



STATE OF VERMONT
LEGISLATIVE JOINT FISCAL OFFICE

MEMORANDUM

TO: Joint Fiscal Committee Members

FROM: Maria Belliveau, Associate Fiscal Officer *MB*

DATE: November 10, 2015

SUBJECT: JFO #2793 – Request from the Vermont Center for Crime Victim Services

The Vermont Center for Crime Victim Services has submitted a request to authorize the acceptance of a \$93,629 grant from the U.S. Department of Justice for the purpose of providing training to Victim Advocates. The funds will be spent over the course of three years, FY 2015 – 2017.

Please review the enclosed materials and notify the Joint Fiscal Office (Maria Belliveau at (802) 828-5971; mbelliveau@leg.state.vt.us, or Dan Dickerson 802-828-2472; ddickerson@leg.state.vt.us) if you have questions or would like this item held for legislative review. Unless you respond to the contrary by November 24, 2015 it will be assumed that you agree to consider as final the Governor's acceptance of this grant.



JFO # 2793

RECEIVED
NOV 05 2015
Agency of Administration
JOINT FISCAL OFFICE

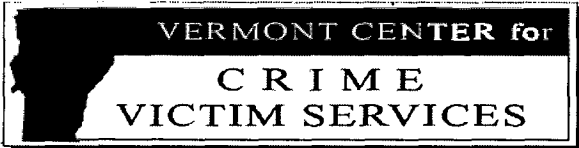
State of Vermont
Department of Finance & Management
109 State Street, Pavilion Building
Montpelier, VT 05620-0401

[phone] 802-828-2376
[fax] 802-828-2428

**STATE OF VERMONT
FINANCE & MANAGEMENT GRANT REVIEW FORM**

Grant Summary:		The purpose of this grant is to provide each state and territory with funding to support training as well as technical assistance for victim assistance grantees and others who work with crime victims.			
Date:		10/23/2015			
Department:		Vermont Center for Crime Victim Services			
Legal Title of Grant:		FY2015 Victim Assistance Discretionary Grant Training Program for VOCA Victim Assistance Grantees			
Federal Catalog #:		2015-VF-GX-0011			
Grant/Donor Name and Address:		Dept of Justice, Office for Victims of Crime, 810 7th Street, NW, Washington DC 20531			
Grant Period:		From: 10/1/2015		To: 9/30/2018	
Grant/Donation		\$93,629			
	SFY 1	SFY 2	SFY 3	Total	Comments
Grant Amount:	\$46,815	\$31,000	\$15,814	\$93,629	
Position Information:		# Positions	Explanation/Comments		
		0			
Additional Comments:					
Has Vantage budget detail been reviewed and reconciled?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	HC (Analyst Initial)	
Department of Finance & Management		BTH 10/24/15		(Initial)	
Secretary of Administration		KC 11/2/15		(Initial)	
Sent To Joint Fiscal Office				Date 11/3/15	





Memo

To: Commissioner of Finance & Management
From: Carol L. Brochu, Finance Manager
cc: Judy Rex, Executive Director
Date: October 8, 2015
Re: Request for Grant Acceptance

The Vermont Center for Crime Victim Services has received from the Department of Justice Office for Victims of Crime, the FY 2015 Victim Assistance Discretionary Grant Training Program for VOCA Victim Assistance Grantees in the amount of \$93629.00.

The purpose of the grant is to provide each state and territory with funding to support training and technical assistance for victim assistance grantees and others who work with crime victims.

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

BASIC GRANT INFORMATION

1. Agency:	Vermont Center for Crime Victim Services		
2. Department:			
3. Program:			
4. Legal Title of Grant:	FY 2015 Victim Assistance Discretionary Grant Training Program for VOCA Victim Assistance Grantees		
5. Federal Catalog #:	2015-VF-GX-0011		
6. Grant/Donor Name and Address:	Department of Justice -Office for Victims of Crime		
7. Grant Period:	From:	10/1/2014	To: 9/30/2018
8. Purpose of Grant:	The purpose of this grant is to provide each state and territory with funding to support training and technical assistance for victim assistance grantees and others who work with crime victims.		
9. Impact on existing program if grant is not Accepted:	VCCVS would not be able to provide free trainings to Victim Advocates who would otherwise have to pay for these training(s). Most victim services providers don't have the funding to pay for training, which could effect the quality of services to victims of crime.		

10. BUDGET INFORMATION

	SFY 1 FY 15	SFY 2 FY 16	SFY 3 FY 17	Comments
Expenditures:				
Personal Services	\$23,409	\$15,500	\$7,907	
Operating Expenses	\$23,406	\$15,500	\$7,907	
Grants	\$	\$	\$	
Total	\$46,815	\$31,000	\$15,814	
Revenues:				
State Funds:				
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:				
(Direct Costs)	\$	\$	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:				
Grant (source)	\$	\$	\$	
Total	\$46,815	\$31,000	\$15,814	

Appropriation No:	2160010000	Amount:	\$93,629
			\$
			\$
			\$
			\$
			\$

OCT 31 2013

STATE OF VERMONT REQUEST FOR GRANT (*) ACCEPTANCE (Form AA-1)

Has current fiscal year budget detail been entered into Vantage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
PERSONAL SERVICE INFORMATION		
11. Will monies from this grant be used to fund one or more Personal Service Contracts? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy. Appointing Authority Name: Judy Rex Agreed by: <u>JRex</u> (initial)		
12. Limited Service Position Information:	# Positions	Title
Total Positions		
12a. Equipment and space for these positions:		<input type="checkbox"/> Is presently available. <input type="checkbox"/> Can be obtained with available funds.
13. AUTHORIZATION AGENCY/DEPARTMENT		
I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):	Signature: <u>Judy Rex</u>	Date: <u>10/8/15</u>
	Title: Executive Director	
	Signature:	Date:
	Title:	
14. SECRETARY OF ADMINISTRATION		
<input checked="" type="checkbox"/> Approved:	(Secretary or designee signature) <u>[Signature]</u>	Date: <u>11/12/15</u>
15. ACTION BY GOVERNOR		
<input checked="" type="checkbox"/> Accepted	(Governor's signature) <u>[Signature]</u>	Date: <u>11/12/15</u>
<input type="checkbox"/> Rejected		
16. DOCUMENTATION REQUIRED		
Required GRANT Documentation		
<input checked="" type="checkbox"/> Request Memo <input type="checkbox"/> Dept. project approval (if applicable) <input checked="" type="checkbox"/> Notice of Award <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Grant Budget	<input type="checkbox"/> Notice of Donation (if any) <input type="checkbox"/> Grant (Project) Timeline (if applicable) <input type="checkbox"/> Request for Extension (if applicable) <input checked="" type="checkbox"/> Form AA-1PN attached (if applicable)	
End Form AA-1		
(*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).		



Department of Justice
Office of Justice Programs

Office for Victims of Crime

Office of Justice Programs

Washington, D.C. 20531

September 21, 2015

Ms. Judith A. Rex
Vermont Center for Crime Victim Services
58 South Main Street
Suite 1
Waterbury, VT 05676-1599

Dear Ms. Rex:

On behalf of Attorney General Loretta Lynch, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 15 Victim Assistance Discretionary Grant Training Program for VOCA Victim Assistance Grantees Invitational Letter in the amount of \$93,629 for Vermont Center for Crime Victim Services. The money for this award comes from the Crime Victims Fund, which is administered by the Office for Victims of Crime (OVC). It is derived not from tax dollars, but from fines, penalty assessments, and bond forfeitures of convicted federal criminal offenders. The U.S. Attorneys in each District play a critical role in securing these funds to benefit federal, tribal, state, and local crime victims' programs. This Grant reflects the continuing commitment of the Department of Justice to improve the treatment of crime victims.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Shadine Jankovic, Program Manager at (202) 305-7807; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Joye E. Frost
Director

Enclosures



Department of Justice
Office of Justice Programs
Office for Victims of Crime

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Zoe E. French, Environmental Coordinator

Subject: Categorical Exclusion for Vermont Center for Crime Victim Services

The purpose of this program is to provide each state and territory with funding to support training and technical assistance for victim assistance grantees and others who work with crime victims.

Consequently, the subject federal action meets OJP's criteria for a categorical exclusion as contained in paragraph 4 (b) of Appendix D to Part 61 of the Code of Federal Regulations. Additionally, the proposed action is neither a phase nor a segment of a project which when viewed in its entirety would not meet the criteria for a categorical exclusion.



Department of Justice
Office of Justice Programs
Office for Victims of Crime

GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY

Grant

PROJECT NUMBER
2015-VF-GX-0011

PAGE 1 OF 1

This project is supported under 42 U.S.C. 10603 (c)(1)(A)

1. STAFF CONTACT (Name & telephone number)

Shadine Jankovic
(202) 305-7807

2. PROJECT DIRECTOR (Name, address & telephone number)

Gene Nelson
Grants Manager
58 South Main Street
Suite 1
Waterbury, VT 05676-1599
(802) 241-1250 ext.109

3a. TITLE OF THE PROGRAM

OVC FY 15 Victim Assistance Discretionary Grant Training Program for VOCA Victim Assistance Grantees
Invitational Letter

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

FY 2015 Victim Assistance Discretionary Grant Training Program for VOCA Victim Assistance Grantees

5. NAME & ADDRESS OF GRANTEE

Vermont Center for Crime Victim Services
58 South Main Street Suite 1
Waterbury, VT 05676-1599

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2014 TO: 09/30/2018

8. BUDGET PERIOD

FROM: 10/01/2014 TO: 09/30/2018

9. AMOUNT OF AWARD

\$ 93,629

10. DATE OF AWARD

09/21/2015

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The purpose of this program is to provide each state and territory with funding to support training and technical assistance for victim assistance grantees and others who work with crime victims. CA/NCF