



STATE OF VERMONT
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members
From: Nathan Lavery, Fiscal Analyst
Date: April 23, 2013
Subject: Grant Requests

Enclosed please find two (2) items that the Joint Fiscal Office has received from the administration.

JFO #2623 – \$15,000 grant from the Lintilhac Foundation to the Vermont Department of Environmental Conservation. These funds will be used to support the Flood Resilient Communities Program mandated by Act 138 of 2012. This program is intended to publicize incentives for communities to adopt local flood hazard bylaws and improve flood resilience.

[JFO received 04/23/13]

JFO #2624 – \$10,000 grant from the Vermont Community Foundation to the Vermont Department of Environmental Conservation. These funds will be used to develop a “Focus on Floods” website to support community efforts to assess flood vulnerability and identify opportunities to increase flood resilience.

[JFO received 04/23/13]

Please review the enclosed materials and notify the Joint Fiscal Office (Nathan Lavery at (802) 828-1488; nlavery@leg.state.vt.us) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by May 7 we will assume that you agree to consider as final the Governor’s acceptance of these requests.



State of Vermont
 Department of Finance & Management
 109 State Street, Pavilion Building
 Montpelier, VT 05620-0401

[phone] 802-828-2376
 [fax] 802-828-2428

Agency of Administration

SFO 2624

**STATE OF VERMONT
 FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		To assist in funding a "Focus on Floods" website.			
Date:		4/17/2013			
Department:		ANR- DEC 6140040000			
Legal Title of Grant:		Vermont Community Foundation			
Federal Catalog #:		N/A			
Grant/Donor Name and Address:		Vermont Community Foundation, 3 Court St., Middlebury, VT 05753			
Grant Period:	From:	5/1/2013	To:	6/30/2014	
Grant/Donation		\$10,000.00			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$0	\$10,000	\$0	\$10,000	
Position Information:		# Positions	Explanation/Comments		
		0	This funding may support filling one temporary position; this position already exists and is not a new position.		
Additional Comments:					
Department of Finance & Management			4/18/13	(Initial)	
Secretary of Administration			04/18/13	(Initial)	
Sent To Joint Fiscal Office			4/19/13	Date 4/19/13	

4/18



STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION				
1. Agency:	Agency of Natural Resources			
2. Department:	Department of Environmental Conservation			
3. Program:	Flood Resilient Communities Program			
4. Legal Title of Grant:	Vermont Community Foundation			
5. Federal Catalog #:	N/A			
6. Grant/Donor Name and Address: Vermont Community Foundation, 3 Court Street, Middlebury VT 05753				
7. Grant Period:	From:	5/1/2013	To:	6/30/2014
8. Purpose of Grant: Vermont Flood Resilience Project				
9. Impact on existing program if grant is not Accepted: N/A				
10. BUDGET INFORMATION				
	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2013	FY 2014	FY	
Personal Services	\$	\$10,000	\$	
Operating Expenses	\$	\$	\$	
Grants	\$	\$	\$	
Total	\$	\$10,000	\$	
Revenues:				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source)	\$	\$10,000	\$	
Total	\$	\$10,000	\$	
Appropriation No:	6140040000	Amount:	\$10,000	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
		Total	\$	
PERSONAL SERVICE INFORMATION				

APR 17 2013

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

11. Will monies from this grant be used to fund one or more Personal Service Contracts? Yes No
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: David K. Mears Agreed by: DKM (initial)

12. Limited Service Position Information:	# Positions	Title
Total Positions		

12a. Equipment and space for these positions: Is presently available. Can be obtained with available funds.

13. AUTHORIZATION AGENCY/DEPARTMENT

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: [Signature] Date: 4/2/13
 Title: Commissioner
 Signature: _____ Date: _____
 Title: _____

14. SECRETARY OF ADMINISTRATION

Approved: [Signature] (Secretary or designee signature) Date: 04/18/13

15. ACTION BY GOVERNOR

Check One Box: Accepted [Signature] Date: 4/19/13
 Rejected (Governor's signature) Date: _____

16. DOCUMENTATION REQUIRED

Required GRANT Documentation

- | | |
|---|---|
| <input checked="" type="checkbox"/> Request Memo | <input checked="" type="checkbox"/> Notice of Donation (if any) |
| <input type="checkbox"/> Dept. project approval (if applicable) | <input type="checkbox"/> Grant (Project) Timeline (if applicable) |
| <input type="checkbox"/> Notice of Award | <input type="checkbox"/> Request for Extension (if applicable) |
| <input type="checkbox"/> Grant Agreement | <input type="checkbox"/> Form AA-1PN attached (if applicable) |
| <input type="checkbox"/> Grant Budget | |

End Form AA-1

(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).



VERMONT

Vermont Department of Environmental Conservation

Commissioner's Office

Agency of Natural Resources

One National Life Drive, Main 2 [phone] 802-828-1556
Montpelier, VT 05620-3520 [fax] 802-828-1551

To: Jeb Spaulding, Secretary of Administration
Through: Deb Markowitz, Secretary, ANR *DMR*
From: David Mears, Commissioner, DEC *DMR*
Date: April 12, 2013
Re: Attached AA-1 Forms

Attached please find three AA-1 forms. These forms request permission to expend three grants that were recently awarded to the Agency of Natural Resources, Department of Environmental Conservation (DEC). All three grants are for a project to create a "Focus on Floods" web site and a Flood Resilient Communities Program.

Explanation of the Project

The Focus on Floods web site will create a comprehensive and interactive set of web resources, including flood hazard maps and planning tools, which Vermont municipalities, regional planning associations, community-based organizations and others can use to assess local vulnerability to flooding and plan actions to increase flood resilience. Such a web site won't replace the critical work of providing in-person, technical assistance community by community, but state agencies have limited funds for delivering this kind of assistance, and a web site is a resource-efficient way to empower communities to ask and address their own questions, do their own assessment and planning, and discover and learn from what other communities are doing.

The Flood Resilient Communities Program (FRCP) was mandated by Act 138 passed in 2012. This program will coordinate and publicize incentives for communities to adopt robust local flood hazard bylaws and take other steps to improve their flood resilience. The web site will provide the main platform through which communities can learn about the program and the incentives it offers, and track their progress toward greater funding eligibility.

Why The Grants Are Needed?

DEC has an existing grant (HMGP) from Vermont Emergency Management, which is funded by FEMA's Hazard Mitigation Grant Program to help fund this project along with other flood resilience work led by DEC. DEC sought these three grants to leverage the HMGP grant funds. The HMGP grant agreement commits DEC to deliver the website by the spring of 2014, which is also when the FRCP will be publicly launched.

These grants will be used to outsource web site programming and development services that are not available in-house. A portion of them may also be used to hire a short-term, temporary position to augment existing internal IT staffing. The final staffing plan will be developed in the next month in close consultation with ANR's IT department.

If possible, DEC will use a DII approved contractor for this work. Please let me know if you have any questions about these forms or the grants they reference. Thank you.



THE
Vermont
Community Foundation

March 20, 2013

Deborah Markowitz, Secretary
Vermont Agency of Natural Resources
103 South Main Street
Center Building
Waterbury, VT 05671

Dear Secretary Markowitz:

It is a pleasure to present a grant in the amount of \$10,000.00 to the Vermont Agency of Natural Resources from an advised fund of the Vermont Community Foundation as follows:

Fund: Advisor(s) have requested that the fund name not be identified

Recommended by Advisor(s): Advisor(s) have requested to remain anonymous

Grant Purpose: To support the Vermont Agency of Natural Resources in the development of a Focus on Floods website as a resource for flood resiliency in Vermont

Please send a thank you letter to the Vermont Community Foundation that we will share with the advisors. If making any public announcement about this grant, please acknowledge the grant is from the Vermont Community Foundation.

Deposit of this check signifies your acceptance of this award, your intent to comply with the stated grant purpose and serves as our receipt for this payment. If you are unable to fulfill this purpose, please contact me at 802-388-3355.

Congratulations and best wishes,

Janet Malcolm
Grants Associate

Enclosure

By accepting this check, your organization certifies to the Vermont Community Foundation that (i) no tangible benefit, goods or services have been received by any donor or advisor connected with the Fund, their family members, or any entities controlled by aforesaid persons and (ii) this donation will not be used by you to satisfy payment of any pledge or other personal financial obligation on behalf of any advisors.