



STATE OF VERMONT  
JOINT FISCAL OFFICE

MEMORANDUM

To: Joint Fiscal Committee Members  
From: Daniel Dickerson, Fiscal Analyst  
Date: October 16, 2014  
Subject: Grant Request #2710, #2711, #2712, #2713, #2714

Enclosed please find five (5) items that the Joint Fiscal Office has received from the administration.

**JFO #2710** – \$99,957 grant from the U.S. Food and Drug Administration to the Vermont Agency of Agriculture, Division of Food Safety and Consumer Protection. The purpose of this grant is to continue to help Vermont dairy farmers prepare for a highly contagious disease outbreak such as Foot and Mouth Disease (FMD), and to maintain business continuity during such an outbreak. The funding will also allow Vermont to host a New England regional emergency exercise that tests the various milk movement triggers and the state-wide economic impact associated with adjusting those triggers on individual farms.

*[JFO received 10/10/14]*

**JFO #2711** – \$20,000 grant from the U.S. Department of Agriculture to the Vermont Agency of Agriculture. The funding provided will allow the Agency of Agriculture to cover the cost of testing sick Vermont pigs that exhibit clinical signs consistent with Porcine Epidemic Diarrhea (PED). It will also allow VAAF to purchase necessary disinfectant and hog handling equipment and supplies that will be used to manage animals and decontaminate infected Vermont barns, and will facilitate the development of a statewide swine working group to discuss issues pertinent to swine health.

*[JFO received 10/10/14]*

**JFO #2712** – **One (1) limited service position** in the Vermont Agency of Human Services, Department of Disabilities, Aging and Independent Living. The position title is Quality Improvement Coordinator and will provide support to the Project Manager and Project Director with duties to include the ongoing development and maintenance of an accurate, expansive system of continuous quality improvement, including process and outcome analysis, and preparation of reports measuring quality and consistency of services through the Aging and Disabilities Resource Connection (ADRC) The position is funded for one year through an allocation of existing US Dept. of Health and Human Services grant funding.

*[JFO received 10/15/14]*

**JFO #2713** – **Two (2) limited service positions** in the Vermont Agency of Commerce and Community Development, Department of Housing and Community Development. The position titles are (1) Senior Grants Management Analyst and (2) Grants Management Specialist. The positions will deal

primarily with administering and disbursing two allocations of Community Development Block Grant (CDBG) funding (approximately \$40 million) related to Tropical Storm Irene and the spring floods of 2011. The positions are funded for three years from the CDBG monies.

*[JFO received 10/15/14]*

**JFO #2714 – One (1) limited service position** in the Vermont Agency of Human Services, Department for Children and Families. The position title is Domestic Violence Specialist and will provide case consultation, recommendations and expertise to DCF social workers, supervisors and central office staff, on cases where domestic violence, sexual abuse and child abuse coexist, and to provide general consultation to community agencies. The position is funded for three years through an allocation of grant funding from the US Dept. of Justice, Office on Violence Against Women.

*[JFO received 10/15/14]*

Please review the enclosed materials and notify the Joint Fiscal Office (Daniel Dickerson at (802) 828-2472; [ddickerson@leg.state.vt.us](mailto:ddickerson@leg.state.vt.us)) if you have questions or would like an item held for legislative review. Unless we hear from you to the contrary by October 30 we will assume that you agree to consider as final the Governor's acceptance of these requests.

**State of Vermont**  
 Department of Finance & Management  
 109 State Street, Pavilion Building  
 Montpelier, VT 05620-0401

Agency of Administration

[phone] 802-828-2376  
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**STATE OF VERMONT**  
**FINANCE & MANAGEMENT GRANT REVIEW FORM**

<b>Grant Summary:</b>		The purpose of this grant is to develop a measure of the capability of dairy operations to be permitted to move milk from farm to market during an animal disease emergency and demonstrate its application in New England.			
<b>Date:</b>		9/29/2014			
<b>Department:</b>		Agency of Agriculture, Division of Food Safety and Consumer Protection			
<b>Legal Title of Grant:</b>		Readiness Rating for Dairy Defense			
<b>Federal Catalog #:</b>		CFDA # 93.103, Opportunity # PAR-12-116			
<b>Grant/Donor Name and Address:</b>		US Food and Drug Administration, 10903 New Hampshire Ave, Silver Springs, MD 20993			
<b>Grant Period:</b>		From: 9/5/2014		To: 9/4/2015	
<b>Grant/Donation</b>		\$99,957			
	<b>SFY 1</b>	<b>SFY 2</b>	<b>SFY 3</b>	<b>Total</b>	<b>Comments</b>
<b>Grant Amount:</b>	\$83,298	\$16,659	\$	\$99,957	
<b>Position Information:</b>	<b># Positions</b>	<b>Explanation/Comments</b>			
	0				
<b>Additional Comments:</b>					
Has Vantage budget detail been reviewed and reconciled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <span style="float: right;">HC (Analyst Initial)</span>					
<b>Department of Finance &amp; Management</b>				(Initial)	
<b>Secretary of Administration</b>		10/2/14		<b>RECEIVED</b> OCT 10, 2014 JOINT FISCAL OFFICE	
<b>Sent To Joint Fiscal Office</b>		10/7/14			

**STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)**

<b>1. Agency:</b>	Agency of Agriculture, Food & Markets		
<b>2. Department:</b>	Division of Food Safety and Consumer Protection		
<b>3. Program:</b>	Animal Health		
<b>4. Legal Title of Grant:</b>	Readiness Rating for Dairy Defense		
<b>5. Federal Catalog #:</b>	CFDA Number = 93.103; Opportunity Number = PAR-12-116		
<b>6. Grant/Donor Name and Address:</b> U.S. Food and Drug Administration; 10903 New Hampshire Ave, Silver Spring, MD 20993			
<b>7. Grant Period:</b>	<b>From:</b>	9/5/2014	<b>To:</b> 9/4/2015
<b>8. Purpose of Grant:</b> Develop a measure of the capability of dairy operations to be permitted to move milk from farm to market during an animal disease emergency and demonstrate its application in New England.			
<b>9. Impact on existing program if grant is not Accepted:</b> Activities in support of the grant purpose have been ongoing in New England for the past five years, previously funded through a USDA cooperative agreement, which is no longer active. If this FDA funding is not accepted, region-wide activities associated with planning to protect the continuity of business on behalf of the dairy industry will be severely hampered or discontinued all together. This would have a negative impact on the Vermont dairy industry.			

	SFY 1	SFY 2	SFY 3	Comments
Expenditures:	FY 2015	FY 2016	FY	
Personal Services	\$73,298	\$14,659	\$	
Operating Expenses	\$10,000	\$2,000	\$	
Grants	\$	\$	\$	
<b>Total</b>	<b>\$83,298</b>	<b>\$16,659</b>	<b>\$</b>	
<b>Revenues:</b>				
State Funds:	\$	\$	\$	
Cash	\$	\$	\$	
In-Kind	\$	\$	\$	
Federal Funds:	\$	\$	\$	
(Direct Costs)	\$83,298	\$16,659	\$	
(Statewide Indirect)	\$	\$	\$	
(Departmental Indirect)	\$	\$	\$	
Other Funds:	\$	\$	\$	
Grant (source )	\$	\$	\$	
<b>Total</b>	<b>\$83,298</b>	<b>\$16,659</b>	<b>\$</b>	
<b>Appropriation No:</b>	2200020000	<b>Amount:</b>	\$83,298	
			\$	
			\$	
			\$	
			\$	

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**STATE OF VERMONT REQUEST FOR GRANT (\*) ACCEPTANCE (Form AA-1)**

		\$
		\$
	<b>Total</b>	\$83,298

Has current fiscal year budget detail been entered into Vantage?  Yes  No

11. Will monies from this grant be used to fund one or more Personal Service Contracts?  Yes  No  
 If "Yes", appointing authority must initial here to indicate intent to follow current competitive bidding process/policy.

Appointing Authority Name: Diane Bothfeld Agreed by: DB (initial)

12. Limited Service Position Information:	# Positions	Title
	0	N/A
<b>Total Positions</b>	0	

12a. Equipment and space for these positions:  Is presently available.  Can be obtained with available funds.

I/we certify that no funds beyond basic application preparation and filing costs have been expended or committed in anticipation of Joint Fiscal Committee approval of this grant, unless previous notification was made on Form AA-1PN (if applicable):

Signature: Diane Bothfeld Date: 9/19/14  
 Title: Deputy Secretary  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Title: \_\_\_\_\_

Approved: [Signature] (Secretary or designee signature) Date: 10/2/14

Check One Box: Accepted [Signature] (Governor's signature) Date: 10/7/14  
 Rejected

**Required GRANT Documentation**

- |   |   |
|---|---|
| <input type="checkbox"/> Request Memo                           | <input type="checkbox"/> Notice of Donation (if any)              |
| <input type="checkbox"/> Dept. project approval (if applicable) | <input type="checkbox"/> Grant (Project) Timeline (if applicable) |
| <input checked="" type="checkbox"/> Notice of Award             | <input type="checkbox"/> Request for Extension (if applicable)    |
| <input checked="" type="checkbox"/> Grant Agreement             | <input type="checkbox"/> Form AA-1PN attached (if applicable)     |
| <input checked="" type="checkbox"/> Grant Budget                |   |

(\*) The term "grant" refers to any grant, gift, loan, or any sum of money or thing of value to be accepted by any agency, department, commission, board, or other part of state government (see 32 V.S.A. §5).

**Project Budget**

**Vermont Proposal: READINESS RATING FOR DAIRY DEFENSE**

**SUMMARY:**

	Cost (\$)
Contractor	63,000
Admin support temporary employee	18,500
Travel and Participant Support	7,000
Equipment	0
Supplies	5,000
Total Direct Costs	75,000
Indirect Costs	6,456.50
<b>TOTAL</b>	<b>99,956.50</b>

**EXPLANATION:**

**Contractor** is to be paid \$150 per hour for 420 hours (~0.25 FTE) = \$ 63,000, including the contractor's overhead costs.

**Admin. support temporary employee** is to be paid a maximum of \$21.00 per hour for up to 881 hours (~0.42 FTE) = \$18,500 devoted to entering and maintaining dairy data integrity in support of the project objectives

**Travel** is the anticipated cost of contractor travel to present this work at two professional meetings (~\$4,000) plus **Participant Support** cost for one regulatory official from each New England state to participate in a one-day regional work conference in MA and a two-day emergency management exercise in NH (~\$3,000). Estimates for participant's privately-owned vehicle (POV) mileage, lodging, and MIE per diem and are based on the rates posted on-line by the U.S. General Services Administration (GSA):

For regional work conference in Sutton, MA					
Origin	Roundtrip (mi)	POV (.565)	Lodging	MIE	Total
Hartford, CT	135	76	0	46	122
Boston, MA	100	57	0	46	103
Augusta, ME	405	229	0	46	275
Concord, NH	205	116	0	46	162
Providence, RI	65	37	0	46	83
Montpelier, VT	420	237	0	46	283
For regional exercise in Concord, NH (2 days, 1 night)					
Origin	Roundtrip (mi)	POV (.565)	Lodging	MIE	Total
Hartford, CT	325	184	81	76	341
Boston, MA	150	85	81	76	242
Augusta, ME	330	186	81	76	343
Concord, NH	0	0	81	76	76
Providence, RI	240	136	81	76	293

Montpelier, VT	230	130	81	76	287
<b>TOTAL</b>					<b>2,610</b>

**Supplies** include photocopying, FAX, postage, badges, and software, plus miscellaneous other supplies for outreach meetings.

**Indirect Costs**, State administrative overhead = 34.9% of salaries and benefits of state employees only.

**Readiness Rating for Dairy Defense** – The purpose of this grant is to continue to help Vermont dairy farmers prepare for a highly contagious disease outbreak such as Foot and Mouth Disease (FMD), and to maintain business continuity during such an outbreak. FMD outbreaks in the UK, Japan and Uruguay have taught us valuable lessons related to the importance of allowing dairy farmers who demonstrate an ability to prevent disease introduction on their own farms to be allowed to safely ship milk during an outbreak. Doing so will allow individual farms to survive a devastating disease outbreak such as FMD, and it will allow Vermont to sustain its export market (the majority of milk produced in VT is shipped for consumption out of state) during such a crisis. The New England region has been working on this initiative since 2010, and the grant funding in question will allow Vermont to continue to lead this effort by being able to further evaluate the triggers that would result in farmers being able to ship milk from their farms during an outbreak. The Agency intends to share this information with the Vermont dairy industry so that farmers can make improvements on their farms where necessary. The funding will also allow Vermont to host a New England regional emergency exercise that tests the various milk movement triggers and the state-wide economic impact associated with adjusting those triggers on individual farms. As there is a need to perform farm-specific data entry and data management associated with this project, the grant funding would allow for the hiring of a temporary Program Services Clerk during FY2015. Although this temporary employee position was approved prior to the beginning of FY2015, securing the grant in question is necessary to fund 50% of the position.