



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: July 22, 2014
Subject: Grant Request #2690, #2691

Enclosed please find two (2) items that the Joint Fiscal Office has received from the administration.

JFO #2690 – \$15,000 grant from the National Alcohol Beverage Control Association to the Vermont Department of Liquor Control (DLC). These funds cover costs associated with an educational event designed to improve understanding of alcohol regulations, current DLC operations, and privatization risks. The event will bring together policy makers, licensees, law enforcement professionals, and others.
[JFO received 07/11/14]

JFO #2691 – \$10,250 grant from the Alma Gibbs Donchian Foundation to the Vermont Department of Housing and Community Development. These funds will be used by the Historic Preservation division for various improvements at the Hubbardton Battlefield (\$4,500), to support two Grace Coolidge Musicale events in Plymouth (\$2,750) and to cover the cost of staffing at the Justin Morrill Homestead for three additional days per week during the 2014 season (\$3,000).
[JFO received 07/17/14]

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by August 4 we will assume that you agree to consider as final the Governor's acceptance of these requests.

State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401


[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration

JFD 2691

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		These funds from the Alma Gibbs Donchian Foundation will be used by Historic Preservation to help support three undertakings. \$4500 will be used for new signs and the installation of speakers at the Hubbardton Battlefield visitor center related to the events of July 7, 1777; \$2750 will be used for two Grace Coolidge Musicales events in Plymouth; and \$3000 will be used to staff the Justin Morrill Homestead in Strafford three additional days per week for the 2014 season.			
Date:		7/8/2014			
Department:		Housing & Community Development			
Legal Title of Grant:		Historic Sites Support Grants			
Federal Catalog #:		N/A			
Grant/Donor Name and Address:		Alma Gibbs Donchian Foundation c/o Foundation Services LLC 640 W. Putnam Avenue, 3rd Floor Greenwich, Connecticut 06830			
Grant Period:		From: 4/1/2014		To: 10/31/2014	
Grant/Donation		\$10,250			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$10,250	\$	\$	\$10,250	
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments:					
Has Vantage budget detail been reviewed and reconciled?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	HC (Analyst Initial)	

Department of Finance & Management	RECEIVED	7/8/14	(Initial)	
	JUL 17 2014			
	JOINT FISCAL OFFICE			

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION

1. Agency:	Agency of Commerce & Community Development		
2. Department:	Department of Housing & Community Development		
3. Program:	State Historic Sites		
4. Legal Title of Grant:	Historic Sites Support Grants		
5. Federal Catalog #:			
6. Grant/Donor Name and Address:	Alma Gibbs Donchian Foundation c/o Foundation Services LLC 640 W. Putnam Avenue, 3rd Floor Greenwich, Connecticut 06830		
7. Grant Period:	From:	4/1/2014	To: 10/31/2014
8. Purpose of Grant:	The donations are for: 1) \$4500 for new exhibit wayfinding signs (code 522400; \$3830) and speakers for the projector in the Visitor Center (code 522200, \$670) at Hubbardton Battlefield, 2) \$2750 for two Grace Coolidge Musical events at the Calvin Coolidge Historic Site (code 519000; \$1375 each), and 3) \$3000 to open Justin Morrill State Historic Site an additional 3 days per week to the public (code 500000 salaries; \$1000 daily).		
9. Impact on existing program if grant is not Accepted:	The effects on the existing programs if the donations are not accepted would require a redirection of funds to keep the Justin Morrill State Historic Site open additional days as advertised. Overall, the redirection of funds would lessen our ability during the 2014 season to provide a few events and programs, affect marketing and outreach, and possibly require a reduction in seasonal staffing. Additionally, without these donated funds, aged and weathered waysigns at Hubbardton Battlefield could not be replaced and the Grace Coolidge Musicales at the President Calvin Coolidge State Historic Site would be canceled.		

	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 15	FY	FY	
Personal Services	\$3,000	\$	\$	
Operating Expenses	\$7,250	\$	\$	
Grants	\$	\$	\$	
Total	\$10,250	\$	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$	\$	

JUN 30 2014

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Total	\$10,250	\$	\$
Appropriation No:		Amount:	\$
	7110010000		\$10,250
	Fund 21325		\$
			\$
			\$
			\$
			\$
		Total	\$10,250

Has current fiscal year budget detail been entered into Vantage? Yes No

PERSONAL SERVICE INFORMATION

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.
 Appointing Authority Name: _____ Agreed by: _____ (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY DELEGATION

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: <i>Saurabh Meschman</i>	Date: <i>6/25/2014</i>
Title: STATE HISTORIC PRESERVATION OFFICER	
Signature: <i>Jennifer Follen</i>	Date: <i>6/25/2014</i>
Title: Deputy Commissioner DH CO	

Approved: _____ (Secretary or designee signature) Date: *07/08/14*

Check One Box: Accepted _____ (Governor's signature) Date: *7/17/14*

Rejected


14. FUNDATION REQUIREMENTS

Required GRANT Documentation

<input checked="" type="checkbox"/> Request Memo	<input checked="" type="checkbox"/> Notice of Donation (if any)
<input type="checkbox"/> Dept. project approval (if applicable)	<input type="checkbox"/> Grant (Project) Timeline (if applicable)

VERMONT DIVISION FOR HISTORIC PRESERVATION

TO: JEB SPAULDING, SECRETARY OF ADMINISTRATION

FROM:  LAURA V. TRIESCHMANN, STATE HISTORIC PRESERVATION OFFICER

SUBJECT: REQUEST FOR APPROVAL TO ACCEPT GRANT FUNDS FROM THE ALMA GIBBS DONCHIAN FOUNDATION

DATE: JUNE 25, 2014

CC: HEATHER CAMPBELL, BUDGET ANALYST, F&M
CELINE EDSON, FINANCIAL ADMINISTRATOR, ACCD
LUCIE MACASKILL, FINANCIAL MANAGER, ACCD
NOELLE MACKAY, COMMISSIONER OF HOUSING AND COMMUNITY DEVELOPMENT

The Vermont Division for Historic Preservation (Division) and the Vermont State Historic Sites respectfully request approval to accept grants from the Alma Gibbs Donchian Foundation for the following undertakings:

1. \$4,500 for new wayfinding signs that recount the July 7, 1777 events between the American army and the British redcoats and to install speakers for the visitor center's projection system at Hubbardton Battlefield. The signs will be \$3830 and the speakers will be \$670;
2. \$2,750 for two Grace Coolidge Musicale events in Plymouth on June 29 and September 7; and
3. \$3,000 to pay the salaries to have the Justin Morrill Homestead in Strafford open to the public three additional days per week during the 2014 season. This will require only one staff person onsite, opening the property from Wednesday to Friday. Regular hours are Saturday and Sunday for the 2014 season.

The Alma Gibbs Donchian Foundation has been a devoted benefactor for many years, providing funding beyond their primary mission to support the activities and events at Vermont's state-owned historic sites. It has been a particular endeavor of the Foundation's board to establish a partnership with the Division to promote Vermont's heritage and history. The Division and the Historic Sites administrators welcome this collaboration in order to continue producing inspiring, thought-provoking experiences for visitors.

We are grateful to the Alma Gibbs Donchian Foundation for such extensive support this year in particular. We are very excited by the programming available at the Historic Sites this summer and invite you to view our calendar of events and join us for what promise to be some memorable occasions.

<http://historicsites.vermont.gov/>

Thank you very much for considering this request. Please do not hesitate to contact me at 802-828-3222 or laura.trieschmann@state.vt.us should you need additional information.