



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee members
From: Sorsha Anderson, Senior Staff Associate
Date: April 14, 2022
Subject: Grant Request – JFO #3096

Enclosed please find one (1) item, which the Joint Fiscal Office has received from the Administration.

JFO #3096 – Ten (10) limited-service positions to the Agency of Human Services, Department of Health to support the Public Health Emergency Response Supplemental Award for response to the Covid-19 pandemic. Funded by previously approved JFO grant #2070. Positions funded through 6/30/2023. Please see page 3 of this document for a list of positions.
[Received April 11, 2022]

Please review the enclosed materials and notify the Joint Fiscal Office (Sorsha Anderson: sanderson@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless we hear from you to the contrary by May 6, 2022, we will assume that you agree to consider as final the Governor's acceptance of this request.



Department of Health
Office of the Commissioner
108 Cherry Street – PO Box 70
Burlington, VT 05402-0070
HealthVermont.gov


[phone] 802-863-7280

Agency of Human Services

MEMORANDUM

February 7, 2022

TO: Jenney Samuelson, Secretary of Human Services

FR: Mark A. Levine, MD, Commissioner of Health 

RE: Public Health Crisis Response Workforce Funded Position Request

Please find enclosed a request for 10 limited-service positions required to support the Public Health Emergency Response supplemental award: Public Health Preparedness Coordinator, PH Programs Admin AC: General, Medical Logistician II, Admin Services Coordinator I, Organizational Development Coordinator, COOP/VT Alert Manager, (4) Public Health Specialist AC: Emergency Preparedness

This supplemental funding will be used to support and strengthen critical Health Department Health Operations Center activities to ensure an effective and efficient COVID-19 response and recovery.

These positions are essential to the management of this new funding, focused on workforce development, to promote and maximize the strategies necessary to maintain the HOC response.

These positions will be funded through a supplemental award to our core Public Health Emergency Response grant.

After review and approval by your office, please forward to DHR Classification for review.

Thank you in advance for your favorable consideration of this request.



**STATE OF VERMONT
Joint Fiscal Committee Review
Limited Service - Grant Funded
Position Request Form**

This form is to be used by agencies and departments when additional grant funded positions are being requested. Review and approval by the Department of Human Resources must be obtained prior to review by the Department of Finance and Management. The Department of Finance will forward requests to the Joint Fiscal Office for JFC review. A Request for Classification Review Form (RFR) and an updated organizational chart showing to whom the new position(s) would report must be attached to this form. Please attach additional pages as necessary to provide enough detail.

Agency/Department: **Human Services – Vermont Department of Health** Date: **February 7, 2022**

Name and Phone (of the person completing this request): **Anna Swenson 652-2043**

Request is for:

_____ Positions funded and attached to a new grant

___X___ Positions funded and attached to an existing grant approved by JFO #: 2070

1. Name of Granting Agency, Title of Grant, Grant Funding Detail (attach grant documents):

Department of Health and Human Services, Centers for Disease Control and Prevention, Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response (CFDA 93.354)

2. List below titles, number of positions in each title, program area, and limited service end date :

Title of Positions Requested	# of Positions	Division	Grant Funding Period
Public Health Preparedness Coordinator	1	DEPRIP	6/30/2023
PH Programs Admin AC: General	1	DEPRIP	6/30/2023
Medical Logistician II	1	DEPRIP	6/30/2023
Admin Services Coordinator I	1	DEPRIP	6/30/2023
Organizational Development Coordinator	1	Admin	6/30/2023
COOP/VT Alert Manager	1	Admin	6/30/2023
Public Health Specialist AC: Emergency Preparedness	4	Local Health	6/30/2023

3. Justification for this request as an essential grant program need:

This funding is intended to establish, expand, train, and sustain the public health workforce to support COVID-19 prevention, preparedness, response, and recovery initiatives, including school-based health programs. The CDC expects public health agencies to use this available funding to recruit, hire, and train personnel to address projected jurisdictional COVID-19 response needs over the performance period.

I certify that this information is correct and that necessary funding, space and equipment for the above position(s) are available (required by 32 VSA Sec. 5(b)).


DocuSigned by:
Richard Donahue 2/14/2022 2/7/2022
Signature of Agency or Department Head DC03ECC8842D481... Date


Aimee Pope
Digitally signed by Aimee Pope
Date: 2022.02.23 09:27:09 -05'00'



Approved/Denied by Department of Human Resources Date

Adam Greshin
Digitally signed by Adam Greshin
Date: 2022.03.24 15:25:13 -04'00'

Approved/Denied by Finance and Management Date

DocuSigned by:

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Approved/Denied by Secretary of Administration Date



Approved/Denied by Governor (required as amended by 2019 Leg. Session) Date
4/8/22

Comments:

2/14/2022

DocuSigned by:
Tracy O'Connell
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DHR - 08/12/2019