

### STATE OF VERMONT JOINT FISCAL OFFICE

#### MEMORANDUM

To:

James Reardon, Commissioner of Finance & Management

From:

Nathan Lavery, Fiscal Analyst

Date:

December 18, 2008

Subject:

JFO #2358 & #2359

At the December 17, 2008 meeting of the Joint Fiscal Committee, the following grant requests were approved:

JFO #2358 — \$11,000 worth of #4 fuel oil from the Saputo Cheese Factory to Buildings & General Services (BGS). The net value of the grant, after the deduction of pumping and transportation costs, is \$8,000.

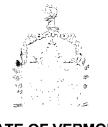
[JFO received 12/15/08]

JFO #2359 — \$679,705 grant from the Department of Justice (DOJ) to the Agency of Human Services – Department of Children and Families (DCF). These grant funds will be used to support 11 school and community programs to provide a variety of services and interventions to reduce risk factors for at-risk youth. These programs were identified by Senator Sanders for targeted funding by way of a federal earmark. [JFO received 12/15/08]

In accordance with 32 V.S.A. §5, these grants were placed on the Joint Fiscal Committee agenda and subsequently approved by vote of the Committee. We ask that you inform the Secretary of Administration and your staff of this action.

cc: Gerald Myers, Commissioner Robert Hofmann, Secretary Stephen Dale, Commissioner PHONE: (802) 828-2295

FAX: (802) 828-2483



### STATE OF VERMONT JOINT FISCAL OFFICE

## MEMORANDUM

To:

Joint Fiscal Committee Members

From:

Nathan Lavery, Fiscal Analyst

Date:

December 17, 2008

Subject:

**Grant Requests** 

Please find attached the following request which the Joint Fiscal Office recently received from the Administration:

JFO #2358 — \$11,000 worth of #4 fuel oil from the Saputo Cheese Factory to Buildings & General Services (BGS). According to Commissioner Gerald Myers, there was a very narrow window of opportunity to accept this donation, and in doing so, BGS expended \$3,000 to pump and haul the oil to the Waterbury Complex. Thus, the net value of the grant, after the deduction of pumping and transportation costs, is \$8,000. [JFO received 12/15/08]

The Joint Fiscal Office was notified of this transaction on December 8, 2008 and requested submission of the attached forms.

The Department of Buildings & General Services is requesting retroactive approval of state acceptance of the approximately 6,000 gallons #4 fuel oil at the November 17, 2008 Joint Fiscal Committee meeting.

cc:

James Reardon, Commissioner Gerald Myers, Commissioner PHONE: (802) 828-2295

FAX: (802) 828-2483



State of Vermont

Department of Finance & Management 109 State Street, Pavilion Building Montpelier, VT 05620-0401 Agency of Administration

[phone] 802-828-2376 [fax] 802-828-2428

	FIN	ANCE			F VERMO	NT REVIEW FO	RM	
Grant Summary:			Acceptance of donation of 6,000 gallons of #4 fuel oil from the Saputo Cheese Factory					
Date:			12/8/20	008				
Department:			Buildir	ngs & Gen	eral Services			
Legal Title of Gra	nt:		ļ ·					
Federal Catalog #	•							
Grant/Donor Nan	ne and Add	ress:	Saputo	Cheese Fa	actory			
			<b></b>					
Grant Period:	From:		<u> </u>	To:		· · · · · · · · · · · · · · · · · · ·		
	<del></del>		ļ					
Grant/Donation	CIEX	. 4	OT.	787.3	CIENT 2	77-4-1	C	
C	SFY		<del></del>	Y 2	SFY 3	Total	Comments  PGS arent \$2,000 to	
Grant Amount:	\$11,0	000	\$		\$	\$	BGS spent \$3,000 to pump and	
							haul the oil	
			ــــــــــــــــــــــــــــــــــــــ				indui die en	
		# Posit	tions	Explanat	ion/Comments	<u> </u>		
<b>Position Informat</b>	ion:					<del> </del>		
Additional Comments:  Aside from the rather unusual nature of of value, which as such needs to be access the JFC per 32 VSA Sec 5, a "Grant spe 1PN" accompanies the required AA-1 Grant form was developed jointly by our office when funds have been unavoidably spen a grant - in this case, \$3,000 spent to put 12/17/08 meeting, the JFC will be review being asked to accept the oil donation.					cepted by the Governor and cending pre-notice, Form AA-Grant Acceptance form. This ce and the JFO, to be used ent in anticipation of receiving ump and haul the oil. At its			
Department of Fina	ance & Ma	nageme	nt	6	/	62/10/08	(Initial) for The Constitution of the Constitu	
Secretary of Admir	istration		Turd	aPMc	0	12/15/08	(Initial) APA 1215/68	
						-		

STATE OF VERMONT FINANCE & MANAGEMENT GRANT REVIEW FORM						
Sent To Joint Fiscal Office	12/15/08	Date				



-.:2

# STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INTO	JKIVLA			· :		A SMITH CONTRACTOR CONTRACTOR						
1. Agency:		Administration										
2. Department:		Buildings and General Services										
3. Program:		Facilities Operations I	Revolving Fund (F	ee for Space	)							
	<del></del>											
4. Legal Title of Gran	t:		Gift from Saputo Cheese Factory									
5. Federal Catalog #:		N/A										
					*							
6. Grant/Donor Name												
Saputo Cheese	Factor		·			**						
7. Grant Period:	Fro	m: 11/21/2008	T	o: 11/21/20	008	·						
			•									
8. Purpose of Grant:					•							
		#4 fuel oil to the State										
9. Impact on existing p												
		ain 6,000 gals. of fuel	oil valued at \$11,0			33,000.						
10. BUDGET INFORI	MATI	ON		THE STATE OF THE S								
		SFY 1	SFY 2		SFY 3	Comments						
Expenditures:		FY 2009	FY	F	Ϋ́Y ·							
Personal Services		\$	\$	7	\$							
Operating Expenses		\$3,000	\$		\$							
Grants		\$	\$		\$							
	Total		\$		\$							
Revenues:		40,000	<del>_</del>		•							
State Funds:		\$	\$	1 2 %	\$							
Cash		\$	\$		\$	,						
In-Kind		\$11,000	\$	:	\$							
		412,000	<u> </u>		Ψ							
Federal Funds:	<del></del>	\$	\$		\$							
(Direct Costs)		\$	\$		\$							
(Statewide Indirect)		\$	\$		\$							
(Departmental Indir		\$	<u> </u>		\$							
(2000		<del>                                     </del>	Ψ		Ψ	· · · · · · · · · · · · · · · · · · ·						
Other Funds:		\$	\$		\$							
Grant (source	)	\$	\$		\$	·						
	Total	<del>                                     </del>	\$		\$							
· · · · · · · · · · · · · · · · · · ·		412,000	Ψ		<u> </u>	<del></del>						
Appropriation No:	116	0550378	Amount:		\$3,000							
TEPPT OPTIMION 1 (OF	1		111104114		\$							
	<del>-</del>		· · · · · · · · · · · · · · · · · · ·	•	\$							
	<del> </del>				\$							
		· · · · · · · · · · · · · · · · · · ·	<del> </del>		\$							
· · · · · · · · · · · · · · · · · · ·	<del> </del>			<u></u> .	\$							
	+				\$							
	-			Total	\$3,000							
	ــــــــــــــــــــــــــــــــــــــ		<u> </u>	Total	\$3,000							
· · · · · · · · · · · · · · · · · · ·												

# STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

PERSONAL SERVICE IN	PERSONAL SERVICE INFORMATION						
1 .		ne or more Personal Service Contracts? 🔲 Ye					
If "Yes", appointing authorit	ty must initial here to ind	licate intent to follow current competitive bidding	process/policy.				
Appointing Authority Name	e: Agreed by:	(initial)					
12. Limited Service							
Position Information:	# Positions	Title					
	<u> </u>	<u> </u>					
	<del> </del>	<u> </u>	······································				
		<u> </u>	· · · · · · · · · · · · · · · · · · ·				
Total Positions							
12a. Equipment and space	for these	presently available.	available funds.				
positions:		•					
13. AUTHORIZATION AC	GENCY/DEPARTMEN	<b>T</b>					
I certify that no funds	Signature:	10/	Date:				
have been expended or	Title 0	//V/cy	12/8/2008				
committed in anticipation	Title: Gerry Myers						
of Joint Fiscal Committee	Signature:		Date:				
Approval of this grant, unless previously	Signature.		Date.				
notification was made on	Title:						
Form AA-1PN:	11110.						
14. ACTION BY GOVERN	NOR						
Check One Box: Accepted	Samuet.		12/15/08				
Rejected	(Governor's signature)		Date:				
15. SECRETARY OF ADM	MINISTRATION		no in the second of the second				
Check One Box:	P	2.04					
Request to JFO	nona	1a PM.VS	12/15/08				
☐ Information to JFO	(Secretary's signature	or designee)	Date:				
16. DOCUMENTATION REQUIRED							
Required GRANT Documentation							
Request Memo		Notice of Donation (if any)	-				
Dept. project approval (if	fapplicable)	Grant (Project) Timeline (if applicable)					
Notice of Award Grant Agreement		Request for Extension (if applicable) Form AA-1PN attached (if pre-notice of spen	ding was done)				
Grant Budget							
	Er	nd Form AA-1					



Department of Buildings & General Services Office of the Commissioner 2 Governor Aiken Ave. Montpelier, VT 05633

[phone] 802-828-3519 [fax] 802-828-3533 Agency of Administration

December 8, 2008

Susan Bartlett, Chair, Members of the Joint Fiscal Committee.

The Department of Buildings and General Services requests retroactive approval to accept 6,000 gallons of #4 fuel oil from the Saputo Cheese Factory in what is an unusual situation.

During the week of November 17, 2008 Robert Wood, an employee of the Saputo Cheese Factory in Hinesburg, contacted John Jones, a BGS employee at the Waterbury Heat Plant, asking if the State could use approximately 6,000 gallons of #4 fuel oil. The Saputo Cheese Factory was faced with disposing of the oil as universal waste after the fire at the factory, an expensive proposition. The Saputo facility was in the process of demolition and removal of the oil was urgent. Mr. Wood thought of the State because he was acquainted with the BGS employee from previous work in the private sector. Also #4 fuel oil has limited uses.

Mr. Wood contacted his superiors who confirmed that the oil could be mixed with #6 oil and burned at the Waterbury Heating Plant. Mr. Wood brought the proposal to his superiors who felt this was a win-win situation for both Saputo and the State. They arranged for pumping and hauling with J.P. Noonan at a cost to the State of just under \$3,000. The oil is valued at \$11,000, for a net benefit to the state of \$8,000. The company saved substantially more than that, as they avoided the disposal costs. Because there are two large tanks at the Waterbury Complex, the #4 oil could safely be mixed with the #6 oil normally used at the Waterbury facility.

This transaction could be characterized as a gift or bargain sale but given its unique nature we are asking for Joint Fiscal Committee approval albeit after the fact. This may be an area of policy that we need to address in the future to enable such positive actions to be allowed in a manner consistent with the law.

Again, while gift acceptance is normally sought in advance, time was of the essence in the case and acceptance of this gift is clearly in the best interests of both the State and a company that had provided employment to many Vermonters up until the tragic fire. We had very little time to make the decision due to the need to dispose of the oil.

Sincerely,

Gerald Myers Commissioner I recommend acceptance of this gift.

Tinda PMcok

Neale Lunderville

Secretary of Administration



## STATE OF VERMONT GRANT SPENDING PRE-NOTICE

(Form AA-1PN)

PURPOSE & INSTRUCTION	NS:						,	
This form is intended solely	as no	otification to th	e Joint Fiscal	Comn	nittee of the unav	oidable n	eed to spend	
State funds in advance of Joint Fiscal Approval of the grant, in order to maintain eligibility. A completed								
Form AA-1 Request for Grant Acceptance is still required and must be filed subsequent to this Pre-Notice.								
BASIC GRANT INFORMA								
1. Agency: Administration								
2. Department:		Buildings and	d General Service	es				
·			÷					
3. Program:		Facilities Ope	erations Revolvi	ng Fu	and (Fee for Space)			
		,						
4. Legal Title of Grant:		Gift from Sar	outo Cheese Fac	tory	•		<u></u>	
5. Federal Catalog #:		N/A				•		
6. Grant/Donor Name and A	ddres	s:						
Saputo Cheese Factor	y	•			•			
7. Grant Period: From	n:	11/21/2008		To:	11/21/2008			
8. Purpose of Grant:								
To gift 6,000 gals. of #	44 fue	l oil to the State	<b>.</b>				•	
9. STATE FUNDS TO BE SI	PENT	'IN ADVANC	E OF GRANT	ACCI	EPTANCE BY JO	INT FISC	CAL:	
Expenditures:		FY 2009			ion/Comments		<u>-</u>	
Personal Services		\$			pumping and trans	porting the	e fuel from the	
Operating Expenses		\$3,000.00		site of the fire at the Saputo Cheese Factory to the heating				
Grants	1	\$			Waterbury State Of			
Total		\$3,000.00						
10. AUTHORIZATION AGI	ENCY	//DEPARTME	NT					
/We certify that spending these	<del></del>	Signature:	10 110	<del></del>			Date:	
State funds in advance of Joint			14/2 / ///	'~			12/8/2008	
Fiscal Approval of the Grant is		Title: Comm	issioner /	1			<u>.</u>	
unavoidable, and that a complet	æd		1	1				
Form AA-1 Request for Grant		Signature:					Date:	
Acceptance will be provided for	r	Signature.					Date.	
Joint Fiscal Committee approva	al of						1	
this grant, under separate cover:	•	Title:						
			·			· .		
11. ATTACHMENTS: Attack	h relev	vant documenta	tion that demon	strates	s the necessity of th	is expend	iture. (example:	
award letter instructions requir	ing tra	aining, etc.)						
Distribution:							•	
Original - Joint Fiscal Offi	ice; C	opy 1 – Depa	rtment Grant	File:	Copy 2 – Attach	ı to Forn	n AA-1	
	(En	id Form AA-1PN - 0	Grant Spending Pre-	Notice -	- Form AA-1PN)			



# STATE OF VERMONT JOINT FISCAL OFFICE

### MEMORANDUM

To:

Joint Fiscal Committee Members

From:

Nathan Lavery, Fiscal Analyst

Date:

December 17, 2008

Subject:

**Grant Requests** 

Please find attached the following request which the Joint Fiscal Office recently received from the Administration:

JFO #2358 — \$11,000 worth of #4 fuel oil from the Saputo Cheese Factory to Buildings & General Services (BGS). According to Commissioner Gerald Myers, there was a very narrow window of opportunity to accept this donation, and in doing so, BGS expended \$3,000 to pump and haul the oil to the Waterbury Complex. Thus, the net value of the grant, after the deduction of pumping and transportation costs, is \$8,000. [JFO received 12/15/08]

The Joint Fiscal Office was notified of this transaction on December 8, 2008 and requested submission of the attached forms.

The Department of Buildings & General Services is requesting retroactive approval of state acceptance of the approximately 6,000 gallons #4 fuel oil at the November 17, 2008 Joint Fiscal Committee meeting.

cc:

James Reardon, Commissioner Gerald Myers, Commissioner PHONE: (802) 828-2295

FAX: (802) 828-2483



State of Vermont
Department of Finance & Management
109 State Street, Pavilion Building
Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376 [fax] 802-828-2428

	FIN	NANCE				VERMOI T GRANT	NT REVIEW FO	RM	
Grant Summary:			Acceptance of donation of 6,000 gallons of #4 fuel oil from the Saputo Cheese Factory						
Date:			12/8/2008						
Department:			Build	lings	& Genera	l Services			
Legal Title of Gran	nt:								
Federal Catalog #:									
Grant/Donor Name	e and Add	lress:	Sapu	to Cl	neese Fact	ory			
Grant Period:	From:				To:				
Grant/Donation									
Grant Amount:	\$11,0		\$ SFY 2		2	\$ SFY 3	Total \$	BGS spent \$3,000 to pump and haul the oil	
		# Posi	itions Explanation/Comments						
Position Information	on:	# POSI	uons	EX	срванацов	i/Comments	)		
Additional Comments:				Aside from the rather unusual nature of this donation/grant/gift/thing of value, which as such needs to be accepted by the Governor and the JFC per 32 VSA Sec 5, a "Grant spending pre-notice, Form AA-1PN" accompanies the required AA-1 Grant Acceptance form. This form was developed jointly by our office and the JFO, to be used when funds have been unavoidably spent in anticipation of receiving a grant - in this case, \$3,000 spent to pump and haul the oil. At its 12/17/08 meeting, the JFC will be reviewing the new form as well as being asked to accept the oil donation.					
Department of Finance & Management					6/		62/10/08	(Initial) \$ 13 115/08	
Secretary of Admini	stration		hore	las	PMcX	5	12/15/08	(Initial) FPM 1215/63	

STATE OF VERMONT FINANCE & MANAGEMENT GRANT R		M .
Sent To Joint Fiscal Office	12/15/08	Date



# STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE (Form AA-1)

BASIC GRANT INFO	)RMA	TION									
1. Agency:		Administration									
2. Department:		Buildings and General Services									
3. Program:		Facilities Operations Revolving Fund (Fee for Space)									
A X AFFICE ACC		: Gift from Saputo Cheese Factory									
4. Legal Title of Grant			ese Factory	<del></del> :	<del>,</del>						
5. Federal Catalog #: N/A											
6. Grant/Donor Name	and A	ddwaaa	,			· · · · · · · · · · · · · · · · · · ·					
Saputo Cheese					*						
7. Grant Period:	Fron		<b>To:</b> 11/	21/20	008						
7. Grant I Criou.	1101	11/21/2000	10. 11/	21/20	300						
8. Purpose of Grant:											
	ıls. of#	4 fuel oil to the State									
9. Impact on existing p			epted:		<del></del>						
			oil valued at \$11,000 for tr	ransp	ort cost of \$	3,000.					
10. BUDGET INFORM	MATIC	N CONTRACTOR NO									
		SFY 1	SFY 2		SFY 3	Comments					
Expenditures:		FY 2009	FY		Y	Commences					
Personal Services		\$	\$		\$						
Operating Expenses		\$3,000	\$	\$							
Grants		\$	\$	\$							
	Total	\$3,000	\$	\$							
Revenues:											
Stațe Funds:		\$	\$		\$						
Cash		\$	\$	\$		1					
In-Kind		\$11,000	\$	\$							
Federal Funds:		\$	\$	\$							
(Direct Costs)		\$	\$	\$							
(Statewide Indirect)		.\$	\$	\$							
(Departmental Indire	ect)	\$	\$		\$	,					
Other I		0	Φ								
Other Funds:		\$ \$	\$		\$						
Grant (source	) T-4-1		\$ \$		\$						
	Total	\$11,000	<u></u>		\$						
Appropriation No:	1160	550378	Amount:		\$3,000						
Appropriation No.	1100	330376	Amount:		\$						
<u> </u>			;		\$						
	+ -				\$						
·	1				\$						
	<del>                                     </del>	· · · · · · · · · · · · · · · · · · ·			\$						
<del></del>		· · · · · · · · · · · · · · · · · · ·			\$	:					
			To	otal	\$3,000						
	1			<b></b>	,						

## STATE OF VERMONT REQUEST FOR GRANT ACCEPTANCE

(Form AA-I)

PERSONAL SERVICE IN	FORMATION					
		one or more Personal Service Contra				
If "Yes", appointing authorn	ty must initial here to in	ndicate intent to follow current compet	itive bidding process/policy.			
Appointing Authority Name	e: Agreed by: _	(initial)				
12. Limited Service						
Position Information:	# Positions	Title				
		7.				
Total Positions						
12a. Equipment and space	for these	s presently available.   Can be ob	otained with available funds.			
positions:						
13. AUTHORIZATION AC	GENCY/DEPARTME	NT				
I certify that no funds	Signature:	Drul -	Date:			
have been expended or	12/8/2008					
committed in anticipation of Joint Fiscal Committee	Title: Gerry Myers					
Approval of this grant,	Signature: Date:					
unless previously	Date.					
notification was made on	Title:					
Form AA-1PN:	Title.					
14. ACTION BY GOVERN	IOR					
Check One Box:	Daniet 7		12/1/2/2			
✓ Accepted	/ 1	70	70/15/00 Date:			
Rejected	(Governor's signature	e) 	Date:			
15. SECRETARY OF ADM	IINISTRATION					
Check One Box:	9	0.04				
Request to JFO	Dona	da Pleus	12/15/08			
Information to JFO	(Secretary's signature	e or designee)	Date:			
16. DOCUMENTATION R	EQUIRED	and the second state of the second second	Country value of the			
		GRANT Documentation				
Request Memo		Notice of Donation (if any)				
Dept. project approval (if	applicable)	Grant (Project) Timeline (if appli				
	☐ Notice of Award ☐ Request for Extension (if applicable) ☐ Grant Agreement ☐ Form AA-1PN attached (if pre-notice of spending was done)					
Grant Agreement Grant Budget		Form AA-17N attached (if pre-no	once of spending was done)			
Stant Daaget	17	nd Form AA-1				



Department of Buildings & General Services Office of the Commissioner 2 Governor Aiken Ave. Montpelier, VT 05633

[phone] 802-828-3519 [fax] 802-828-3533 Agency of Administration

December 8, 2008

Susan Bartlett, Chair, Members of the Joint Fiscal Committee.

The Department of Buildings and General Services requests retroactive approval to accept 6,000 gallons of #4 fuel oil from the Saputo Cheese Factory in what is an unusual situation.

During the week of November 17, 2008 Robert Wood, an employee of the Saputo Cheese Factory in Hinesburg, contacted John Jones, a BGS employee at the Waterbury Heat Plant, asking if the State could use approximately 6,000 gallons of #4 fuel oil. The Saputo Cheese Factory was faced with disposing of the oil as universal waste after the fire at the factory, an expensive proposition. The Saputo facility was in the process of demolition and removal of the oil was urgent. Mr. Wood thought of the State because he was acquainted with the BGS employee from previous work in the private sector. Also #4 fuel oil has limited uses.

Mr. Wood contacted his superiors who confirmed that the oil could be mixed with #6 oil and burned at the Waterbury Heating Plant. Mr. Wood brought the proposal to his superiors who felt this was a win-win situation for both Saputo and the State. They arranged for pumping and hauling with J.P. Noonan at a cost to the State of just under \$3,000. The oil is valued at \$11,000, for a net benefit to the state of \$8,000. The company saved substantially more than that, as they avoided the disposal costs. Because there are two large tanks at the Waterbury Complex, the #4 oil could safely be mixed with the #6 oil normally used at the Waterbury facility.

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Again, while gift acceptance is normally sought in advance, time was of the essence in the case and acceptance of this gift is clearly in the best interests of both the State and a company that had provided employment to many Vermonters up until the tragic fire. We had very little time to make the decision due to the need to dispose of the oil.

Sincerely,

Gerald Myers Commissioner I recommend acceptance of this gift.

Funda PMOK

Neale Lunderville

Secretary of Administration



## STATE OF VERMONT GRANT SPENDING PRE-NOTICE (Form AA-1PN)

PURPOSE & INSTRUCTIO								
State funds in advance of Jo	oint Fiscal Approva rant Acceptance is	ne Joint Fiscal Committee of the una of the grant, in order to maintain e s still required and must be filed sub	eligibility. A completed					
<del></del>								
1. Agency:	Administration							
2. Department:	Buildings and	d General Services						
3. Program:	Facilities Op	erations Revolving Fund (Fee for Spac	e)					
4. Legal Title of Grant:	Gift from Sa	puto Cheese Factory						
5. Federal Catalog #:	N/A							
6. Grant/Donor Name and Ac Saputo Cheese Factory	7							
7. Grant Period: From	11/21/2008	<b>To:</b> 11/21/2008						
8. Purpose of Grant:  To gift 6,000 gals. of #	4 fuel oil to the State	)						
9. STATE FUNDS TO BE SP	ENT IN ADVANC	E OF GRANT ACCEPTANCE BY J	JOINT FISCAL:					
Expenditures:	FY 2009	Required Explanation/Comments						
Personal Services	\$	This was the cost of pumping and tran						
Operating Expenses	\$3,000.00		Cheese Factory to the heating					
Grants	\$	plant at the Waterbury State	Office Complex.					
Total	\$3,000.00							
10. AUTHORIZATION AGE		NT						
I/We certify that spending these State funds in advance of Joint	Signature:	1.0) IM	Date:					
Fiscal Approval of the Grant is	Title: Comm	iggionar	12/8/2008					
unavoidable, and that a complete		issioner /						
Form AA-1 Request for Grant			Data					
Acceptance will be provided for	Signature:		Date:					
Joint Fiscal Committee approva	l of							
this grant, under separate cover:  Title:								
11. ATTACHMENTS: Attach relevant documentation that demonstrates the necessity of this expenditure. (example: award letter instructions requiring training, etc.)								
Distribution:								
	ce; Copy 1 – Depa	ortment Grant File; Copy 2 – Atta	ch to Form AA-1					
	CE TE ALIDAL	C (C P D N C E A 1DN)						

STATE OF VERMONT FINANCE & MANAGEMENT GRANT REVIEW FORM							
Sent To Joint Fiscal Office	/2/15/08 Date						



State of Vermont

Department of Finance & Management 109 State Street, Pavilion Building Montpelier, VT 05620-0401 Agency of Administration

[phone] 802-828-2376 [fax] 802-828-2428

SATE OF CONTRACTOR	FINAN		_	F VERMON ENT GRANT		DRM	
Grant Summary:		Acceptance of donation of 6,000 gallons of #4 fuel oil from the Saputo Cheese Factory					
Date:		12/8/2	2008				
Department:		Buildi	ings & Ger	neral Services			
Legal Title of Grai	nt:						
Federal Catalog #:							
Grant/Donor Nam	e and Address	: Saputo	o Cheese F	Factory	MIC-ABBITES CONTROLS		
Grant Period:	From:		To:				
Grant/Donation	CTT 4		777.4			and the state of t	
Grant Amount:	<b>SFY 1</b> \$11,000	\$	FY 2	\$ \$	Total \$	BGS spent \$3,000 to pump and haul the oil	
Position Information		Positions	Explana	tion/Comments			
Additional Comme	Aside from the rather unusual nature of this donation/grant/gift/thing of value, which as such needs to be accepted by the Governor and the JFC per 32 VSA Sec 5, a "Grant spending pre-notice, Form AA-1PN" accompanies the required AA-1 Grant Acceptance form. This form was developed jointly by our office and the JFO, to be used when funds have been unavoidably spent in anticipation of receiving a grant - in this case, \$3,000 spent to pump and haul the oil. At its 12/17/08 meeting, the JFC will be reviewing the new form as well as being asked to accept the oil donation.						
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Department of Finance & Management				-/	62/10/08	801211 81 3 (Initial)	
Secretary of Admin	istration	Tond	1a PMc	5	12/15/08	(Initial) FIN 12/15/08	

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