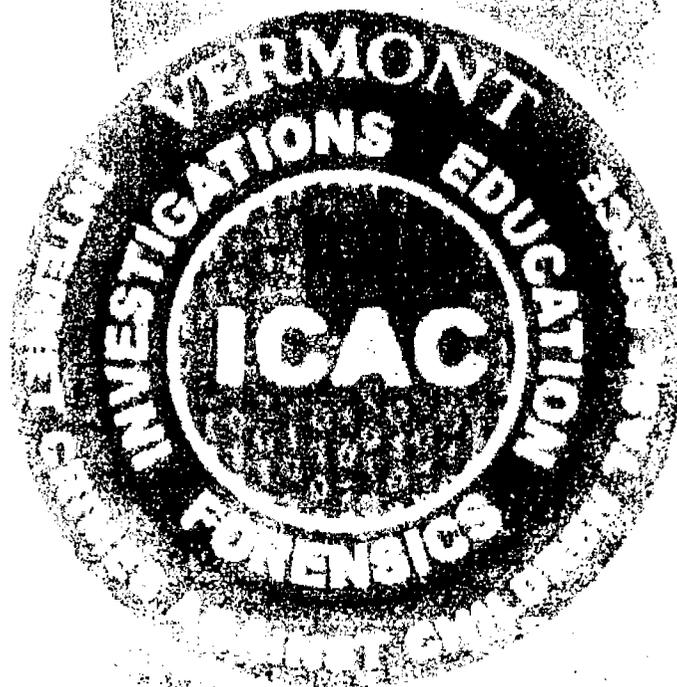
All expenses/costs associated with section were based upon current costs, projected costs, vendor pricing and estimates derived from past expenses associated with these items. The overall Other Costs Budget is \$56,808.

As noted in the problem statement, the prevalence of the Internet and mobile devices along with the increased use of these devices, combined with an exponential growth in technology pose a unique problem in Vermont and the nation. Simultaneous to these increases, Law Enforcement in Vermont has been faced with staffing decreases and funding cuts, rendering many local agencies unable to engage in little more than basic criminal investigations. Funding awarded to the Vermont Office of Attorney General will enable the Vermont Internet Crimes Against Children Task Force to maintain and expand our overall operations providing essential assistance and services to the citizens of Vermont and the Vermont law enforcement community

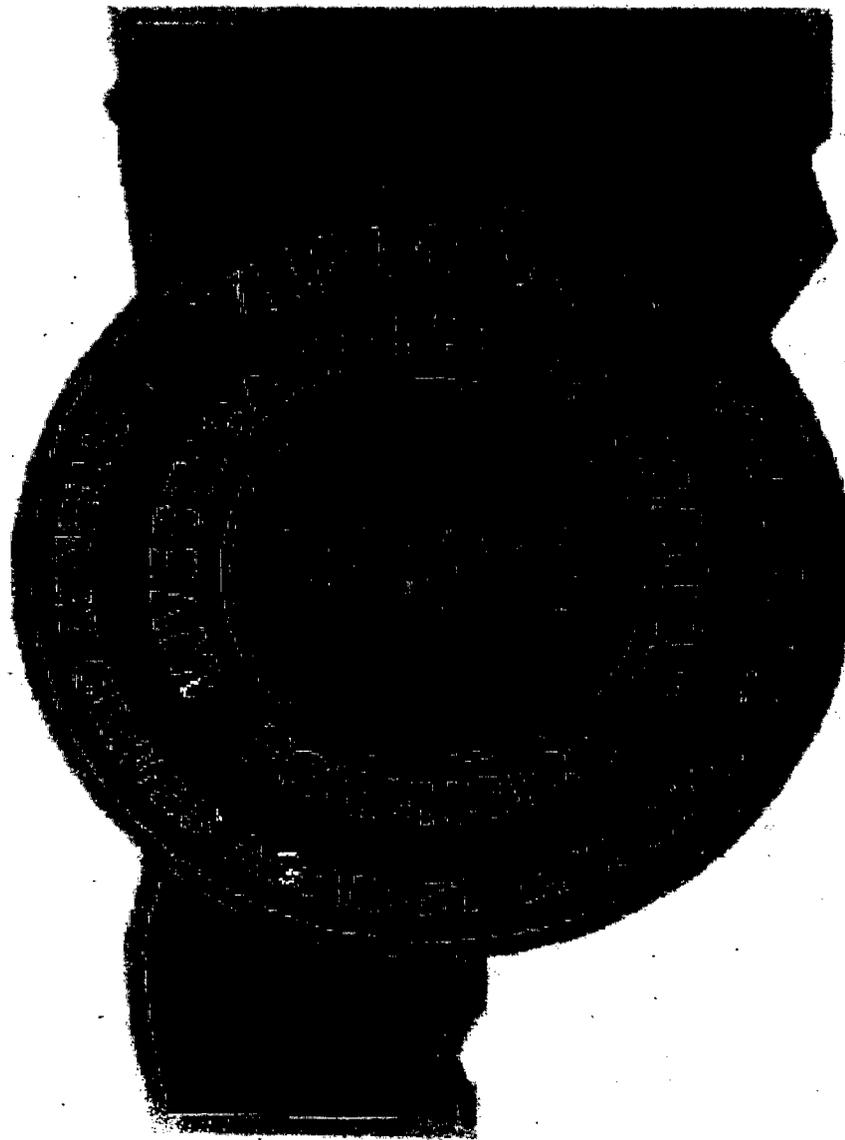
as a whole. Without this funding the ability for the VT-ICAC to provide these vital services would be severely hampered if not eliminated.

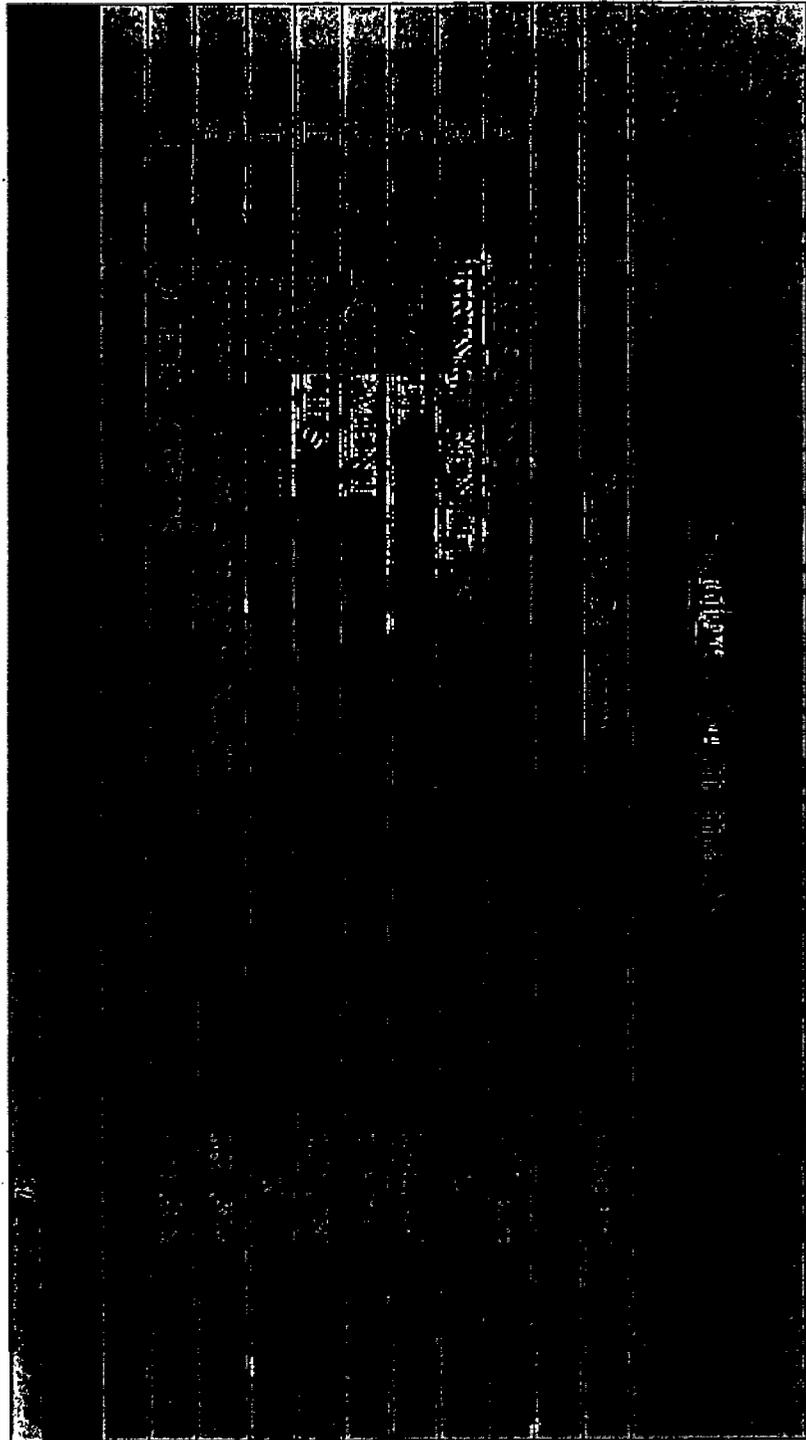
Detective Matthew Raymond

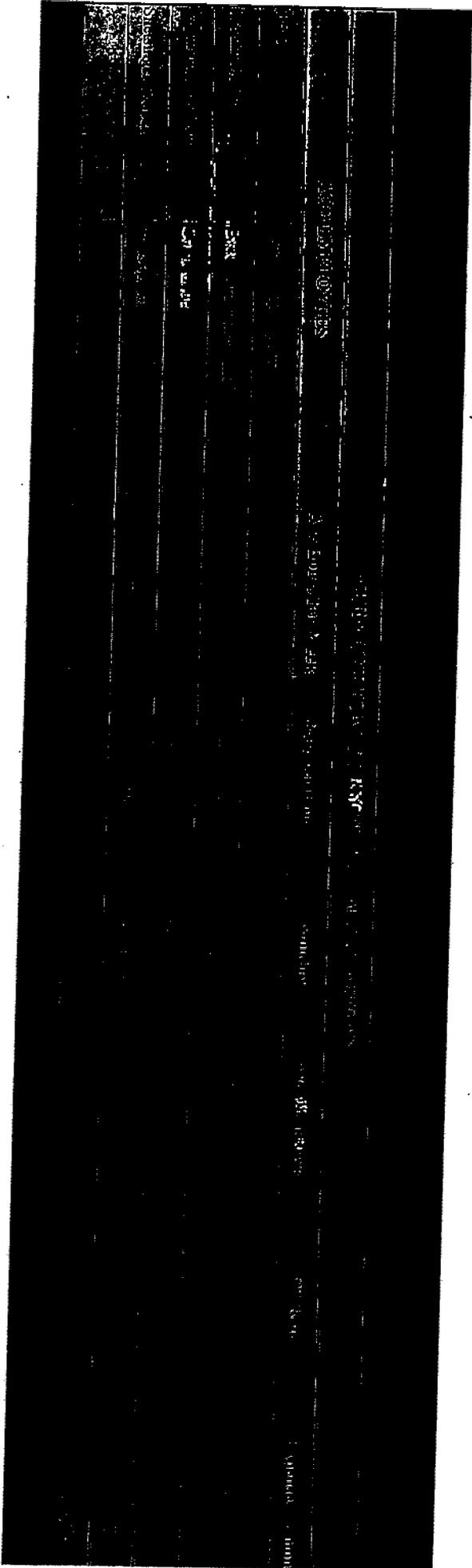
Friday, July 03, 2015



**OJJDP FY 2015 Internet Crimes Against Children Task Force
Program: Vermont - Budget Worksheet**







| | | | | | | |
|--|-----|---------|-------|-----|---|---------|
| Berla Ive Vehicle Forensics | TBD | Meals | \$65 | 5 | 1 | \$325 |
| | | Lodging | \$180 | 5 | 1 | \$900 |
| <i>Provides advanced forensic training to support investigations</i> | | Airfare | \$600 | N/A | 1 | \$600 |
| Cellular Phone Specialized Courses | TBD | Meals | \$65 | 4 | 1 | \$260 |
| | | Lodging | \$180 | 4 | 1 | \$720 |
| | | Airfare | \$600 | N/A | 1 | \$600 |
| CEIC Conference | TBD | Meals | \$65 | 4 | 1 | \$260 |
| | | Lodging | \$180 | 4 | 1 | \$720 |
| <i>Various specialty conferences/training</i> | | Airfare | \$600 | N/A | 1 | \$600 |
| Lantern iOS and Osx forensics | TBD | Meals | \$65 | 4 | 2 | \$520 |
| | | Lodging | \$180 | 4 | 2 | \$1,440 |
| <i>Basic/Intermediate Forensic Training</i> | | Airfare | \$600 | N/A | 2 | \$1,200 |
| Trainings cited are examples and may be interchanged for similar trainings | | | | | | |
| | | | | | | \$3,050 |

Item

Digital Forensic Related Equipment

| | | | |
|--|---------|----|---------|
| Network Attached Storage | \$8,000 | 1 | \$8,000 |
| Hard Drives for Storage | \$400 | 10 | \$4,000 |
| USB 3.0 Hubs | \$40 | 2 | \$80 |
| Hard Drive Dock | \$80 | 1 | \$80 |
| CD/DVD - bulk | \$80 | 1 | \$80 |
| Label maker | \$25 | 1 | \$25 |
| iFixIt Pro Toolkit | \$75 | 1 | \$75 |
| Flash Drive Travel Cases (for a multipack) | \$50 | 1 | \$50 |
| Surefire Flashlight | \$70 | 1 | \$70 |

UC Investigations/Reactive Investigative Equipment

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|--|---------|----|---------|
| WD TB 6gb/s3.5 Enterprise Hard Drive | \$450 | 3 | \$1,350 |
| Macbook | \$2,000 | 1 | \$2,000 |
| Flash Drives & external storage for field personnel | \$50 | 20 | \$1,000 |
| Laptop Case | \$100 | 1 | \$100 |
| Digital Camera and Case | \$752 | 1 | \$752 |
| Police Gear (Breaching tools/bags/cases/apparel as needed) | \$1,800 | 1 | \$1,980 |
| Evidence Kit | \$100 | 1 | \$100 |

Equipment noted are basic examples and substitutions may be made for similar or contemporary equipment

AFFILIATE AGENCY

| Affiliate Agencies | | Average 12 Months |
|--|---------|-------------------|
| South Burlington Police Department | \$800 | \$9,600 |
| Department of Public Safety (Vermont State Police) | \$1,200 | \$14,400 |
| Burlington Police Department | \$800 | \$9,600 |
| Other Agency Contracted Investigators/Examiners | \$500 | \$6,000 |
| Affiliate Reimbursement Total | | \$39,600 |

OUTREACH PROGRAM REIMBURSEMENT

| | Hours per week | Rate per Hour | Estimated Expenses |
|-------------------------------------|----------------|---------------|--------------------|
| PCAVT - Outreach affiliate | 20 | \$25.86 | \$26,894 |
| Outreach Reimbursement Total | | | \$26,894 |

CONSULTANTS

CONTRACTORS

| | Estimated Expense | |
|-----------------------------------|-------------------|-----------------|
| Mental Health Professional | | |
| Administration of MH program | \$1,200 | \$1,200 |
| Contractors Total | | \$14,400 |

Tuition for Specialized Training

Cellular Telephone/Data - ICAC Commander

Cellular "hot spot" for ICAC Commander

Cable internet connection for UC operations

ICAC Vehicle - Elect. Ins. and Admin.

ICAC Vehicle Maintenance

Lease for AG Investigator Vehicle

UNCLASSIFIED - SECURITY INFORMATION & MATERIALS

OJJDP FY 2015 Internet Crimes Against Children Task Force Program: Vermont

Timeline

| Project Goal | Objectives | Expected Completion Date |
|---|--|--------------------------|
| <p>Maintaining and expanding the State and regional ICAC task forces in order to prevent, interdict, investigate, and prosecute technology-facilitated child exploitation and internet crimes against children</p> | <ul style="list-style-type: none"> • Maintain the current contingent of forensic examiners and support forensic operations and forensic investigative support throughout the State of Vermont through the reimbursement of overtime/expenses incurred by local/state agencies <i>and</i> increase the number of the forensic examiners in the state; • Maintain the current contingent of ICAC trained investigators, investigative operations, and investigative support throughout the State of Vermont <i>and</i> increase the overall number of trained investigators throughout the State of Vermont via VT-ICAC training programs; • Provide continued access to ICAC courses and training for internet and computer forensic examiners, investigators and law enforcement affiliates through the Internet Crimes Against Children/Technical Assistance program (ICAC/TA) as well as provide for attendance at specialized training to include those offered by Fox Valley Technical College, SEARCH, National White Collar Crime Center (NW3C), National District Attorneys Association/American Prosecutors Research Institute (NDAA/APRI), AccessData, Guidance Software, Apple, the U.S. Secret Service (USSS), etc; • Add additional Vermont affiliate agencies to the VT-ICAC to include fellow law enforcement agencies, prosecutorial offices and civilian organizations; • Maintain our current partnerships with Federal law enforcement entities to include the Federal Bureau of Investigation (FBI), Homeland Security Investigations (HSI), United States Secret Service (USSS), U.S. Postal Inspection Service (USPIS); etc; | <p>Ongoing</p> |

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| | <ul style="list-style-type: none"> • Maintain and expand proactive investigative efforts to include participation in national peer to peer initiatives and local peer to peer operations across Vermont; • Continue to work closely with the United States Attorney's Office, District of Vermont and continue participation in the Project Safe Childhood (PSC) initiative. | |
| <p>Improving task force effectiveness in order to prevent, interdict, investigate, and prosecute technology-facilitated child exploitation and internet crimes against children:</p> | <ul style="list-style-type: none"> • Provide continued access to ICAC courses and training for internet and computer forensic examiners, investigators and /law enforcement affiliates through the Internet Crimes Against Children/Technical Assistance program (ICAC/TA) as well as provide for attendance at specialized training to include those offered by Fox Valley Technical College, SEARCH, National White Collar Crime Center (NW3C), National District Attorneys Association/American Prosecutors Research Institute (NDAA/APRI), AccessData, Guidance Software, Apple, the U.S. Secret Service (USSS), etc; • Add additional Vermont affiliate agencies to the VT-ICAC to include fellow law enforcement agencies, prosecutorial offices and civilian organizations; • Maintain our current partnerships with Federal law enforcement entities to include the Federal Bureau of Investigation (FBI), Homeland Security Investigations (HSI), United States Secret Service (USSS), U.S. Postal Inspection Service (USPIS), etc; • Continue to identify and train dedicated ICAC prosecutors in various counties as well as through our federal partners at the U.S. Attorney's Office (USAO) and provide funded training opportunities and equipment to ensure the successful prosecution of offenders on both the state and federal level; • Continue to work closely with the United States Attorney's Office, District of Vermont and continue participation in the Project Safe Childhood (PSC) initiative; • Maintain and expand proactive investigative efforts to include participation in local and national peer to peer initiatives; • Continue to work on prevention efforts by maintaining our public education and community outreach programs and presentations, and increasing ICAC-endorsed programs and presentations to schools and community groups throughout Vermont as well as create/disseminate. | <p>Ongoing.</p> |

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| | effective educational materials; | |
| <p>Working consistently toward achieving the purposes described in Section 103 of the PROTECT Act</p> | <ul style="list-style-type: none"> • Continue to supply investigative and forensic specialists to serve as instructors for the national ICAC/TA and other programs across the United States as well as continue to develop and present trainings for law enforcement/prosecutors throughout the State of Vermont to continue to increase the overall number of trained investigators throughout the United States and Vermont; • Provide access to out of state introductory and advanced trainings for forensic examiners and investigators as well as seek out cost-effective training programs to be hosted in Vermont by investigative specialists from Vermont; • Continue and expand partnership/affiliation with the Vermont Department of Corrections to further offender supervision program to proactively monitor previously convicted offenders' use of technology/internet to include training and equipment support; • Continue to engage in reactive and proactive investigations of computer-facilitated crimes against children and remain the point of contact and support resource for any internet related child sexual exploitation offense as identified by non-VT-ICAC affiliated agencies; • Continue to be the clearinghouse for any/all CyberTips with nexus to Vermont including review of tips and appropriate investigation/dissemination/closure/tracking of same; • Increase our overall capacity as a multi-agency regional task force through the solicitation and addition of affiliate agencies/forensic examiners and investigators to the VT-ICAC; • Continue involvement in local Peer-to-Peer operations as well as participate national Peer-to-Peer initiatives utilizing various software; • Continue to work closely with the United States Attorney's Office, District of Vermont and continue participation in the Project Safe Childhood (PSC) initiative; • Continue to be the Vermont point of contact for any national | Ongoing |

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| | <p>investigations having a Vermont component to further the effectiveness of nationwide responses to investigations;</p> <ul style="list-style-type: none"> • Continue to work with Prevent Child Abuse Vermont (PCAVT) to provide assistance to parents and educators by maintaining our public education and community outreach programs and presentations, and increasing ICAC-endorsed programs and presentations to schools and community groups throughout Vermont as well as create/disseminate effective educational materials; • Work with PCAVT to increase public awareness via education and community outreach programs and presentations to children, parents, educators, community groups, etc. Work towards an overall increase in the total number of technology facilitated crimes against children investigated/offenders arrested and increase the successful prosecution of these offenses in Vermont via the above efforts. | |
| <p>Engaging in proactive investigations, forensic examinations, and effective prosecutions of internet crimes against children</p> | <ul style="list-style-type: none"> • Continue to engage proactive investigations of computer-facilitated crimes against children by engaging in online undercover operations targeting offenders soliciting children for sexual exploitation; • Continue to engage in proactive investigations of computer-facilitated crimes against children by engaging in local peer-to-peer investigations utilizing numerous available software/methods; • Continue to participate in proactive investigations of computer-facilitated crimes against children by participating in national peer-to-peer investigations; • Continue to train our digital forensic personnel in the latest forensic techniques associated with the aforementioned types of undercover operations (e.g. Peer to Peer/search for related evidence, artifacts, etc.); • Continue to train VT-ICAC personnel, personnel from affiliate agencies and local/state/federal law enforcement officers in the proper execution of search warrants, effective interviewing of offenders/witnesses and the effective and defensible seizure/transport/securing of electronic/digital evidence; • Continue to add affiliate agencies and provide training and resources to investigators from those agencies to be able to more adequately provide | <p>Ongoing</p> |

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| | <p>investigative support across Vermont;</p> <ul style="list-style-type: none"> • Continue to identify local ICAC prosecutors in Vermont and train them to successfully prosecute computer facilitated crimes against children • Continue to work closely with the United States Attorney's Office, District of Vermont and continue participation in the Project Safe Childhood (PSC) initiative. | |
| <p>Providing forensic, preventive, and investigative assistance to parents, educators, prosecutors, law enforcement, and other concerned with internet crimes against children</p> | <ul style="list-style-type: none"> • Continue to provide investigative and forensic specialists across Vermont for the purposes of providing investigative/digital forensic support; • Continue to provide assistance to all law enforcement across Vermont in the drafting of legal documentation; • Continue to provide assistance to all law enforcement across Vermont in the identification and collection of digital/electronic evidence, etc.; • Continue to provide forensic examination support to all of Vermont law enforcement to include federal, state and local law enforcement as well as School Resource Officers (SROs) via engaging in effective and defensible forensic examinations of digital evidence; • Provide support for prosecutors before, during and after trial with the preparation of cases, the handling and presentation of digital evidence, and the use of technological resources in the courtroom during hearings and trial; • Provide assistance to parents and educators by maintaining our public education and community outreach programs and presentations, and increasing ICAC-endorsed programs and presentations to schools and community groups throughout Vermont as well as create/disseminate effective educational materials. | Ongoing |
| <p>Developing multijurisdictional, multiagency responses and partnerships to internet crimes against children offenses through ongoing informational, administrative, and</p> | <ul style="list-style-type: none"> • Continue to provide investigative and forensic specialists across Vermont for the purposes of providing investigative/digital forensic support; • Continue to provide assistance to all law enforcement across Vermont in the drafting of legal documentation; • Continue to provide assistance to all law enforcement across Vermont in the identification and collection of digital/electronic evidence, etc.; • Continue to provide forensic examination support to all of Vermont law enforcement to include federal, state and local law enforcement as well as School Resource Officers (SROs) via engaging in effective and defensible | Ongoing |

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| <p>technological support to other State and local law enforcement agencies as a means for such agencies to acquire the necessary knowledge, personnel and specialized equipment to investigate and prosecute such offenses</p> | <p>forensic examinations of digital evidence;</p> <ul style="list-style-type: none"> • Continue to offer VT-ICAC designed and implemented trainings to law enforcement officers across the State of Vermont to increase the overall effectiveness of Vermont law enforcement to respond to and investigate internet crimes against children offenses without the assistance of the VT-ICAC; • Continue to serve as an administrative resource in person and via our website to all Vermont law enforcement to provide technical support/technical assistance as needed/requested; • Continue to add affiliate agencies and provide the funding necessary for training, resources, and specialized equipment to investigators from those agencies to be able to more adequately respond to internet crimes against children offenses in their jurisdictions without having to rely on the VT-ICAC; • Further our affiliation/partnership with the Vermont Department of Corrections regarding the post conviction/proactive supervision program of ICAC related offenders through training and equipment to be deployed at various probation/parole locations across Vermont. | |
| <p>Participating in nationally coordinated investigations in any case in which the Attorney General determines such participation to be necessary, as permitted by the available resources of the task force</p> | <ul style="list-style-type: none"> • The VT-ICAC has historically participated in nationally coordinated investigations such as Operation Avalanche, Operation CandyMan, and Operation Site Key and will continue to actively participate in local and national Peer to Peer initiatives via various software programs such as Round Up and CPS. This includes the allocation of support, investigative and/or forensic resources. | <p>Ongoing</p> |
| <p>Establishing or adopting investigative and prosecution standards, consistent</p> | <ul style="list-style-type: none"> • Continue to operate under the parameters of the national ICAC investigative standards as a minimum standard and continue to draft and adopt independent protocols to further this goal ensuring the maintenance of high/defensible standards; | <p>Ongoing</p> |

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| <p>with established norms, to which such task force shall comply</p> | <ul style="list-style-type: none"> • Ensure the distribution of “<i>ICAC Operational and Investigative Standards</i>” to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards; • Ensure the distribution of the VT-ICAC Operational Guidelines and Standard Operating Procedures to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards; • Ensure that local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation as affiliated with the VT-ICAC read, understand and acknowledge the above guidelines/procedures and standards via written agreement; • Continue to work at identifying/training specialty prosecutors who will serve as the experts in the field and provide guidance and expertise in their jurisdictions as well as across the State of Vermont; • Continue to develop and expand the VT-ICAC Operational Protocols and Standard Operating Procedures (SOP) ensuring that they remain current and consistent. | |
| <p>Investigating tips related to internet crimes against children, and seeking prosecution, as appropriate, with priority to investigative leads that indicate the possibility of identifying or rescuing child victims, including investigative leads that indicate a likelihood of a serious offense or</p> | <ul style="list-style-type: none"> • Continue to serve as the as the Vermont clearinghouse for any and all tips originating via the CyberTip Line at the National Center for Missing and Exploited Children (NCMEC). Serve as the point of contact for any and all investigative lead derived from any other ICAC task forces; • Obtain additional training in the use of the NCMEC CyberTip Management software/program to better ensure long term tracking of all Vermont CyberTips; • Ensure the effective dissemination of investigative leads/information for investigation, tracking, and resolution of investigations. | <p>Ongoing</p> |

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| <p>danger to the community</p> | | |
| <p>Developing procedures for handling seized evidence</p> | <ul style="list-style-type: none"> • Continue to operate under the parameters of the national ICAC investigative standards as a minimum standard and continue to draft and adopt independent protocols to further this goal ensuring the maintenance of high/defensible standards; • Ensure the distribution of “<i>ICAC Operational and Investigative Standards</i>” to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards; • Ensure the distribution of the VT-ICAC Operational Guidelines and Standard Operating Procedures to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards; • Ensure that local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation as affiliated with the VT-ICAC read, understand and acknowledge the above guidelines/procedures and standards via written agreement; • Continue to follow established procedures and protocols for the handling of original seized evidence to include standards regarding chain of custody, evidence handling, documentation, storage, and sealing and return of original evidence to the investigative agency; • Work to ensure the integrity of any original seized evidence by ensuring adherence to current established protocols of the VT-ICAC and of the agencies that provide evidence for examination. | <p>Ongoing</p> |
| <p>Maintaining such reports and records as are required by the Attorney General</p> | <ul style="list-style-type: none"> • Continue to adhere to any and all standards of reporting and record keeping as required by the United States Attorney General, the Department of Justice, the Office of Juvenile Justice and Delinquency Prevention and as set forth by National ICAC program; • Continue to provide monthly, quarterly and semi-annual reports covering both operations and finances as dictated by the ICAC program requirements; • Ensure the quality and integrity of the data contained in the reports through | <p>Ongoing</p> |

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| | <p>the development and deployment of innovative statistical collection methods/software;</p> <ul style="list-style-type: none"> • Continue to track all financial expenditures closely and engage in regular account reconciliation with accountants to ensure adherence to financial guidelines; • Continue to adhere to any current and any newly established record keeping/and or reporting requirements. | |
| <p>Complying with national standards regarding the investigation and prosecution of internet crimes against children, as set forth by the Attorney General, to the extent such standards are consistent with the law of the State where the task force is located</p> | <ul style="list-style-type: none"> • Continue to operate under the parameters of the national ICAC investigative standards as a minimum standard and continue to draft and adopt independent protocols to further this goal ensuring the maintenance of high/defensible standards; • Ensure the distribution of “<i>ICAC Operational and Investigative Standards</i>” to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards; • Ensure the distribution of the VT-ICAC Operational Guidelines and Standard Operating Procedures to local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation and ensure that any affiliated agencies/investigators operate within these standards; • Ensure that local, state and federal law enforcement agencies engaged in the investigation of computer facilitated child exploitation as affiliated with the VT-ICAC read, understand and acknowledge the above guidelines/procedures and standards via written agreement; • Any affiliated agencies are also expected to operate within additional parameters set forth via a signed Memorandum of Understanding between the agency and the VT-ICAC. | <p>Ongoing</p> |

